

THE WOODLANDS TOWNSHIP

BOARD OF DIRECTORS

REGULAR BOARD MEETING

NOVEMBER 16, 2011

MINUTES

THE STATE OF TEXAS §

COUNTIES OF HARRIS & MONTGOMERY §

The Board of Directors of The Woodlands Township met in regular session, open to the public, on November 16, 2011, posted to begin at 6:00 p.m. The meeting was held in a meeting room at the office of The Woodlands Township, Service Center, 2201 Lake Woodlands Drive, The Woodlands, Texas, within the boundaries of The Woodlands Township.

DIRECTORS PRESENT: Chairman Bruce Tough, Vice Chairman Lloyd Matthews, Secretary Claude Hunter, Treasurer Ed Robb, Director Nelda Blair**, Director Tom Campbell and Director Peggy Hausman

DIRECTORS ABSENT: None

STAFF/ADVISORS: Don Norrell, President/General Manager, Monique Sharp, Assistant General Manager of Finance & Administration, Fire Chief Alan Benson, Susan Welbes, Director of Human Resources, Miles McKinney, Legislative Affairs & Transportation Manager, Karen Dempsey, Management Analyst, Mary Connell, Community Relations Manager, Mike Page and Bret Strong, Legal Counsel

PLEDGE OF ALLEGIANCE:

Director Campbell and boy scouts from Troop 777 led the Pledge of Allegiance to the United States flag and Texas State flag.

CALL TO ORDER:

Chairman Tough called the meeting to order at 6:00 p.m. and declared that notice of this meeting was posted 72 hours in advance at the Courthouses of Montgomery and Harris Counties and inside the boundaries of The Woodlands Township at the office building located at 2201 Lake Woodlands Drive, The Woodlands, Texas. As there was a quorum of members present, the Board proceeded to conduct business regarding the following matters.

****Indicates arrived late**

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CONSIDER AND ACT UPON ADOPTION OF MEETING AGENDA:

Chairman Tough requested that items #14, #10, #11 and #25 be received before the Consent Agenda.

MOTION: Motion by Secretary Hunter to adopt the agenda as amended; second by Vice Chairman Matthews

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Secretary Hunter
 Treasurer Robb
 Director Campbell
 Director Hausman

Nays: None
 Abstentions: None
 Absent: Director Blair

ACTION: Motion passed unanimously (6-0).

Note: Director Blair arrived at this point in the meeting.

RECOGNIZE PUBLIC OFFICIALS:

Chairman Tough recognized the following individuals:

- **Constable Tim Holifield**
- **Commissioner Ed Chance**
- **Dan Norris, candidate for Constable, Precinct 3**
- **James Noack, candidate for Constable, Precinct 3**

The Public Official's Sign-In Sheet is attached hereto as Exhibit "A".

PUBLIC COMMENT:

- **Sonia Woodfall-construction on Technology Forest**
- **James Noack-candidate for Constable, Precinct 3**
- **Paul Lancaster-Player Course yard facility**
- **Nancy McGlothlin-FM 2978 noise issue**
- **Mike Bass-noise measurement study for FM 2978**
- **Dan Norris-candidate for Constable, Precinct 3**

Public Comment Roster and handout material are attached hereto as Exhibits "B" and "C," respectively.

RECEIVE AND CONSIDER REPORTS FROM VILLAGE ASSOCIATION REPRESENTATIVES:

Reports were provided by the following Village Association (VA) representatives:

- **Indian Springs VA**-Amy Lecocq reported that Brad Curtis provided a law enforcement report, Roxane Miller spoke about the CenterPoint Energy transmission line matter; Chris Nunes presented results of the Park and Recreation study; received comments that people are opposed to putting walls up to decrease noise from widening of Woodlands Parkway; Taste of the Village was a success allowing for full funding of scholarship program; participating in holiday lighting contest; PetCo is open and a Trader Joes is coming to Indian Springs Shopping Center

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- Sterling Ridge VA-Anthony Fasone reported that the village will participate in the holiday lighting contest

The Village Association Representatives' Sign-In Sheet is attached hereto as Exhibit "D".

