



THE WOODLANDS TOWNSHIP

The Woodlands, TX

ADMINISTRATIVE REPORT COMMUNITY POLICING & LAW ENFORCEMENT SERVICES

February 23, 2012

1. MCSO Staffing

- a. December - District 6:
 - i. New positions slated for 2012 to be filled
 - 1. New Sr. Sgt. Jimmy Malmay
 - 2. New Sgt. David Hernandez
 - 3. Deputy position presently open
- b. 2012 Staffing - MCSO
 - i. 3 additional personnel to start in 2012 (1 Sr. Sgt, 1 Sgt., 1 Deputy)
 - ii. Total of 89.5 Personnel (83 through TWT – 6 through Montgomery County)
 - 1-Captain
 - 5-Sr. Sgt.'s
 - 6-Sgt.'s Patrol
 - 67-Deputies
 - 1-Detective
 - 1.5-Secretary
 - 1-Lieutenant
 - 1- Sr. Sgt. Traffic
 - 1-Sgt. Community Policing Liaison
 - 2-Traffic Division
 - 1-K9 Deputy
 - 2-Jailers

2. Harris County Constable's Office – Precinct 4

- a. Lt. Ronnie Glaze reported no major incidents.

3. Crime Status and Trends

- a. Notable Arrests:
 - i. Arrest – Aggravated Robbery (January 2)
 - 1. With an excellent description and location from the victim, the Montgomery County Sheriff's Office arrested suspects involved in a purse snatching that occurred at The Woodlands Mall
 - i. Arrested on Woodlands Parkway
 - ii. Arrest – Assist by A&O Mounted Trooper Kim Simpson
 - 1. A&O was given an alert about a suspicious person looking into vehicles and pulling on vehicle handles. As Mounted worked parking area the suspicious person was spotted trying to open a car door. Mounted alerted the Montgomery County Sheriff's Office and the person was apprehended.
- b. BLOTTER & Crime Statistics
 - i. Reminder the weekly blotter is on our website has details of arrests for District 6
 - ii. Reminder the monthly Community Policing and Statistics Report is on our website
- c. Did you know that Building Checks (1,674 - January) and Vacation Watch (182 - January) are not included within the statistics in "Total Calls " However, are a significant action by MCSO checking property and getting into the neighborhoods

d. MCSO total patrol mileage for January 2012 = 104,209 miles

4. Equipment Status

a. New 2012 Vehicles

5. Police–Community Partnership

a. Programs – Activities – In the Zone

i. Village Association Meetings

1. MCSO and Harris Co. Constable’s Office attended

a. Shared crime statistics and other crime prevention information

ii. With Neighborhood Services – The Woodlands Watch

1. January 2012

a. Watch Meetings (4)

b. Watch Talk Wednesday “Safe at Home”

2. February 2012

a. Watch Meetings (3)

b. Good Neighbor Day (1)

c. Watch Talk Wednesday – February 2012

i. Topic – “Driving while Intoxicated”

1. Montgomery County District Attorney Brett Ligon

6. Overtime (OT) Programs

7. Other

a. Preparing law enforcement presence for 2012 CVB events:

i. Live at Night

ii. Memorial Day Weekend

iii. Waterway Night

iv. Red, Hot & Blue

v. Labor Day Weekend

vi. Trick or Treat Trail

vii. Lighting of the Doves / iWOW

viii. Caroling on the Square

b. Preparing law enforcement presence for 2012 “runs” in The Woodlands Township:

i. Muddy Trails Bash – April 7, 2012

ii. CB&I TRI – May 5, 2012

iii. Ironman – May 19, 2012

iv. Memorial Herman 10 for Texas – October 13, 2012



The Woodlands Township

The Woodlands, TX

MEMORANDUM

DATE: February 23, 2012

TO: The Woodlands Township Board of Directors

FROM: Don Norrell

RE: Hillock Woods

A concern was raised at the Board work session regarding Hillock Woods residents requesting a different level of service than is provided to other Woodlands residents. The services provided to Hillock Woods residents are already different than the services provided to other areas of The Woodlands. The reason is that Hillock Woods falls within the boundaries of a municipal utility district-Water Control and Improvement District #1 (WCID#1) that provides twice a week garbage collection services as part of their MUD charges. To mitigate this impact and make Hillock Woods residents the same financially as other residential areas in The Woodlands, the Board authorized an agreement in 2010 with WCID#1.

This agreement recognized that the Township and the District have overlapping authority and responsibility for providing solid waste collection to an overlapped portion of land within the boundaries of both the District and the Township. This is a very unique situation which is not common to other residential properties located within the boundaries of The Woodlands Township.

CERTIFICATE OF APPRECIATION

AWARDED TO

The Woodlands High School Highlander Soccer Teams

Community Service Participant for Beautification
of the U.S. Post Office Locations in The Woodlands, Texas

Awarded this 23rd day of February, 2011

by The Woodlands Township in The Woodlands



Bruce Tough, Chairman



**MONTGOMERY COUNTY
MAY 12, 2012 JOINT ELECTION
EARLY VOTING POLLING LOCATIONS & TIMES**

**Monday, April 30 – Saturday, May 5: 8:00 am – 5:00 pm
Monday, May 7 – Tuesday, May 8: 7:00 am – 7:00 pm**

Election Central

(Limited Ballots, Special Forms of Early Voting and Ballot by Mail only)

9159 Airport Road - Conroe, Texas 77303

Montgomery County Administration Annex

207 West Phillips - Conroe, Texas 77301

Magnolia Volunteer Fire Department #181

18215 Buddy Riley Boulevard - Magnolia, Texas 77354

South County Community Building

2235 Lake Robbins Drive - The Woodlands, Texas 77380

North Montgomery County Community Center

600 Gerald Street - Willis, Texas 77378

East County Courthouse Annex

21130 U.S. Highway 59 South - New Caney, Texas 77357

Lone Star Community Center

2500 Lone Star Parkway - Montgomery, Texas 77356

**The Woodlands Township
May 12, 2012 Joint Elections
Proposed Consolidated Precincts with Elections**

<u>Precincts</u>	<u>Locations of Polling Places</u>
15,56,59,69,70,75	Windsor Hills Homeowners' Association Club House One Windsor Hills Circle The Woodlands Township
33,48,49,58,62	South County Community Building 2235 Lake Robbins Drive The Woodlands Township
3,6,71,78,81	Galatas Elementary School 9001 Cochran's Crossing Drive The Woodlands Township
4,32,45,61,67,79,84	Wilkerson Intermediate School 12312 Sawmill Road The Woodlands Township
24,31,46,47,68,80	Shenandoah Municipal Complex 29955 IH-45 North City of Shenandoah



