

**THE WOODLANDS TOWNSHIP  
BOARD OF DIRECTORS  
SPECIAL BOARD MEETING  
DECEMBER 14, 2011  
MINUTES**

**THE STATE OF TEXAS   §**

**COUNTIES OF HARRIS & MONTGOMERY   §**

The Board of Directors of The Woodlands Township met in regular session, open to the public, on December 14, 2011, posted to begin at 10:00 a.m. The meeting was held in a meeting room at the office of The Woodlands Township, 2801 Technology Forest Boulevard, The Woodlands, Texas, within the boundaries of The Woodlands Township.

**DIRECTORS PRESENT:** Chairman Bruce Tough, Vice Chairman Lloyd Matthews, Secretary Claude Hunter, Treasurer Ed Robb, Director Nelda Blair, Director Tom Campbell and Director Peggy Hausman

**DIRECTORS ABSENT:** None

**STAFF/ADVISORS:** Don Norrell, President/General Manager, Monique Sharp, Assistant General Manager of Finance & Administration, Fire Chief Alan Benson, Susan Welbes, Director of Human Resources, Miles McKinney, Legislative Affairs & Transportation Manager, Karen Dempsey, Management Analyst, Mary Connell, Community Relations Manager, Mike Page and Bret Strong, Legal Counsel

**PLEDGE OF ALLEGIANCE:**

Director Campbell led the Pledge of Allegiance to the United States flag and Texas State flag.

**CALL TO ORDER:**

Chairman Tough called the meeting to order at 10:00 a.m. and declared that notice of this meeting was posted 72 hours in advance at the Courthouses of Montgomery and Harris Counties and inside the boundaries of The Woodlands Township at the office building located at 2801 Technology Forest Boulevard, The Woodlands, Texas. As there was a quorum of members present, the Board proceeded to conduct business regarding the following matters.

**CONSIDER AND ACT UPON ADOPTION OF MEETING AGENDA:**

**MOTION:** Motion by Secretary Hunter to adopt the agenda as presented; second by Director Campbell.

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**VOTE:**           **Ayes:** Chairman Tough  
                                  Vice Chairman Matthews  
                                  Secretary Hunter  
                                  Treasurer Robb  
                                  Director Blair  
                                  Director Campbell  
                                  Director Hausman  
**Nays:** None  
**Abstentions:** None  
**Absent:** None

**ACTION:** Motion passed unanimously (7-0).

**RECOGNIZE PUBLIC OFFICIALS:**

No public officials were recognized.

**PUBLIC COMMENT:**

The following individuals addressed the Board:

- Mike Bass-Montfair noise measurement study (yielded time to Phillip Givens)
- Tabatha Lenox-Montfair noise measurement study (yielded time to Phillip Givens)
- Phillip Givens-Montfair noise measurement study/resolution

**RECEIVE, CONSIDER AND ACT UPON APPROVAL OF THE MINUTES OF THE NOVEMBER 10, 2011 BOARD WORKSHOP AND NOVEMBER 16, 2011 REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF THE WOODLANDS TOWNSHIP;**

**MOTION:** Motion by Secretary Hunter to approve the minutes of the November 10, 2011 Board Workshop and November 16, 2011 regular Board Meeting, with corrections; second by Vice Chairman Matthews.

**VOTE:**           **Ayes:** Chairman Tough  
                                  Vice Chairman Matthews  
                                  Secretary Hunter  
                                  Treasurer Robb  
                                  Director Blair  
                                  Director Campbell  
                                  Director Hausman  
**Nays:** None  
**Abstentions:** None  
**Absent:** None

**ACTION:** Motion passed unanimously (7-0).

**RECEIVE, CONSIDER AND ACT UPON THE FINANCIAL REPORT;**

**MOTION:** Motion by Secretary Hunter to approve the Financial Report for the ten months ended October 31, 2011; second by Director Blair.

**VOTE:**           **Ayes:** Chairman Tough  
                                  Vice Chairman Matthews  
                                  Secretary Hunter  
                                  Treasurer Robb  
                                  Director Blair

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Director Campbell  
Director Hausman

**Nays:** None  
**Abstentions:** None  
**Absent:** None

**ACTION:** Motion passed unanimously (7-0).

**The Financial Report is attached hereto as Exhibit "A."**

Following the Financial Report, Chairman Tough recognized Steve Burkett, former President/General Manager of The Woodlands Community Association and his wife, Bobbie.

**RECEIVE, CONSIDER AND ACT UPON APPROVAL OF A TAX ABATEMENT AGREEMENT BETWEEN THE WOODLANDS TOWNSHIP AND DR. DIRK D. LAUKIEN, OWNER AND R.P.C., INC. TENANT-LESSEE;**

**MOTION:** Motion by Vice Chairman Matthews to approve a tax abatement with Dr. Dirk D. Laukien, owner-lessor and RPC, Inc., tenant-lessee and authorize the Board Chairman to sign the tax abatement agreement in connection therewith; second by Secretary Hunter.

**VOTE:**           **Ayes:** Vice Chairman Matthews  
Secretary Hunter  
Treasurer Robb  
Director Blair  
Director Campbell  
Director Hausman

**Nays:** None  
**Abstentions:** Chairman Tough  
**Absent:** None

**ACTION:** Motion passed (6-0; 1 abstention).

**RECEIVE, CONSIDER AND ACT UPON AUTHORIZING THE PURCHASE OF ELECTRIC UTILITY VEHICLES FOR TOWN CENTER RANGER PROGRAM;**

**MOTION:** Motion by Director Blair to authorize the purchase of three Global Electric Motorcars (GEM) from Broadway Powersports for \$59,040.01; second by Director Hausman

**VOTE:**           **Ayes:** Chairman Tough  
Vice Chairman Matthews  
Secretary Hunter  
Treasurer Robb  
Director Blair  
Director Campbell  
Director Hausman

**Nays:** None  
**Abstentions:** None  
**Absent:** None

**ACTION:** Motion passed unanimously (7-0).

**RECEIVE, CONSIDER AND ACT UPON LAND LEASE AGREEMENT MATTERS RELATED TO CENTRAL FIRE STATION;**

**MOTION:** Motion by Director Blair to approve a letter agreement, with minor modifications, with The Woodlands Land Development Company and Montgomery County, and authorize The Woodlands

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**BOARD ANNOUNCEMENTS:**

- Town Hall Meeting and Volunteer Recognition Event will be held on January 25, 2012 following the regular Board meeting;

**PUBLIC COMMENT; AND**

- None

**ADJOURNMENT:**

**MOTION:** Motion by Secretary Hunter to adjourn the meeting at 10:45 a.m.; second by Director Campbell.

**VOTE:**           **Ayes:** Chairman Tough  
                          Vice Chairman Matthews  
                          Secretary Hunter  
                          Treasurer Robb  
                          Director Blair  
                          Director Campbell  
                          Director Hausman

**Nays:** None

**Abstentions:** None

**Absent:** None

**ACTION:** Motion passed unanimously (7-0).



  
Claude Hunter  
Secretary, Board of Directors

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**EXHIBIT OMISSIONS\*\***

**EXHIBIT "A"**

**To view Exhibits, please contact the Records Management Analyst at 281-210-3489.**

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