RECEIVE AND CONSIDER THE LAW ENFORCEMENT REPORT;

Captain Andy Eason presented the following law enforcement report:

- One open Sgt. position;
- National Night Out was very successful;
- Ho Ho Traffic Patrol begins the week of Thanksgiving until December 31;
- 36 deputies will be working during Lighting of the Doves and International Winter on the Waterway
- Deputies worked three charity running events

Note: The following four items were taken out of order:

RECEIVE, CONSIDER AND ACT UPON RENEWAL OF INTERLOCAL SERVICE AGREEMENT WITH MONTGOMERY COUNTY FOR INTERIM FUNDING OF JUSTICE OF THE PEACE AND CONSTABLE, PRECINCT 3;

Constable Tim Holifield made a presentation on behalf of Judge Connelly regarding the purpose for funds requested by the Justice of the Peace and Constable, Precinct 3 offices. Constable Holifield provided the Board with an area activity report and explained that funding from The Woodlands Township helps offset the impact of growth on the Justice Court. Board discussion followed.

MOTION: Motion by Secretary Hunter to approve the renewal of the Interlocal Agreement with Montgomery County for services provided by the Montgomery County Constable's Office, Precinct 3 and Montgomery County Justice of the Peace, Precinct 3 in the amount of \$166,121 and authorize the President/General Manager to execute the agreement upon review and approval by legal counsel; second by Vice Chairman Matthews

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Secretary Hunter
 Treasurer Robb
 Director Blair
 Director Campbell
 Director Hausman

Nays: None

Abstentions: None

Absent: None

ACTION: Motion passed unanimously (7-0).

The Executive Summary for this item and handout material are attached hereto as Exhibits "E" and "F," respectively.

RECEIVE, CONSIDER AND ACT UPON ADOPTION OF A RESOLUTION REGARDING THE WIDENING OF WOODLANDS PARKWAY FROM GROGAN'S MILL ROAD TO EAST PANTHER CREEK DRIVE;

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Miles McKinney provided a summary of this item as outlined in an Executive Summary. Mr. McKinney also reviewed a resolution requesting that the Texas Department of Transportation conduct sound measurements along Woodlands Parkway as requested by residents. Commissioner Ed Chance was present at the meeting and provided comments on the Woodlands Parkway expansion project. Board discussion followed.

MOTION: Motion by Director Hausman to approve and authorize staff to file a resolution with the Texas Department of Transportation and Montgomery County Commissioners Court as to the position of The Woodlands Township regarding the proposed widening of Woodlands Parkway from Grogan's Mill Road to East Panther Creek Drive; second by Director Campbell

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Secretary Hunter
 Treasurer Robb
 Director Blair
 Director Campbell
 Director Hausman

Nays: None
 Abstentions: None
 Absent: None

ACTION: Motion passed unanimously (7-0).

A copy of the Executive Summary for this item and a resolution in connection therewith are attached hereto as Exhibits "G" and "H," respectively.

RECEIVE, CONSIDER AND ACT UPON APPROVAL OF A FUNDING AGREEMENT FOR PROFESSIONAL SERVICES TO MEASURE TRAFFIC NOISE IN THE STERLING RIDGE MONTFAIR NEIGHBORHOOD ADJACENT TO FM 2978;

Miles McKinney provided a summary of this item as outlined in an Executive Summary. Commissioner Chance provided comments on the matter and informed the Board that it was premature to do a noise measurement study at this time because a start date for the project has not been determined. Commissioner Chance noted that results from any noise measurement study done now would be invalid after six months. Board discussion followed. A request was made to have a future agenda item to discuss the possibility of designating FM 2978 as an urban zone.

MOTION: Motion by Secretary Hunter to table this item until further indication of a definite start date for the FM 2978 project is available; second by Vice Chairman Matthews

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Secretary Hunter
 Treasurer Robb
 Director Blair

Nays: Director Campbell
 Director Hausman

Abstentions: None
 Absent: None

ACTION: Motion passed (5-2).

A copy of the Executive Summary for this item is attached hereto as Exhibit "I".