**General Purpose Financial Statements
December 31, 2011**

These financial statements are unaudited and intended for informational and internal discussion purposes only

**The Woodlands Township
Combined Balance Sheet
As of December 31, 2011**

					Component Units			Account Groups		Total
	General Fund	Debt Service Fund	Debt Service Reserve Fund	Capital Project Funds	Economic Development Zone	Fire Department	Convention & Visitors Bureau	General Fixed Assets	General Long-term Debt	
Assets and Other Debits										
Cash and Current Investments	\$ 60,591,593	\$ 4,065,681	\$ 3,176,061	\$ 17,136,911	\$ -	\$ 110,533	\$ 107,161	\$ -	\$ -	\$ 85,187,941
Tax/Assessment Receivables	20,977,901	38,815	-	-	3,458,194	-	(26,100)	-	-	24,448,810
Interest Receivable	858	-	36,918	-	-	-	-	-	-	37,776
Other Receivables	305,176	-	-	-	-	37,083	160,926	-	-	503,185
Due from Other Funds	5,120,710	34,081	-	12,186,738	-	28,579	-	-	-	17,370,107
Prepays	1,028,393	-	-	-	-	270,726	8,661	-	-	1,307,780
Notes Receivable	6,562,561	-	-	-	(6,562,561)	-	-	-	-	-
Capital Assets, net of accum deprec	-	-	-	-	-	-	-	164,604,239	-	164,604,239
Amount to be Provided to Retire Debt	-	-	-	-	-	-	-	-	102,930,000	102,930,000
Total Assets and Other Debits	\$ 94,587,191	\$ 4,138,577	\$ 3,212,980	\$ 29,323,649	\$ (3,104,367)	\$ 446,921	\$ 250,648	\$ 164,604,239	\$ 102,930,000	\$ 396,389,838
Liabilities and Other Credits										
Accounts Payable	1,875,969	-	-	-	-	97,575	45,766	-	-	2,019,310
Other Accrued Liabilities	3,463,270	-	-	-	1,036,622	232,563	80,791	-	-	4,813,247
Refundable Deposits	216,450	-	-	-	-	-	-	-	-	216,450
Due to Other Funds	12,215,317	-	34,081	1,733,966	3,067,677	173,629	873	-	-	17,225,543
Deferred Revenue	40,895,308	-	-	-	-	8,333	-	-	-	40,903,641
Notes Payable	-	-	-	-	-	-	-	-	-	-
Bonds Payable	-	-	-	-	-	-	-	-	102,930,000	102,930,000
Investment in General Fixed Assets	-	-	-	-	-	-	-	164,604,239	-	164,604,239
Fund Balance										
Undesignated	29,358,317	-	-	-	-	-	-	-	-	29,358,317
Designated	6,562,561	-	27,689	27,589,683	(7,208,666)	(65,180)	123,218	-	-	27,029,304
Reserved	-	4,138,577	3,151,210	-	-	-	-	-	-	7,289,787
Total Liabilities, Fund Balance, and Other Credits	\$ 94,587,191	\$ 4,138,577	\$ 3,212,980	\$ 29,323,649	\$ (3,104,367)	\$ 446,921	\$ 250,648	\$ 164,604,239	\$ 102,930,000	\$ 396,389,838

The Woodlands Township
Combined Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Twelve Months Ended December 31, 2011

	General Fund	Debt Service Fund	Debt Service Reserve Fund	Capital Projects Fund	Economic Development Zone	Fire Department	Convention & Visitors Bureau	Total
REVENUES								
Property Tax	\$ 39,435,475	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 39,435,475
Sales and Use Tax	17,106,447	-	-	-	16,930,445	-	-	34,036,892
Hotel Occupancy Tax	4,625,025	-	-	-	-	-	-	4,625,025
Event Admissions Tax	668,640	-	-	-	-	-	-	668,640
Program Revenues	2,939,156	-	-	-	-	-	566,369	3,505,525
Administrative Fees	508,303	-	-	-	-	-	-	508,303
Grants and Contributions	27,169	-	-	-	-	-	-	27,169
Interest Income	529,437	4,982	119,498	13,966	34	1	1,456	669,375
Other Income	1,330,376	-	-	-	-	385,407	-	1,715,783
Bond Proceeds	-	-	-	9,781,912	-	-	-	9,781,912
TOTAL REVENUES	\$ 67,170,028	\$ 4,982	\$ 119,498	\$ 9,795,878	\$ 16,930,479	\$ 385,408	\$ 567,825	\$ 94,974,099
EXPENDITURES								
General Government	7,686,536	-	-	-	-	-	-	7,686,536
Law Enforc/Neighborhood Svcs	10,435,066	-	-	-	-	-	-	10,435,066
Parks and Recreation	12,576,995	-	-	-	-	-	-	12,576,995
Community Services	12,272,522	-	-	-	-	-	-	12,272,522
Community Relations	1,017,923	-	-	-	-	-	-	1,017,923
Transportation	256,287	-	-	-	-	-	-	256,287
Economic Development	205,892	-	-	-	-	-	-	205,892
Transition	154,630	-	-	-	-	-	-	154,630
Regional Participation	1,069,153	-	-	-	-	-	-	1,069,153
Other Expenditures	1,246,344	-	-	-	-	-	-	1,246,344
Fire Department	-	-	-	-	-	15,359,862	-	15,359,862
Convention & Visitors Bureau	-	-	-	-	-	-	2,844,444	2,844,444
Capital Outlay	-	-	-	12,529,533	1,906,740	-	-	14,436,273
Debt Service	-	7,702,659	-	-	-	-	-	7,702,659
TOTAL EXPENDITURES	\$ 46,921,347	\$ 7,702,659	\$ -	\$ 12,529,533	\$ 1,906,740	\$ 15,359,862	\$ 2,844,444	\$ 87,264,586
REV OVER/(UNDER) EXP (before tfrs)	20,248,681	(7,697,677)	119,498	(2,733,655)	15,023,739	(14,974,454)	(2,276,619)	7,709,513
NET TRANSFERS IN/(OUT)	(14,648,431)	8,555,632	(118,910)	3,840,137	(14,920,578)	14,892,312	2,399,837	-
REV OVER/(UNDER) EXP (after tfrs)	5,600,250	857,956	588	1,106,482	103,161	(82,142)	123,218	7,709,513
BEGINNING FUND BALANCE	30,320,628	3,280,621	3,178,310	26,483,200	(7,311,827)	16,962	-	55,967,895
ENDING FUND BALANCE	\$ 35,920,878	\$ 4,138,577	\$ 3,178,899	\$ 27,589,683	\$ (7,208,666)	\$ (65,180)	\$ 123,218	\$ 63,677,408

