Agenda Items & Actions
Board of Directors
Regular Meeting
January 25, 2012

The following is an unofficial summary of agenda items and actions taken at the January 25, 2012 Board of Directors regular meeting:

Directors Present: Nelda Blair, Tom Campbell, Peggy Hausman, Claude Hunter, Lloyd Matthews, Ed Robb, and Bruce Tough

Directors Absent: None

1. The meeting was called to order at 5:00 p.m.;

2. Receive, consider and act upon adoption of meeting agenda;

- **Motion passed unanimously.**

3. Recognize Public Officials;

- **None**

4. Public Comment:

- **<u>James Noack</u>-2 Dancing Breeze Place; comments concerning item #11 regarding recreational facilities development-sports fields; yielded time to another speaker**
- **<u>Jessica Lemmons</u>-President, Oak Ridge-Woodlands Area Little League (ORWALL); 88 Acrewoods Place; speaking during item #11**

5. Receive and consider the Law Enforcement Report;

- **Report-no action taken**

6. Receive and consider reports from Village Association Representatives;

- **Reports-no action taken**

CONSENT AGENDA:

7. Receive, consider and act upon the Consent Agenda;

- **Motion passed unanimously.**

(a) Approve minutes of the December 14, 2011 Special Board Meeting of the Board of Directors of The Woodlands Township;
(b) Approve 2012 boat rental fees and operating schedule for Riva Row Boat House and rental fees and operating schedule for the Recreation Center;
(c) Approve 2012 aquatics fees and operating schedule of the community pools;
(d) Approve Service Agreement with the Panther Creek Village Association for the Flea Market;
(e) Adopt an Order Establishing a Records Management Program and Designating a Records Management Officer;
(f) Approve and authorize execution of a Joint Election Agreement with Montgomery County, Texas and possibly other jurisdiction in Montgomery County, Texas;
(g) Approve and authorize execution of an Election Services Agreement with Montgomery County, Texas;
(h) Approve authorizing execution of an agreement with Premier Election Systems for lease of direct recording electronic voting machines;
(i) Approve authorizing preparation and submission of changes in election procedures to the Attorney General of the United States, in accordance with Section 5 of the Voting Rights Act of 1965, as amended;
(j) Approve Service Agreements with The Woodlands Township Village Associations;
(k) Award bid for Concession Stand Operations at Bear Branch, Alden Bridge Sports Park, Rob Fleming Aquatic Center and selected programs;
(l) Approve purchase of Tahoe vehicles for Montgomery County Sheriff's Office.
(m) Approve purchase of two fire apparatus from Martin Apparatus, Inc. in the amount of $1,969,282;
(n) Approve disposition of surplus property;
(o) Approve joint funding for reforestation of Players Golf Course reserve.

BRIEFINGS:

9. Quarterly update from The Woodlands Convention and Visitors Bureau;

- **Presentation-no action taken**

REGULAR AGENDA:

10. Receive, consider and act upon approval of the Financial Report;

- **Motion to approve passed unanimously.**

11. Receive, consider and act upon a presentation regarding recreational facilities development-sports fields and approve expenditure of an amount not to exceed $50,000 to evaluate the feasibility of Site A and Site D for the development of sports field complexes; solicit quotes for adding sports field lights and solicit quotes to replace natural grass with artificial turf on suitable selected sports fields;;

- **Motion to approve passed unanimously.**

- **Public Comment from Jessica Lemmons-ORWALL requests assistance from the Township to develop sports fields on land they (ORWALL) leases from Montgomery County**

12. Receive, consider and act upon a presentation on urban speed limit requirements and other possible road noise mitigation matters and consider adopting a letter to the Texas Department of Transportation from The Woodlands Township, that supports Village Association resolutions requesting evaluation and implementation of effective roadway sound mitigation measures by the Texas Department of Transportation;;

- **Motion to approve passed unanimously.**

13. Receive, consider and act upon a presentation of a proposal for a 2012 Resident Survey and authorize staff to post an RFP to select a resident survey consultant;

- **Motion to approve passed unanimously.**

14. Receive, consider and act upon a drought response presentation for The Woodlands Township;

- **No action taken**

15. Receive, consider and act upon authorizing a Guaranteed Maximum Price (GMP) with Durotech for Central Fire Station construction in the amount of $6,665,000 plus $53,000 for Alternate 1-future expansion build-out and $7,960 for Alternate 2-monument water feature, for a total of $6,725,960 and approve a budget adjustment for that amount;

- **Motion to approve passed unanimously.**

SUPPLEMENTAL AGENDA:

16. Receive, consider and act upon calling Directors Election to be held on May 12, 2012 and determining procedure of giving notice of same;

1. **Call a Directors Election to be held on May 12, 2012 and determine procedure for giving notice of same and adopt an Order in connection therewith;**

2. **Consider and act upon appointment of an agent for the Township in connection with the Directors Election;**

3. **Consider and act upon compensation to be paid to election officials;**

- **Motion to approve (1), (2) and (3) passed unanimously.**

REGULAR AGENDA CONT.:

17. Receive, consider and act upon presentations and approval of 2012 Parks and Recreation Capital Improvement Projects, and;

a) **Approve the 2012 Parks and Recreation Capital schedules and budgets as submitted and authorize the President/General Manager to approve all invoices, progress payments, draws and reimbursements for new park and pathway projects in accordance with an agreement with The Woodlands Land Development Company, provided the amounts are within the approved budgets and the projects are within their scope as presented;**

b) Authorize an amendment to the 2012 Capital Budget in connection therewith to account for 2011 Capital Budget carryovers;

- **Motion to approve (a) and (b) passed unanimously.**

18. Receive, consider and act upon award of bids for Sawmill Park and approve a budget adjustment in connection therewith;

- **Motion to approve passed unanimously.**

19. Receive, consider and act upon the 2012 Work Plan and Budget attachment to the Partners for Strategic Action Professional Services Agreement for governance planning services and authorize the President/General Manager to execute the PSA contract attachment in connection therewith;

- **Motion to approve passed unanimously.**

20. Receive, consider and act upon a presentation by Partners for Strategic Action on the results of the financial model, accept the results of the financial model and authorize the consultants to proceed with the community outreach program;

- **Motion to table passed unanimously.**

21. Receive, consider and act upon nomination of Claude Hunter for Center for Houston's Future Leadership Forum;

- **Motion to approve passed with Directors Blair, Hausman, Matthews, Robb and Tough voting "yes"; Director Campbell voting "no" and Director Hunter voting to "abstain."**

CLOSED MEETING (if applicable):

22. Recess at 6:17 p.m. to Executive Session to discuss matters relating to real property pursuant to §551.072, Texas Government Code; deliberation of economic development negotiations pursuant to §551.087, Texas Government Code; discuss personnel matters pursuant to §551.074, Texas Government Code; and to consult with The Woodlands Township's attorney concerning pending litigation pursuant to §551.071, Texas Government Code;

23. Reconvene at 6:50 p.m. in Public Session;

- **Chairman Tough announced that it would not be necessary to take action at this time on items discussed during Executive Session.**

DISCUSS FUTURE AGENDA/ANNOUNCEMENTS:

24. Consideration of items to be placed on the agenda for next month's meeting;

- **Director Campbell requested that the Township Board consider a request from the Audit Committee to review and respond to any potential actions to improve transparency of Service Agreements.**

25. Board announcements;

- **Chairman Tough reminded the Board that a reception for community volunteers was being held in the Commons**

26. Public Comment; and

- **None**

27. The meeting was adjourned at 6:52 p.m.