RECEIVE, CONSIDER AND ACT UPON APPROVAL OF A PRELIMINARY OFFICIAL STATEMENT RELATING TO THE ISSUANCE, SALE, AND DELIVERY OF THE WOODLANDS TOWNSHIP'S UNLIMITED TAX BONDS, SERIES 2012, IN AN AMOUNT NOT TO EXCEED \$4,205,000;

Drew Masterson, First Southwest Company, presented this item. Mr. Masterson provided a copy of the Preliminary Official Statement and Notice of Sale and Bidding Instructions for the Bonds to the Board for their review. The Board was informed that the selling date for the Bonds is scheduled for January 10, 2012 at 10:00 a.m. Board discussion followed.

MOTION: Motion by Director Blair to approve the Preliminary Official Statement relating to the issuance, sale, and delivery of The Woodlands Township's Unlimited Tax Bonds, Series 2012, in an amount not to exceed \$4,205,000; second by Vice Chairman Matthews

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Secretary Hunter
 Treasurer Robb
 Director Blair
 Director Campbell
 Director Hausman

Nays: None
Abstentions: None
Absent: None

ACTION: Motion passed unanimously (7-0).

A copy of the Preliminary Official Statement is attached hereto as Exhibit "J". The Notice of Sale and Bidding Instructions for the Bonds is attached hereto as Exhibit "K".

CONSENT AGENDA:

(This agenda consists of non-controversial or "housekeeping" items required by law that will be placed on the Consent Agenda at the next Board Meeting and may be voted on with one motion. Items may be moved from the Consent Agenda to the Regular Agenda by any Board Member making such request.)

RECEIVE, CONSIDER AND ACT UPON THE CONSENT AGENDA:

- (a) Approve minutes of the October 20, 2011 Board Workshop, October 20, 2011 Special Board Meeting and the October 26, 2011 Regular Board Meeting of the Board of Directors of The Woodlands Township;
- (b) Adopt proclamation in support of "Pancreatic Cancer Awareness Month";
- (c) Approve renewal of Service Agreement with the Greater Houston Partnership;
- (d) Approve renewal of Service Agreement with South Montgomery County YMCA;
- (e) Approve renewal of Public Safety Service Agreement with Harris County Precinct 4 Constable;
- (f) Approve renewal of the Interlocal Agreement with Montgomery County for the provision of Law Enforcement Services;
- (g) Appoint Tink Horning to serve a two-year term on the Booking and Blocking Committee and reappoint Sheron Jones of The Woodlands Waterway Marriott Hotel & Convention Center to serve a one-year term on the Booking and Blocking Committee;
- (h) Award bid to Progressive Commercial Aquatics for the supply of pool and fountain chemicals in 2012;
- (i) Award bid of a three-year Custodial Maintenance Services Agreement with Gracey's Commercial Cleaning Service for custodial services at 2801 Technology Forest Boulevard;

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- (j) Award a three-year Landscape Maintenance Services Agreement with the Brickman Group for maintenance of 2801 Technology Forest Boulevard;
- (k) Approve a phone system lease with Cisco Systems Capital for Fire Station 7 and authorize the President/ General Manager to execute the agreement;
- (l) Concur with the projects selected by the City of Houston to be funded under the Regional Participation Agreement between The Woodlands Township and the City of Houston;
- (m) Authorize a resolution casting votes for Carmen "Biff" Picone, the candidate elected by the Special Districts, and authorize the Chairman to sign the official ballot;
- (n) Approve the recommended revisions and additions to The Woodlands Township Personnel Policy Manual;
- (o) Approve cancellation of the December 8, 2011 Board of Directors regularly scheduled workshop and rescheduling of the December 14, 2011 regularly scheduled Board meeting of The Woodlands Township to be held at 10:00 a.m.;
- (p) Accept conveyance of Restricted Open Space Reserves (ROSR) in the Village of Creekside Park: Section 10 ROSR A; Section 10 Partial Re-plat ROSR B; Section 11 Partial Re-plat ROSRs A & C; Section 12 ROSR A; and Section 13 ROSR B;
- (q) Approve the addition to the Park and Pathway Maintenance Agreement with BIO Landscape & Maintenance, Inc. for the pathways in the Village of Creekside Park identified herein for \$202.24 per year;
- (r) Authorize the engagement of Fulbright & Jaworski as disclosure counsel in connection with the issuance, sale, and delivery of Unlimited Tax Bonds, Series 2012;
- (s) Authorize the payment of invoices totaling \$327,936.88 for legal services rendered by Schwartz, Page & Harding, L.L.P.;
- (t) Adopt a resolution regarding guidelines and criteria for considering tax abatement agreements by The Woodlands Township;
- (u) Approve an amendment to the tax abatement agreement to acknowledge change in ownership status for new owner USO Landlord (TX) LLC and tenant US Oncology Corporate, Inc., affiliated with McKesson Corporation;
- (v) Approve a lease agreement between The Woodlands Township and the Rowing Club of The Woodlands