**The Woodlands Township
General Fund Budget vs Actual
For the Twelve Months Ended December 31, 2011**

REVENUES	YTD Budget	YTD Actual	YTD Variance
Tax Revenue			
Sales and Use Tax	\$ 15,596,344	\$ 17,106,447	\$ 1,510,103
Sales Tax Transfers (EDZ)	13,385,264	14,920,578	1,535,314
Subtotal	28,981,608	32,027,025	3,045,417
Property Tax	39,649,133	39,435,475	(213,658)
Hotel Occupancy Tax	4,001,219	4,625,025	623,806
Events Admission Tax	75,000	668,640	593,640
	72,706,960	76,756,165	4,049,205
Other Sources			
Program Revenues	2,973,300	2,939,156	(34,144)
Administrative Fees	346,100	508,303	162,203
Grants and Contributions	219,400	27,169	(192,231)
Interest Income	965,662	529,437	(436,225)
Other Income	671,340	1,330,376	659,036
TOTAL REVENUES	77,882,762	82,090,606	4,207,844 A)
OPERATING EXPENDITURES			
General Government			
Board of Directors	63,300	34,023	29,277
President's Office	609,740	593,321	16,419
Intergovernmental Relations	268,642	178,874	89,768
Human Resources	644,432	607,772	36,660
Finance	1,656,280	1,445,469	210,811
Information Technology	1,183,157	1,015,800	167,357
Records/Database Mgmt	612,264	640,201	(27,937)
Non-Departmental	3,150,788	3,171,076	(20,288)
	8,188,603	7,686,536	502,067 B)
Law Enforc/Neighborhood Svcs			
Law Enforcement Services	9,276,681	9,771,132	(494,451)
Ambassador Program	312,319	259,086	53,233
Neighborhood Services	496,915	404,848	92,067
	10,085,915	10,435,066	(349,151) C)
Parks and Recreation			
Parks Admin/Planning	1,735,432	1,740,782	(5,350)
Parks Operations	5,551,366	5,844,956	(293,590)
Aquatics	1,949,450	1,912,053	37,397
Recreation	1,853,250	1,843,378	9,872
Waterway Operations	1,160,326	1,235,825	(75,499)
	12,249,824	12,576,995	(327,171) D)
Community Services			
Community Services Admin	443,955	473,499	(29,544)
Covenant Administration	2,233,168	2,252,066	(18,898)
Environmental Services	393,105	452,382	(59,277)
Streetlighting	1,154,544	966,197	188,347
Streetscape Maintenance	2,448,396	2,844,676	(396,280)
Solid Waste Services	5,419,819	5,272,735	147,084
Other Community Services	12,600	10,966	1,634
	12,105,587	12,272,522	(166,935) E)
Community Relations			
Community Relations	625,625	523,348	102,277
CVB Staff Services	457,270	494,575	(37,305)
	1,082,895	1,017,923	64,972 F)
Other Expenditures			
Transportation	548,620	256,287	292,333
Economic Development	381,300	205,892	175,408
Governance	200,000	154,630	45,370
Regional Participation	968,566	1,069,153	(100,587)
Other Expenditures	1,090,668	1,246,344	(155,676)
	3,189,154	2,932,306	256,848 G)
EXPENDITURE SUBTOTAL	46,901,978	46,921,347	(19,369)
TRANSFERS			
Fire Department	14,892,312	14,892,312	-
Convention & Visitors Bureau	2,399,837	2,399,837	-
Capital Projects	5,995,163	3,840,137	2,155,026
Debt Service	7,796,632	8,936,723	(1,140,091)
	31,083,944	30,069,009	1,014,935 H)
TOTAL EXPENDITURES	77,985,922	76,990,356	995,566
REV OVER/(UNDER) EXP	(103,160)	5,100,250	5,203,410
BEGINNING FUND BALANCE	30,320,628	30,320,628	-
ENDING FUND BALANCE	\$ 30,217,468	\$ 35,420,878.20	\$ 5,203,410

The Woodlands Township
General Fund – Operating Budget Variances
For the Twelve Months Ended December 31, 2011

A) Revenues

- Sales Tax – Actual sales tax collections through December exceeded the collections through the same period last year by 10% and are higher than the budgeted year-to-date amount for 2011 by 10.5%.
- Property Tax – 100.21% collection rate for Tax Year 2010 through September 30, 2011. The unfavorable variance is due to adjustments to the certified tax roll.
- Hotel Occupancy Tax – Hotels outperformed budget projections by 15.6%.
- Events Admission Tax – The favorable variance is partially offset by the expense in event tax for the Cynthia Woods Pavilion as only 10% of this revenue is retained by the Township.
- Program Revenues – The unfavorable variance is due to lower than budgeted revenue received for athletic races.
- Administrative Fees – The favorable variance is due to higher than budgeted revenue received for transfer fees and penalty and interest on delinquent tax.
- Grants and Contributions – The unfavorable variance for HGAC grant funding for trolley service is offset by the favorable variance in transportation expense. This is the result of a change in accounting methods.
- Interest Income – The unfavorable variance is due to the actual 0.29% APY for general fund cash balances versus 1% APY budgeted.
- Other Income – The favorable variance is the result of the receipt of stop loss insurance proceeds which helps offset the unfavorable variance in health insurance expense. Also, higher RDRC forfeitures than budgeted as well as a contribution for environmental service programs contribute to this variance.

