

**Joint Meeting of
Development Standards Committee
and
Residential Design Review Committees
January 30, 2013 at 5:30pm**

The Woodlands Township
2801 Technology Forest Boulevard
The Woodlands, Texas 77381

Minutes

DSC Members Present: Deborah Sargeant, Chris Florack, Ken Anderson, Robert Heineman, Danie van Loggerenberg and Kim Hess

RDRRC Members Present: Arthur Bredehoft, George Newman and Mike Ramsey

Staff Present: Hennie van Rensburg, Kimberly McKenna and Neslihan Tesno

- I. Welcome/call to order
Development Standards Committee (DSC) Chair Deborah called the meeting to order at 5:30 p.m. The members and staff introduced themselves.
- II. Approve the minutes of the Joint meetings of August 29, 2012 and October 30, 2012.
It was moved by Chris Florack and seconded by Arthur Bredehoft to approve the two sets of minutes as presented. The motion carried unanimously.
- III. Discussion of Development Standards Committee operating procedures.
Deborah Sargeant presented the final document that the DSC developed and approved as their Operating Procedures. This document is posted online on the Township website and is available at all DSC meetings. The purpose of this document was to inform the public in the workings of the DSC and procedures that they follow to perform the duties of the committee.
- IV. Consideration and Discussion of the Residential Development Standards.
Hennie van Rensburg presented a short PowerPoint presentation reviewing the revised Sign Standards that were approved previously by the DSC. He discussed the procedure the DSC followed to develop the new sign standards starting off with the Public Forum that was held last June. Staff will follow up with a news release of the revised sign standards and also will contact local schools. Hennie van Rensburg also presented the Standards working document that staff is presently revising to reflect changes suggested by both the DSC and the Residential Design Review Committees (RDRRC). He indicated that this document will be sent to all of the RDRRCs to allow for review and comment before being returned to the DSC for approval.
Deborah Sargeant recommended that the next Joint Meeting would be scheduled in late March or early April.
- V. Committee Member Comments (3 minutes)
Arthur Bredehoft thanked the DSC for the work involved with developing the Operating Procedures. He also stated that the standards revision seemed to cover all details discussed previously and suggested that future revisions be scheduled every two years.
Deborah Sargeant offered to attend each RDRRC meeting to discuss the DSC operating procedure.
- VI. Staff Comments (3 minutes) staff

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There were no comments. The Director of Covenant Administration Hennie van Rensburg thanked everyone for attending.

VII. Public Comment (3 minutes)

There were no public comments.

VIII. Adjournment

There being no further business it was moved by Arthur Bredehoft and seconded by Chris Florack to adjourn the meeting at 6:01p.m. The motion carried unanimously.