Chairman Tough then called for a motion and second to approve the Consent Agenda as presented.

MOTION: Motion by Secretary Hunter to approve the Consent Agenda; second by Director Blair

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Secretary Hunter
 Treasurer Robb
 Director Blair
 Director Campbell
 Director Hausman

Nays: None

Abstentions: None

Absent: None

ACTION: Motion passed unanimously (7-0).

Minutes, Proclamations, Resolutions and Executive Summaries for Consent Agenda items are attached hereto collectively as Exhibit "L".

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BRIEFINGS:

There were no briefings.

REGULAR AGENDA:

Monique Sharp informed the Board that the financial report was not available at this time. The Board will receive an electronic copy of the report when it is ready. No action was taken on this item.

RECEIVE, CONSIDER AND ACT UPON MATTERS RELATING TO PLAYERS COURSE MAINTENANCE YARD FACILITY:

This item was for information sharing only. No action was required.

An Executive Summary for this item is attached hereto as Exhibit "M".

RECEIVE, CONSIDER AND ACT UPON RENEWAL OF SERVICE AGREEMENT WITH THE FRIENDSHIP CENTER:

Don Norrell provided background information on this item related to senior transportation. Board discussion followed.

MOTION: Motion by Vice Chairman Matthews to approve renewal of a service agreement with The Friendship Center; second by Secretary Hunter

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Secretary Hunter
 Treasurer Robb
 Director Blair
 Director Campbell
 Director Hausman

Nays: None
Abstentions: None
Absent: None

ACTION: Motion passed unanimously (7-0).

A copy of the Executive Summary for this item is attached hereto as Exhibit "N".

RECEIVE, CONSIDER AND ACT UPON CANDIDATE NOMINATION FOR HARRIS COUNTY APPRAISAL DISTRICT AND APPROVE A RESOLUTION IN CONNECTION THEREWITH:

Chairman Tough referred the Board to candidate bios for their review and consideration. Don Norrell then provided an overview of the process and procedures to be followed. Mr. Norrell informed the Board that Glenn Peters is the incumbent candidate. Chairman Tough also called on Mike Page to provide comments. Board discussion followed.

MOTION: Motion by Vice Chairman Matthews to authorize a resolution casting a vote for Glenn E. Peters and authorize the Chairman to sign the official ballot; second by Secretary Hunter

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Secretary Hunter

Treasurer Robb
Director Blair
Director Campbell
Director Hausman

Nays: None
Abstentions: None
Absent: None

ACTION: Motion passed unanimously (7-0).

A copy of the Executive Summary for this item is attached hereto as Exhibit "O". The Resolution and Certification of Ballot are attached hereto as Exhibits "P" and "Q," respectively.

RECEIVE, CONSIDER AND ACT UPON A SCHEDULE OF MEETING DATES FOR THE WOODLANDS TOWNSHIP BOARD OF DIRECTORS FOR CALENDAR YEAR 2012;

Karen Dempsey provided an update on this item. The Board was given a revised schedule of meeting dates for 2012. Ms. Dempsey also distributed a memo regarding an Open House for the new Township office facility located at 2801 Technology Forest Boulevard. This event will be held on Saturday, January 28, 2012 from 9:00 a.m. to noon. Board discussion followed.

MOTION #1: Motion by Secretary Hunter to hold Thursday Board Workshop meetings at 1:00 p.m.; second by Director Campbell

VOTE: **Ayes:** Chairman Tough
 Secretary Hunter
 Director Campbell
Nays: Vice Chairman Matthews
 Treasurer Robb
 Director Blair
Abstentions: Director Hausman
Absent: None

ACTION: Motion did not pass (3-3; 1 abstention).