B) General Government

- Board of Directors - The favorable variance is due to lower than budgeted meeting, workshop and training expenses.
- President's Office - The favorable variance is due to lower than budgeted employee benefit and training expenses.
- Intergovernmental Relations – The favorable variance is due to lower than budgeted legal and administrative expenses.
- Human Resources – The favorable variance is due to lower than budgeted employee benefit, training, and contracted service expenses.
- Finance – The favorable variance is due to staffing vacancies and lower than budgeted training and contracted service expenses.
- Information Technology – The favorable variance is due to staffing vacancies and lower than budgeted training, telephone, equipment, computer support, consulting service, and contract labor expenses.
- Records/Property Data Management – The unfavorable variance is due to higher than budgeted health insurance expense.
- Non-Departmental – The unfavorable variance is due to higher than budgeted property tax administration and election expenses.

C) Law Enforcement/Neighborhood Services

- Law Enforcement Services – The unfavorable variance is due to a change in accounting method for MCSO vehicle expenses.
- Ambassador Program - The favorable variance is due to lower than budgeted salary, uniform, and equipment expenses.
- Neighborhood Services – The favorable variance is due to lower than budgeted salary, training, and program expenses.

D) Parks and Recreation

- Parks Admin/Planning – The unfavorable variance is due to higher than budgeted health insurance expenses.
- Parks Operations – The unfavorable variance is due to higher than budgeted health insurance, utility, and tree removal expenses.
- Aquatics – The favorable variance is due to lower than budgeted utility and treating chemical expenses.
- Recreation – The favorable variance is due lower than budgeted contracted services and facility expenses.
- Waterway Operations – The unfavorable variance is due higher than budgeted utilities expense.

E) Community Services

- Community Services Administration - The unfavorable variance is due to higher than budgeted health insurance expense.
- Covenant Administration - The unfavorable variance is due to higher than budgeted legal expense.
- Environmental Services – The unfavorable variance is due to program expenses that have been offset by a contribution in other income.
- Streetlight Maintenance – The favorable variance is due to lower than budgeted utility expense and fewer than budgeted streetlights.
- Streetscape Maintenance – The unfavorable variance is due to higher than budgeted expenses incurred for tree removal and irrigation.

**The Woodlands Township
General Fund – Operating Budget Variances
For the Twelve Months Ended December 31, 2011**

- Solid Waste Services – The favorable variance is due to fewer units than budgeted requiring service.

F) Community Relations

- Community Relations – The favorable variance is due to expenses being less than budgeted for the Public Safety Heroes Banquet. In addition, expenses for video production, contracted services, public education/relations, and administration have been lower than budgeted.
- CVB Staff Services – The unfavorable variance is due to higher than budgeted health insurance expense.

G) Other Expenditures

- Transportation – The favorable variance is due to the trolley service contract being adjusted to reflect a lower operating cost rate which offsets the unfavorable variance in grants and contributions from HGAC.
- Economic Development – The favorable variance is due to lower than budgeted contracted service and governmental representation and strategic partnership expenses.
- Governance – The favorable variance is due to a portion of expenses budgeted for the financial consultant being deferred until 2012.
- Regional Participation – The variance will fluctuate throughout the year based on actual sales tax collections as the amount represents 1/16th of sales and use tax collections paid to the City of Conroe and the City of Houston.
- Other Expenditures – The unfavorable variance is due to event tax proceeds being paid to the Cynthia Woods Pavilion which is offset by revenues received.

H) Transfers

- Capital Projects – The favorable variance is due to the timing of the completion of the capital projects budgeted.
- Debt Service – The unfavorable variance is due to the timing of transfers to others funds for debt service expenses.

