Agenda Items & Actions
Board of Directors
Regular Meeting
January 27, 2010

The following is an unofficial summary of agenda items and actions taken at the January 27, 2010 Board of Directors regular meeting:

Directors Present: Nelda Blair, Tom Campbell, Kemba DeGroot, Peggy Hausman, Claude Hunter, Bob Kinnear, Lloyd Matthews, Vicki Richmond, Ed Robb, Alex Sutton, and Bruce Tough

1. The meeting was called to order at 9:00 a.m.;

2. Consider and act upon adoption of the regular and supplemental meeting agendas;

- **Motion to amend the regular agenda by moving item #21 before item #19 and adopt the supplemental agenda passed unanimously.**

3. Recognize public officials;

- **None**

4. Public comment;

- **Tony Motto-Outdoor Sculptures**
- **John Nanninga-Waterway and Elections**
- **Anthony Fasone-Montgomery County Sheriff's Office Promotion**

5. Recognize the contributions of Cynthia Woods Mitchell and approve a proclamation declaring April 29, 2010 as "Cynthia Woods Mitchell Day";

- **Motion to approve the proclamation passed unanimously.**

6. Receive and consider a report from Sheriff Tommy Gage of the Montgomery County Sheriff's Office;

- **Report-no action needed**

7. Receive and consider reports from Village Association Representatives;

- **Reports-no action needed**

8. Consider and act upon approval of the minutes of the December 16, 2009, special meeting of the Board of Directors of The Woodlands Township;

- **Motion to approve the minutes passed unanimously.**

9. Receive and consider the Hotel Occupancy Tax 2008 Agreed Upon Procedures Report;

- **Motion to accept the report passed unanimously.**

10. Receive and consider the Convention Center Booking and Blocking Compliance Report for fiscal year 2008;

- **Motion to accept the report passed unanimously.**

11. Consider and act upon ratifying the Investment Committee's action regarding the placement and renewal of Certificate of Deposits with Encore Bank;

- **Motion to ratify the action passed unanimously.**

12. Receive and consider a presentation of key issues for The Woodlands Township Board of Directors for the2010 calendar year;

- **Presentation-no action needed**

13. Receive and consider a presentation regarding the proposed 2010 bond issuance;

- **Presentation-no action needed**

14. Consider and act upon a recommendation from the Executive Committee regarding a budget amendment in connection with capital project carryover from the Community Associations of The Woodlands;

- **Motion to approve a budget amendment in the amount of $1,196,079 passed unanimously.**

15. Consider and act upon a recommendation from the Executive Committee regarding award of bid for doors to the community pools of The Woodlands Township;

- **Motion to award bid to Montgomery County Door and Hardware in the amount of $112,760 passed unanimously.**

16. Consider and act upon a recommendation from the Project Planning and Development Committee to approve the 2010 Parks and Recreation capital projects and establish a process that authorizes the President to approve progress payment, draws and reimbursements in connection therewith;

- **Motion to approve the recommendation passed with Directors Blair, Campbell, DeGroot, Hunter, Kinnear, Matthews, Richmond, Robb, Sutton, and Tough voting "yes" and Director Hausman voting "no".**

17. Consider and act upon the 2010 operating schedule of the community pools for The Woodlands Township;

- **Motion to adopt the pool schedule passed unanimously.**

18. Consider and act upon approval of a policy to administer exclusive sponsorships for Parks and Recreation Department events;

- **Motion to approve the policy passed unanimously.**

Note: Items #21 and #19 were taken out of order

21. Consider and act upon a recommendation from the Water Taxi Ad Hoc Committee regarding operation of the Water Taxis;

- **Two separate motions were offered:**
  1. **Motion to table the item until after the Town Hall meeting on Wednesday evening, January 27, 2010 failed with Directors Campbell, Hausman, and Hunter voting "yes" and Directors Blair, DeGroot, Kinnear, Matthews, Richmond, Robb, and Tough voting "no". Director Sutton abstained.**

  2. **Motion to accept the recommendation from the Water Taxi Ad Hoc Committee to operate the Water Taxi system through a grant/operating agreement with Brazos Transit passed with Directors Blair, DeGroot, Kinnear, Matthews, Richmond, Robb, and Tough voting "yes" and Directors Campbell, Hausman, and Hunter voting "no". Director Sutton abstained.**

19. Consider and act upon a recommendation from the Executive Committee regarding a contract with The Goodman Corporation for transportation consulting services for the 2010 calendar year;

- **Motion to approve the recommendation to contract with The Goodman Corporation for transportation consulting services for 2010 in an amount not-to-exceed $100,000 and authorize the President to execute the contract passed with Directors Blair, DeGroot, Hunter, Kinnear, Matthews, Richmond, Robb, Sutton, and Tough voting "yes" and Directors Campbell and Hausman voting "no".**

Note: Chairman Blair and Director Robb left following the vote on Item #19

20. Consider and act upon appointments to The Woodlands Township Law Enforcement Advisory Council;

- **Motion to authorize the Chairman of the Board of Directors to make appointments passed unanimously.**