MOTION #2: Motion by Secretary Hunter to recess the Thursday Board Workshop meeting at 11:30 a.m. and reconvene at 1:00 p.m. (only if the meeting does not conclude by 11:30 a.m.); second by Director Campbell

VOTE: **Ayes:** Secretary Hunter
 Director Campbell
Nays: Chairman Tough
 Vice Chairman Matthews
 Treasurer Robb
Abstentions: Director Blair
 Director Hausman
Absent: None

ACTION: Motion did not pass (2-3; 2 abstentions).

MOTION #3: Motion by Vice Chairman Matthews to adopt a schedule of meeting dates for The Woodlands Township Board of Directors for calendar year 2012 as presented in a Board Memo; second by Director Blair

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Treasurer Robb

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Treasurer Robb
Director Blair
Director Campbell
Director Hausman

Nays: None

Abstentions: Secretary Hunter

Absent: None

ACTION: Motion passed (6-0; 1 abstention).

The Executive Summary for this item and attached adopted 2012 meeting schedule for The Woodlands Township Board of Directors are attached hereto respectively as Exhibit "R". A Memorandum regarding the Open House for the Township's new office building is attached hereto as Exhibit "S".

RECEIVE, CONSIDER AND ACT UPON AN AGREEMENT FOR PROFESSIONAL SERVICES RELATED TO GOVERNMENT RELATIONS:

Karen Dempsey provided background information on this item as provided in an Executive Session. Board discussion followed.

MOTION: Motion by Director Blair to award government relations services to Stout Government Relations Consulting, LLC, and authorize the President to sign a two year agreement in connection therewith; second by Director Campbell

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Secretary Hunter
 Treasurer Robb
 Director Blair
 Director Campbell
 Director Hausman

Nays: None

Abstentions: None

Absent: None

ACTION: Motion passed unanimously (7-0).

The Executive Summary for this item is attached hereto as Exhibit "T".

RECEIVE, CONSIDER AND ACT UPON SENATE BILL 100 REGARDING ELECTION ISSUES:

Don Norrell provided an overview of this item as presented in an Executive Summary. Chairman Tough asked Mike Page to provide additional clarification on this matter. Board discussion followed.

MOTION: Motion by Secretary Hunter to approve the continuation of May elections utilizing the Montgomery County Elections Office through a service agreement to be acted upon prior to calling the election each year; second by Director Blair

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Secretary Hunter
 Director Blair

Nays: Treasurer Robb
 Director Campbell

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Director Hausman

Abstentions: None

Absent: None

ACTION: Motion passed (4-3).

The Executive Summary for this item is attached hereto as Exhibit "U".

RECESS THE REGULAR MEETING OF THE BOARD OF DIRECTORS AT 8:08 P.M.;

Chairman Tough announced that it was necessary to recess the regular meeting in order to conduct a Public Hearing.

RECEIVE, CONSIDER AND ACT UPON ADOPTION OF A RESOLUTION TO TAX TANGIBLE PERSONAL PROPERTY IN TRANSIT WHICH WOULD OTHERWISE BE EXEMPT PURSUANT TO TEXAS TAX CODE, SECTION 11.253;

Chairman Tough announced that the Board would convene and conduct a Public Hearing to consider taxation of tangible personal property in transit which would otherwise be exempt to Texas Tax Code, Section 11.253. As there was no need for further discussion on this item, Chairman Tough called for Public Comment. No Public Comment was received.

RECONVENE THE REGULAR MEETING OF THE BOARD OF DIRECTORS AT 8:09 P.M.;

RECEIVE, CONSIDER AND ACT UPON ADOPTION OF A RESOLUTION TO TAX TANGIBLE PERSONAL PROPERTY IN TRANSIT WHICH WOULD OTHERWISE BE EXEMPT PURSUANT TO TEXAS TAX CODE, SECTION 11.253;

MOTION: Motion by Secretary Hunter to adopt a resolution to continue to tax goods in transit; second by Vice Chairman

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Secretary Hunter
 Treasurer Robb
 Director Blair
 Director Campbell
 Director Hausman

Nays: None

Abstentions: None

Absent: None

ACTION: Motion passed unanimously (7-0).