**The Woodlands Township
Monthly Investment Report
December 31, 2011**

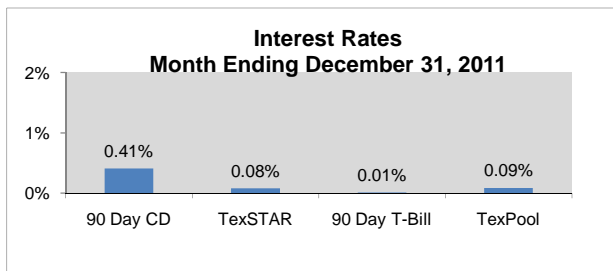
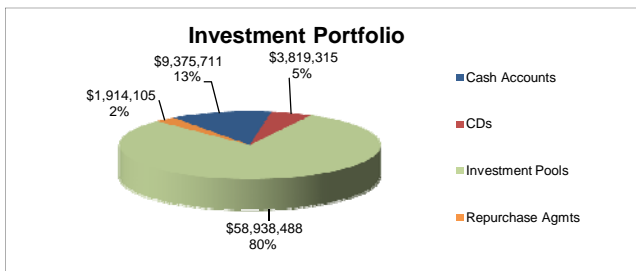
Fund	Investment Type	Description	Maturity	Beginning Balance	Monthly Activity	Earnings	Ending Balance	Beginning Market	Ending Market	Avg. % Yield
GF	Public Funds Liquidity Money Market	Woodforest National Bank Checking Account	Open	\$ 100,002	\$ 51 (54)	\$ 7	\$ 100,007	\$ 100,002	\$ 100,007	0.07%
GF	Choice IV with Interest-Public Funds	Wells Fargo Bank Checking Account	Open	4,796,834	4,020,217 (5,426,929)	\$ -	3,390,123	4,796,834	3,390,123	0.00%
GF	Liquid Assets Portfolio Money Market	Invesco AIM Sweep Account	Open	389,999		\$ 7	389,999	389,999	389,999	0.02%
GF	Texas Local Govt Investment Pool	TexPool Investment Pool	Open	27,558,486	9,318,898 -	\$ 2,120	36,879,504	27,558,486	36,879,504	0.09%
GF	Texas Local Govt Investment Pool	TexSTAR General Fund	Open	3,263,119	-	\$ 226	3,263,345	3,263,119	3,263,345	0.08%
GF	Public Funds Money Market	Encore Bank	Open	3,153,882	-	\$ 402	3,154,284	3,153,882	3,154,284	0.15%
GF	Certificate of Deposit	Encore Bank	12/22/2010	3,081,334	-	\$ 2,703	3,084,036	3,081,334	3,084,036	1.05%
GF	Commercial Checking	Comerica (WCSC)	Open	33,279	- (55.08)	\$ -	33,224	33,279	33,224	0.00%
GF	Texas Local Govt Investment Pool	TexSTAR Health Ins. Self-Funding	Open	912,374	- (250,649.03)	\$ 56	661,781	912,374	661,781	0.08%
CPF	Texas Local Govt Investment Pool	TexSTAR Parks & Path, Series 2010	Open	3,119,591	- (9,665.62)	\$ 216	3,110,141	3,119,591	3,110,141	0.08%
CPF	Texas Local Govt Investment Pool	TexSTAR Fire, Series 2010	Open	3,184,578	- (261,195.29)	\$ 215	2,923,597	3,184,578	2,923,597	0.08%
DSF	Superior Interest Liquidity Money Market	Woodforest National Bank Hotel Tax Account	Open	907,313	- (86)	\$ 54	907,282	907,313	907,282	0.07%
DSF	Choice IV with Interest-Public Funds	Wells Fargo Bank Hotel Tax Account	Open	1,400,793		\$ -	1,400,793	1,400,793	1,400,793	0.00%
DSF	Texas Local Govt Investment Pool	TexSTAR Refinancing, Series 2010	Open	433,321	- (30,496)	\$ 30	402,855	433,321	402,855	0.08%
DSF	Texas Local Govt Investment Pool	TexSTAR Office Building	Open	1,355,116	- (4,529.87)	\$ 94	1,350,680	1,355,116	1,350,680	0.08%
DSF	Texas Local Govt Investment Pool	TexSTAR Series 2011 Fire/Park	Open	9,782,311	-	\$ 677	9,782,988	9,782,311	9,782,988	0.08%
DSRF	Texas Local Govt Investment Pool	TexSTAR Office Bldg Debt Svc Res	Open	563,557	-	\$ 39	563,596	563,557	563,596	0.08%
DSRF	Certificate of Deposit	Encore Bank	2/1/2011	734,624	-	\$ 654	735,278	734,624	735,278	1.05%
DSRF	Flex Repo Money Market	HypoVereinsBank of Austria	3/1/2027	1,904,876		\$ 9,230	1,914,105	1,904,876	1,914,105	5.90%
Total				\$ 66,675,390	\$ 7,355,508	\$ 16,728	\$ 74,047,619	\$ 66,675,390	\$ 74,047,619	0.29%

YTD \$ 221,044

Weighted Average Maturity	
Consolidated WAM	145 days
General Fund WAM	- days
Capital Project Funds WAM	- days
Debt Service Fund WAM	- days
Debt Service Reserve Fund WAM	3342 days

Collateral Adequacy - All time and demand deposits are fully collateralized and/or FDIC insured.

Statement of Compliance - All investment transactions meet the requirements set forth in Chapter 2256, Texas Govt. Code, as amended and are in compliance with the Township's Investment Policy.



Dr. Ed Robb, Treasurer

Claude Hunter, Secretary

Don Norrell, President/General Manager

**The Woodlands Township
Sales Tax Deposits
Report Date: December 31, 2011**

	¹ Actual 2009	¹ Actual 2010	Budget 2011	Actual 2011	Variances			
					Actual 2011 vs. 2010	Actual 2011 vs. 2010	Actual 2011 vs. 2011	Budget 2011 vs. 2011
					\$ Change	% Change	\$ Change	% Change
JAN	\$ 2,188,499	\$ 2,203,164	\$ 2,131,629	\$ 2,151,058	\$ (52,106)	-2.4%	\$ 19,429	0.9%
FEB	4,357,493	4,018,452	4,494,080	4,456,766	438,314	10.9%	(37,314)	-0.8%
MAR	2,130,682	1,915,115	1,979,101	2,080,302	165,188	8.6%	101,201	5.1%
APR	1,879,964	1,714,814	1,853,838	2,223,150	508,335	29.6%	369,312	19.9%
MAY	2,731,780	2,741,877	2,702,434	2,979,951	238,075	8.7%	277,517	10.3%
JUN	1,953,252	2,147,129	1,985,167	2,263,300	116,171	5.4%	278,133	14.0%
JUL	1,989,834	2,184,308	2,110,976	2,349,790	165,482	7.6%	238,814	11.3%
AUG	2,662,740	2,854,796	2,851,537	3,062,604	207,808	7.3%	211,067	7.4%
SEP	2,002,548	2,118,866	2,096,927	2,367,868	249,002	11.8%	270,941	12.9%
OCT	1,905,328	2,208,302	2,053,409	2,528,381	320,079	14.5%	474,972	23.1%
NOV	2,509,683	2,776,625	2,583,953	3,016,058	239,433	8.6%	432,105	16.7%
DEC	1,883,694	2,232,636	2,138,557	2,547,778	315,141	14.1%	409,221	19.1%
TOTAL	\$ 28,195,497	\$ 29,116,085	\$ 28,981,608					
YTD	\$ 28,195,497	\$ 29,116,085	\$ 28,981,608	\$ 32,027,007	\$ 2,910,922	10.0%	\$ 3,045,399	10.5%

2011 Deposits as % of Budget 110.5%

¹Sales tax deposits for Project No. 4 included for comparison purposes.