22. Consider and act upon amending the title of President to President/General Manager;

- **Motion to approve amending the title passed unanimously.**

23. Consider and act upon approving and authorizing execution of a Joint Election Agreement with Montgomery County, Texas;

- **Motion to approve and authorize the President to execute the agreement passed unanimously.**

24. Consider and act upon approving and authorizing execution of an Election Services Agreement with Montgomery County, Texas;

- **Motion to approve and authorize the President to execute the agreement passed unanimously.**

25. Consider and act upon authorizing execution of an agreement for the rental of electronic voting systems;

- **Motion to authorize the President/General Manager to execute an agreement with Election Systems I Software, Inc. passed with Directors DeGroot, Hausman, Hunter, Kinnear, Matthews, Richmond, Sutton, and Tough voting "yes" and Director Campbell voting "no".**

26. Consider and act upon authorizing submission to the United States Department of Justice of an election pre-clearance request if necessary;

- **Motion to authorize the submission to the United States Department of Justice, if necessary, passed unanimously.**

27. Consider and act upon a recommendation from the Executive Committee regarding numbering of positions for the May election;

- **Motion to approve the recommendation to designate four positions as 1, 2, 3, and 4 for the May election passed unanimously.**

28. Consider and act upon approval of an amendment to the agreement with The Strong Firm for Transition services related to the transfer and recording of real property and contract assignments, and other transition matters;

- **Motion to approve the amendment to The Strong Firm agreement passed with Directors Campbell, DeGroot, Hunter, Kinnear, Matthews, Richmond, Sutton, and Tough voting "yes" and Director Hausman voting "no".**

29. Receive and consider a quarterly update from The Woodlands Convention and Visitors Bureau;

- **Report-no action needed**

30. Consider and act upon a request from Director Hausman to post the Board of Directors voting results for each meeting on The Woodlands Township's Web site;

- **Motion to post the voting results on the web site at the end of the meeting minutes passed with Directors Campbell, Hausman, Hunter, Richmond, and Tough voting "yes" and Directors DeGroot, Kinnear, Matthews, and Sutton voting "no".**

31. Consider and act upon a request from Director Hausman regarding consideration of evening meetings;

- **Motion to have two meetings per month of the Board, one in the morning and one in the evening, failed with Directors Campbell, Hausman, and Hunter voting "yes" and Directors DeGroot, Kinnear, Matthews, Richmond, Sutton, and Tough voting "no".**

32. Recess to Executive Session to discuss matters relating to real property pursuant to §551.072, Texas Government Code; deliberation of economic development negotiations pursuant to §551.087, Texas Government Code; discuss personnel matters pursuant to §551.074, Texas Government Code; and to consult with The Woodlands Township's attorney concerning pending Litigation pursuant to §551.071, Texas Government Code;

- **Not necessary**

33. Reconvene in Public Session;

- **Not necessary**

34. Receive Administrative Reports:

- **Community Services Reported given by John Powers:**
    1. **Egret relocation**
    2. **Splash Day recognition**
    3. **WW Fountains closed for annual maintenance tentatively from Feb. 15-26**
    4. **Dog Park closing at Cat Tail Park from Feb. 1-April 4 for major renovations**
    5. **Community Involvement Day on March 27 at Maplewood Park**
    6. **Staff is participating on a Water Conservation Committee at the invitation of the Joint Powers Agency**
    7. **2,195 bandit signs removed in 2009**

- **Community Policing Report given by Steve Sumner:**
    1. **Continue to put out newsletter and will provide a year-end analysis in the near future**
    2. **Trolley ridership doing well**
    3. **Attending Village Association meeting**
    4. **Thanked Neighborhood Services for their efforts**
    5. **Woodlands Alert update**

- **The Woodlands Fire Department Report given by Chief Benson:**
    1. **Provided 2009 year end statistical information for: emergency medical services, mutual aid, dispatch calls, public education efforts, training center classes and events, suppression personnel training hours**

- **The Woodlands Convention & Visitors Report by Nick Wolda: see item #29**

SUPPLEMENTAL AGENDA:

1. Consider calling Directors Election to be held on May 8, 2010, and determine procedure for giving notice of same, and adopt an order in connection therewith;

- **Motion to call the Directors Election on May 8, 2010, determine procedures for giving notice of the election and adopt an Order Calling Directors Election passed unanimously.**

2. Consider appointment of an agent for the Township in connection with the Directors Election; and

- **Motion to appoint the President/General Manager as the Election Agent passed unanimously.**

3. Consider compensation to be paid to election officials.

- **Motion to pay election officials $10 per hour passed unanimously.**

Return to Regular Agenda:

35. Consideration of items to be placed on the agenda for the next meeting;

- **Director Hunter asked that staff make a report on what can be done about frequent abusers of the sign laws.**
- **Director Campbell asked to discuss the legal authority of the Design Standards Committee (this will be on the agenda for the February meeting)**

36. Board announcements; and

- **None**

37. The meeting was adjourned at 11:50 a.m.