The Executive Summary for this item is attached hereto as Exhibit "V". A Resolution Taxing Personal Property in Transit is attached hereto as Exhibit "W".

RECEIVE, CONSIDER AND ACT UPON A MEMORANDUM OF UNDERSTANDING WITH THE CITY OF SHENANDOAH RELATING TO THE PROVISION OF SERVICES FOR AREAS THAT HAVE WOODLANDS COVENANTS AND ARE NOT WITHIN THE BOUNDARIES OF THE WOODLANDS TOWNSHIP;

Chairman Tough referred the Board to an Executive Summary in their meeting book. As there was no need for further discussion on this item, the following motion and second was offered.

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MOTION: Motion by Director Blair to approve the Memorandum of Understanding with the City of Shenandoah and authorize the President/General Manager to execute the agreement; second by Vice Chairman Matthews

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Secretary Hunter
 Treasurer Robb
 Director Blair
 Director Campbell
 Director Hausman

Nays: None

Abstentions: None

Absent: None

ACTION: Motion passed unanimously (7-0).

The Executive Summary for this item is attached hereto as Exhibit "X".

RECEIVE, CONSIDER AND ACT UPON A RESOLUTION DISSOLVING THE WOODLANDS FIRE DEPARTMENT, INC. AND IN CONNECTION THEREWITH, AUTHORIZE THE PRESIDENT/GENERAL MANAGER TO EMPLOY ALL WOODLANDS FIRE DEPARTMENT FIREFIGHTER AND EMPLOYEES AS EMPLOYEES OF THE WOODLANDS TOWNSHIP, BEGINNING JANUARY 1, 2012;

Chairman Tough referred the Board to an Executive Summary in their meeting book. There was no further discussion needed on this item.

MOTION: Motion by Director Hausman to approve the resolution dissolving The Woodlands Fire Department, Inc.; authorize the Board Chair to take all action as described therein and authorize the President/General Manager to employ all Woodlands Fire Department firefighters and employees as employees of The Woodlands Township, beginning January 1, 2012; second by Vice Chairman Matthews

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Secretary Hunter
 Treasurer Robb
 Director Blair
 Director Campbell
 Director Hausman

Nays: None

Abstentions: None

Absent: None

ACTION: Motion passed unanimously (7-0).

The Executive Summary for this item is attached hereto as Exhibit "Y". A copy of a Woodlands Fire Department Resolution Dissolving The Woodlands Fire Department, Inc. is attached hereto as Exhibit "Z".

SUPPLEMENTAL AGENDA:

CONSIDER AND ACT UPON CANVASSING THE RETURNS OF THE ADOPTION ELECTION HELD WITHIN THE WOODLANDS TOWNSHIP ON NOVEMBER 8, 2011, AND ADOPTION OF AN ORDER IN CONNECTION THEREWITH;

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Mike Page acknowledged that a supplemental notice of a public meeting had been duly posted and properly translated for the purpose of canvassing returns and declaring results of the Adoption Election held within the Township on November 8, 2011.

Mr. Page then delivered the official certified election returns from Harris County, TX and Montgomery County, TX. Chairman Tough read aloud a summary of the voting results.

An Order Canvassing the Returns and Declaring the Results of Adoption Election was then considered by the Board.

MOTION: Motion by Vice Chairman Matthews to canvass the returns and declare the results of the Adoption Election held within The Woodlands Township on November 8, 2011 and adopt an Order in connection therewith; second by Director Campbell

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Secretary Hunter
 Treasurer Robb
 Director Blair
 Director Campbell
 Director Hausman

Nays: None

Abstentions: None

Absent: None

ACTION: Motion passed unanimously (7-0).

An Order Canvassing the Returns and Declaring the Results of the Adoption Election held within The Woodlands Township on November 8, 2011 is attached hereto as Exhibit "AA".