**The Woodlands Township
Hotel Occupancy Tax Deposits
Report Date: December 31, 2011**

	Variances							
	¹ Actual 2009	¹ Actual 2010	² Budget 2011	² Actual 2011	Actual 2011 vs. 2010		Actual 2011 vs. 2011	
					\$ Change	% Change	\$ Change	% Change
JAN	\$ 255,409	\$ 185,041	\$ 236,177	\$ 215,781	\$ 30,740	16.6%	\$ (20,396)	-8.6%
FEB	293,695	260,358	300,014	346,528	86,170	33.1%	46,514	15.5%
MAR	294,912	279,858	334,202	392,773	112,916	40.3%	58,571	17.5%
APR	317,413	335,635	354,074	418,456	82,821	24.7%	64,381	18.2%
MAY	281,691	280,824	354,536	432,215	151,391	53.9%	77,679	21.9%
JUN	299,516	366,290	362,539	502,785	136,494	37.3%	140,246	38.7%
JUL	310,028	312,476	341,309	399,003	86,528	27.7%	57,694	16.9%
AUG	240,214	263,316	280,745	343,156	79,841	30.3%	62,411	22.2%
SEP	320,048	348,762	367,161	331,547	(17,215)	-4.9%	(35,614)	-9.7%
OCT	262,491	307,202	354,734	378,884	71,682	23.3%	24,150	6.8%
NOV	302,335	351,514	401,675	469,582	118,069	33.6%	67,908	16.9%
DEC	223,434	285,281	314,053	394,313	109,033	38.2%	80,261	25.6%
TOTAL	\$ 3,401,187	\$ 3,576,557	\$ 4,001,219					
YTD	\$ 3,401,187	\$ 3,576,557	\$ 4,001,219	\$ 4,625,025	\$ 1,048,469	29.3%	\$ 623,806	15.6%
YTD - For comparison purposes the 1% supplemental hotel tax is not included			\$ 3,530,589	\$ 4,073,870	\$ 497,313	13.9%	\$ 543,281	15.4%

2011 Deposits as % of Budget 115.6%

¹Actual 2009 and Actual 2010 deposits do not include the 1% supplemental local hotel tax.

²Budget 2011 and Actual 2011 deposits includes the 1% supplemental local hotel tax.

**The Woodlands Township
Property Tax Deposits
Tax Years 2009/2010/2011
Report Date: December 31, 2011**

<u>Fiscal Year</u>	<u>Tax Year</u>	<u>Collection Period</u>	<u>Current Collections</u>	(+) <u>Current Penalties & Interest</u>	(+) <u>Rendition Penalty Collections</u>	(-) <u>2% Collection Fee</u>	(-) <u>5% Collection Fee</u>	(-) <u>Refunds</u>	(-) <u>Misc Withholding</u>	(=) <u>Net Deposits</u>
2011	2010	Jan 2011	\$ 13,218,861	\$ 2,481	\$ 998	-	-	\$ 41,332	\$ 99,579	\$ 13,081,428
2011	2010	Feb 2011	2,814,677	21,593	1,975	-	-	73,838	211,764	2,552,644
2011	2010	Mar 2011	399,735	32,302	185	-	-	47,418	12,420	372,384
2011	2010	Apr 2011	161,284	16,159	168	-	-	48,071	17,278	112,263
2011	2010	May 2011	123,015	13,878	130	-	-	29,701	2,982	104,341
2011	2010	June 2011	134,680	19,395	402	-	-	8,672	7,147	138,657
2011	2010	July 2011	74,134	11,043	15	-	-	4,722	4,960	75,510
2011	2010	Aug 2011	59,804	11,544	15	-	-	14,337	843	56,184
2011	2010	Sep 2011	19,900	3,893	56	-	-	2,163	1,122	20,563
2011	2011	Oct 2011	1,332,759	5,486	490	6,320	1,531	4,942	122,421	1,203,521
2011	2011	Nov 2011	2,317,128	3,820	564	-	-	3,297	229,632	2,088,583
2011	2011	Dec 2011	20,027,249	4,940	416	-	-	44,226	156,512	19,831,867
Fiscal Year-to-Date			\$ 40,683,226	\$ 146,535	\$ 5,414	\$ 6,320	\$ 1,531	\$ 322,720	\$ 866,659	\$ 39,637,946

Comparison of Tax Years

<u>2012 Budget</u>			<u>2011 Budget</u>			<u>2010 Budget</u>		
<u>Tax Year Oct 2011 - Sep 2012</u>			<u>Tax Year Oct 2010 - Sep 2011</u>			<u>Tax Year Oct 2009 - Sep 2010</u>		
	<u>Tax Year 2011</u>	<u>% of Levy</u>		<u>Tax Year 2010</u>	<u>% of Levy</u>		<u>Tax Year 2009</u>	<u>% of Levy</u>
As of Oct 2011 Adjusted Levy	\$ 41,096,670		As of Sept 2011 Adjusted Levy	\$ 39,535,100		As of Sept 2010 Adjusted Levy	\$ 38,136,495	
CC* - FY11	23,677,136	57.61%	CC - FY10	22,772,991	57.60%	CC - FY09	20,465,363	53.66%
CC* - FY12	-	0.00%	CC - FY11	17,006,090	43.02%	CC - FY10	17,729,605	46.49%
P&I* - FY12	14,246	0.03%	P&I - FY11	143,013	0.36%	P&I - FY10	144,849	0.38%
Adj* - FY11	(52,465)	-0.13%	Adj - FY10	-	0.00%	Adj - FY09	(7,032)	-0.02%
Adj* - FY12	-	0.00%	Adj - FY11	(303,242)	-0.77%	Adj - FY10	(153,823)	-0.40%
Net Collections	\$ 23,638,918	57.52%	Net Collections	\$ 39,618,852	100.21%	Net Collections	\$ 38,178,962	100.15%

*CC = Current Collections
*P&I = Penalties & Interest
*Adj = Adjustments

Note: The Fiscal Year is January - December, but the tax year is October - September. The fiscal year will include two tax years as shown above. Data summarized by tax year is inclusive of collections received in the prior fiscal year.



The Woodlands Fire Department

**General Purpose Financial Statements
December 31, 2011**

These financial statements are unaudited and intended for informational and internal discussion purposes only.

**The Woodlands Fire Department
Balance Sheet
As of December 31, 2011**

Assets and Other Debits

Cash	110,533
Accounts Receivable	
Accounts Receivable	18,653
Other Receivables	18,431
Total Accounts Receivable	<u>37,083</u>
Prepaid Expenses	<u>270,726</u>
Total Assets and Other Debits	<u><u>418,342</u></u>

Liabilities

Due to (from) Other Funds	
Due from Other Funds	(28,579)
Due to Other Funds	173,629
Total Due to (from) Other Funds	<u>145,050</u>
A/P and Accrued Liabilities	<u>338,472</u>
Total Liabilities	<u><u>483,522</u></u>

Equity and Other Credits

Fund Balance	
Undesignated: The Woodlands Fire Dept	-
Designated: The Woodlands Fire Dept	(65,180)
Total Fund Balance	<u>(65,180)</u>
Total Equity and Other Credits	<u>(65,180)</u>
Total Liabilities, Equity and Other Credits	<u><u>418,342</u></u>
	0.00

**The Woodlands Fire Department
Statement of Revenues and Expenditures
From January 1, 2011 Through December 31, 2011**

	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>YTD Variance</u>	<u>Total Budget</u>
Revenues				
Grants and Contributions				
Grants	5,800	0	(5,800)	5,800
Total Grants and Contributions	<u>5,800</u>	<u>0</u>	<u>(5,800)</u>	<u>5,800</u>
Interest Income				
Interest Income	0	1	1	0
Total Interest Income	<u>0</u>	<u>1</u>	<u>1</u>	<u>0</u>
Other Income				
Hospital District Contract	23,400	26,250	2,850	23,400
Montgomery County Dispatch Contract	242,000	242,000	0	242,000
Shenandoah Dispatch Contract	45,125	12,000	(33,125)	45,125
Emergency Training Center	50,000	56,734	6,734	50,000
Reimbursements	0	2,775	2,775	0
Insurance Proceeds	0	399	399	0
Other Income	15,000	45,249	30,249	15,000
Total Other Income	<u>375,525</u>	<u>385,407</u>	<u>9,882</u>	<u>375,525</u>
Transfers In				
Transfers In	14,892,312	14,892,312	0	14,892,312
Total Revenues	15,273,637	15,277,720	4,083 (a)	15,273,637
Expenditures				
Salaries and Wages				
Salaries and Wages	5,856,801	5,882,508	(25,707)	5,856,801
Overtime	2,826,851	2,873,125	(46,274)	2,826,851
Day Buy Back	23,500	20,501	2,999	23,500
Ride Up Pay	856,800	997,489	(140,689)	856,800
Total Salaries and Wages	<u>9,563,952</u>	<u>9,773,622</u>	<u>(209,670) (b)</u>	<u>9,563,952</u>
Payroll Taxes				
FICA Taxes	695,327	710,846	(15,519)	695,327
Unemployment Taxes	20,577	18,409	2,168	20,577
Total Payroll Taxes	<u>715,904</u>	<u>729,255</u>	<u>(13,351) (c)</u>	<u>715,904</u>
Employee Benefits				
Retirement	1,119,518	1,230,727	(111,209)	1,119,518
Insurance	1,592,264	1,594,862	(2,598)	1,592,264
Workers Comp	186,484	172,772	13,712	186,484
Total Employee Benefits	<u>2,898,266</u>	<u>2,998,360</u>	<u>(100,094) (d)</u>	<u>2,898,266</u>
Staff Development				
Meetings	3,000	2,613	387	3,000
Training and Conferences	120,400	86,151	34,249	120,400
Uniforms	107,750	103,008	4,742	107,750
Tuition Reimbursement	12,000	10,178	1,823	12,000
Recognition, Awards, Events	11,100	12,023	(923)	11,100
Training Materials	21,000	16,301	4,699	21,000
Total Staff Development	<u>275,250</u>	<u>230,274</u>	<u>44,976 (e)</u>	<u>275,250</u>
Facility Expense				
Telephone	249,000	235,162	13,838	249,000
Utilities	187,250	138,941	48,309	187,250
Facility Repair and Maintenance	138,300	125,826	12,474	138,300

**The Woodlands Fire Department
Statement of Revenues and Expenditures
From January 1, 2011 Through December 31, 2011**

	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>YTD Variance</u>	<u>Total Budget</u>
Facility Materials and Supplies	68,000	65,643	2,357	68,000
Trash Removal	8,400	11,240	(2,840)	8,400
Total Facility Expense	650,950	576,812	74,138 (f)	650,950
Equipment Expense				
Equipment	89,000	73,819	15,181	89,000
Copiers	10,600	0	10,600	10,600
Other Leases and Rentals	39,015	25,081	13,934	39,015
Vehicle Fuel	139,400	118,129	21,271	139,400
Equipment Repair and Maintenance	239,300	294,977	(55,677)	239,300
Special Operations Materials & Supplies	37,000	35,168	1,832	37,000
EMS Materials and Supplies	13,800	10,793	3,007	13,800
Total Equipment Expense	568,115	557,968	10,147 (g)	568,115
Contracted Services				
Computer Support	83,000	54,200	28,800	83,000
Consulting/Professional Services	15,200	11,300	3,900	15,200
General Legal	70,000	51,986	18,014	70,000
Audit Fees	29,000	10,515	18,485	29,000
Payroll Processing Fees	24,700	27,292	(2,592)	24,700
Medical Support Services	63,000	64,431	(1,431)	63,000
Other Contracted Services	20,000	18,295	1,705	20,000
Total Contracted Services	304,900	238,019	66,881 (h)	304,900
Program Expenses				
Other Programs	26,000	18,546	7,454	26,000
Total Program Expenses	26,000	18,546	7,454 (i)	26,000
Public Education/Relations				
Training	6,500	5,588	912	6,500
Advertising	1,100	1,940	(840)	1,100
Fire Investigation	500	28	472	500
Total Public Education/Relations	8,100	7,556	544 (j)	8,100
Administrative Expenses				
Supplies	20,000	9,911	10,089	20,000
Postage & Delivery	2,100	1,425	675	2,100
Dues & Subscriptions	10,000	5,761	4,239	10,000
Printing	4,800	2,560	2,240	4,800
Insurance	210,900	195,608	15,292	210,900
Other Admin	14,400	14,185	215	14,400
Total Administrative Expenses	262,200	229,451	32,749 (k)	262,200
Transfers Out				
Transfer Out	0	0	0	0
Total Expenditures	15,273,637	15,359,862	(86,225)	15,273,637
Revenue over Expenditures	0	(82,142)	(82,142)	0
Beginning Fund Balance	0	16,962	16,962	0
Ending Fund Balance	0	(65,180)	(65,180)	0