CLOSED MEETING (IF APPLICABLE):

RECESS AT 8:20 P.M. TO EXECUTIVE SESSION TO DISCUSS MATTERS RELATING TO REAL PROPERTY PURSUANT TO §551.072, TEXAS GOVERNMENT CODE; DELIBERATION OF ECONOMIC DEVELOPMENT NEGOTIATIONS PURSUANT TO §551.087, DISCUSS PERSONNEL MATTERS PURSUANT TO §551.074; TEXAS GOVERNMENT CODE, AND TO CONSULT WITH THE WOODLANDS TOWNSHIP'S ATTORNEY CONCERNING PENDING LITIGATION PURSUANT TO §551.071. TEXAS GOVERNMENT CODE;

RECONVENE IN PUBLIC SESSION AT 8:56 P.M.;

Chairman Tough announced that it would be necessary to take action at this item on items discussed during Executive Session.

RECEIVE, CONSIDER AND ACT UPON PRESIDENT/GENERAL MANAGER'S PERFORMANCE REVIEW AND COMPENSATION;

MOTION: Motion by Vice Chairman Matthews to approve the President/General Manager's performance review and compensation and authorize the Chairman to approve the appropriate personnel action in connection therewith; second by Director Campbell

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Secretary Hunter
 Treasurer Robb

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Director Campbell
Director Hausman

Nays: None
Abstentions: None
Absent: None

ACTION: Motion passed unanimously (7-0).

RECEIVE, CONSIDER AND ACT UPON AMENDMENT OF A LAND LEASE AGREEMENT BETWEEN THE WOODLANDS TOWNSHIP AND MONTGOMERY COUNTY IN REGARDS TO THE RECONSTRUCTION OF CENTRAL FIRE STATION;

No action was taken on this item.

RECEIVE, CONSIDER AND ACT UPON INSURANCE SETTLEMENT AGREEMENT;

No action was taken on this item.

DISCUSS FUTURE AGENDA/ANNOUNCEMENTS:

CONSIDERATION OF ITEMS TO BE PLACED ON THE AGENDA FOR NEXT MONTH'S MEETING;

- Director Hausman requested that an item regarding a noise study for urban street designation for FM 2978 be placed on the January 2012 agenda
- Director Hunter requested that the above item be expanded to include other ideas to help improve the situation for residents near FM 2978

BOARD ANNOUNCEMENTS:

- A special Board meeting will be held on Wednesday, December 14, 2011 at 10:00 a.m. at 2801 Technology Forest Boulevard

PUBLIC COMMENT; AND

There was no public comment.

ADJOURNMENT:

As there was no further business to discuss, Chairman Tough called for a motion and second to adjourn the meeting at 9:00 p.m.

MOTION: Motion by Director Blair to adjourn; second by Treasurer Robb

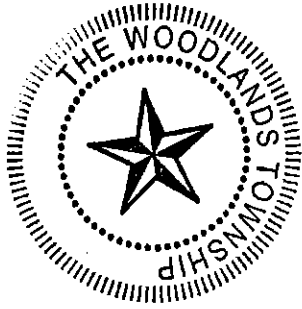
VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Secretary Hunter
 Treasurer Robb
 Director Blair
 Director Campbell
 Director Hausman

Nays: None
Abstentions: None
Absent: None

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ACTION: Motion passed unanimously (7-0).

(SEAL)




Claude Hunter
Secretary, Board of Directors

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EXHIBIT OMISSIONS*

EXHIBIT "A"	EXHIBIT "O"
EXHIBIT "B"	EXHIBIT "P"
EXHIBIT "C"	EXHIBIT "Q"
EXHIBIT "D"	EXHIBIT "R"
EXHIBIT "E"	EXHIBIT "S"
EXHIBIT "F"	EXHIBIT "T"
EXHIBIT "G"	EXHIBIT "U"
EXHIBIT "H"	EXHIBIT "V"
EXHIBIT "I"	EXHIBIT "W"
EXHIBIT "J"	EXHIBIT "X"
EXHIBIT "K"	EXHIBIT "Y"
EXHIBIT "L"	EXHIBIT "Z"
EXHIBIT "M"	EXHIBIT "AA"
EXHIBIT "N"	

***To view Exhibits, please contact the Records Management Analyst at 281-210-3800.**