**The Woodlands Fire Department
Operating Budget Variances
From January 1, 2011 Through December 31, 2011**

Revenues:

- (a) • The unfavorable variance in grants revenue relates to the Fireman's Fund Grant.
- The unfavorable variance in the Shenandoah Dispatch Contract is due to the renegotiated contract.
- The favorable variance in Other Revenue is primarily due to mobile mapping service reimbursements.

Expenses:

- (b) The unfavorable salary variance is primarily due to ride up pay exceeding the budgeted amount in March as a result of time off for training and vacation days, in October as a result of higher than budgeted overtime pay, in November as a result of higher than budgeted regular and overtime pay, and in December as a result of higher than budgeted ride up pay.
- (c) The unfavorable variance in payroll tax is related to the unfavorable variance in salaries, overtime, and ride-up pay.
- (d) The unfavorable variance in retirement is related to the unfavorable variance in salaries, overtime, and ride up pay as well as an increase in employees' contributions which affects the employer match.
- (e) The favorable variance in staff development is due to uniform and training expenses being less than budgeted.
- (f) The favorable variance in facility expense is due to telephone, utility, and facility maintenance expenses being less than budgeted.
- (g) The favorable variance in equipment expense is due to the vehicle fuel expense being lower than anticipated.
- (h) The favorable variance in contracted services is primarily due to the cost of computer support, legal, and audit expenses being less than budgeted.
- (i) The favorable variance in program expense is due to lower than anticipated Fire and Life Safety education expenses.
- (j) The favorable variance in public education is due to lower than anticipated training and fire investigation expenses.
- (k) The favorable variance in administrative expense is due to insurance and supply expenses being less than the budgeted amount.

Capital:

The Fire Department has expensed \$5,476,088 in capital purchases for the year.

**The Woodlands Fire Department
Capital Report
From January 1, 2011 Through December 31, 2011**

Account Code	Account Title	Actual	POs	Actual & POs	Total Budget	Available Budget
450	The Woodlands Fire Dept Capital					
1008	FY2010 CP - Protective Clothing	11,548	-	11,548	28,440	16,892
1010	FY2010 CP - Portable Radios	5,816	-	5,816	5,760	(56)
1017	FY2010 CP - SVE Groundwater System	16,887	-	16,887	35,341	18,454
1032	FY2010 CP - Printers	1,997	-	1,997	1,997	-
1034	FY2010 CP - Network Servers	5,045	-	5,045	6,045	1,000
1035	FY2010 CP - Wireless Technology	-	-	-	8,000	8,000
1037	FY2010 CP - WAN Upgrade	3,839	-	3,839	3,839	-
1039	FY2010 CP - Call Recorder	-	-	-	5,452	5,452
1040	FY2010 CP - Computer Aided Dispatch	475,000	-	475,000	475,000	-
1066	FY2010 CP - Fire Station 7 (Creekside)	2,052,072	-	2,052,072	2,472,978	420,906
1101	FY2011 CP - Fire Station 8 (Indian Springs)	1,564,067	-	1,564,067	1,496,187	(67,880)
1105	FY2011 CP - Fire Truck	498,895	-	498,895	500,000	1,105
1106	FY2011 CP - Staff/Utility Vehicle	44,722	-	44,722	45,000	278
1107	FY2011 CP - Firefighting Tools and Equipment	64,467	-	64,467	70,000	5,533
1108	FY2011 CP - Protective Clothing	42,765	-	42,765	50,000	7,235
1109	FY2011 CP - Special Rescue Equipment	16,842	-	16,842	15,000	(1,842)
1110	FY2011 CP - Portable Radios	54,585	-	54,585	50,000	(4,585)
1111	FY2011 CP - Signal Changing Device (Opticom)	5,256	-	5,256	35,000	29,744
1113	FY2011 CP - Wellness and Fitness Equipment	24,882	-	24,882	25,000	118
1114	FY2011 CP - Station Furniture	10,350	-	10,350	15,000	4,650
1115	FY2011 CP - Hazmat Equipment	11,650	-	11,650	15,000	3,350
1116	FY2011 CP - Training Tools & Equipment	47,003	-	47,003	50,000	2,997
1117	FY2011 CP - Thermal Imaging Cameras	13,089	-	13,089	15,000	1,911
1118	FY2011 CP - Extrication Tool	34,294	-	34,294	35,000	706
1119	FY2011 CP - SCBA	19,815	-	19,815	20,000	185
1120	FY2011 CP - Cardiac Monitor	17,143	-	17,143	30,000	12,857
1121	FY2011 CP - Desktop and Laptop Computers	-	-	-	12,000	12,000
1122	FY2011 CP - Printers	-	-	-	5,000	5,000
1123	FY2011 CP - Mobile Data Terminals	22,716	-	22,716	42,500	19,784
1124	FY2011 CP - Network Servers	-	-	-	16,000	16,000
1125	FY2011 CP - Fixed Asset Tracking	-	-	-	80,000	80,000
1126	FY2011 CP - Station Improvements	15,674	-	15,674	25,000	9,326
1201	FY2012 CP - Central Station	380,211	-	380,211	-	(380,211) (a)
1203	FY2012 CP - Brush Truck	15,460	-	15,460	-	(15,460)
Total 450 The Woodlands Fire Dept Capital		(5,476,088)	0	(5,476,088)	(5,689,538)	213,450

(a) The Central Station reconstruction project was approved to be funded by the voters in 2009. The favorable variance from the first Fire Department bond issuance from 2010 will be utilized for the design fees and the remaining balance will be funded with the second bond issuance to come in late 2011/early 2012.