



**Agenda Items & Actions
Board of Directors
Regular Meeting
February 24, 2010**

The following is an unofficial summary of agenda items and actions taken at the February 24, 2010 Board of Directors regular meeting:

Directors Present: Nelda Blair, Tom Campbell, Peggy Hausman, Claude Hunter, Bob Kinnear, Lloyd Matthews, Vicki Richmond, Ed Robb, Alex Sutton, and Bruce Tough

Directors Absent: Kemba DeGroot

- 1. The meeting was called to order at 9:00 a.m.;**
- 2. Consider and act upon adoption of the regular meeting agenda;**
 - **Motion to approve the agenda passed unanimously.**
- 3. Recognize public officials;**
 - **J.R. Moore, Montgomery County Tax Assessor-Collector**
- 4. Public comment;**
 - **Jeff Gannon-tax relief for residents over 65**
 - **Gil Staley-job growth report**
 - **Karen Hoylman-business community info**
 - **Larry E. Napier-over 65 tax exemption**
 - **Mike Bass-over 65 tax exemption and RDRC Elections**
 - **Adam Muery-spending**
 - **Paul Martin-over age 65 & disabled property tax exemption**
- 5. Receive a presentation from J.R. Moore, Montgomery County Tax Assessor-Collector, regarding property tax collections for The Woodlands Township;**
 - **Presentation-no action needed**

6. Receive a presentation regarding establishment of an over-65 residential homestead exemption from ad valorem taxations for The Woodlands Township;
 - Report-no action needed
7. Receive and consider an annual update from Tracye McDaniels, Executive Vice President and Chief Operating Officer for the Greater Houston Partnership;
 - Report-no action needed

NOTE: Director Robb left the meeting prior to the Village Association Reports

8. Receive and consider reports from Village Association Representatives;
 - Reports-no action needed
9. Consider and act upon approval of the minutes of the January 7, 2010 special meeting, the January 27, 2010 regular meeting, and the January 27, 2010 special meeting of the Board of Directors of The Woodlands Township;
 - Motion to approve the minutes passed unanimously.
10. Consider and act upon a recommendation from the Project Planning and Development Committee to contract with Pierce Goodwin Alexander & Linville (PGAL) to develop the site evaluation and conceptual master plan for The Ice Rink at The Woodlands with an amount not to exceed \$8,000;
 - Motion to approve the recommendation from the Project Planning and Development Committee to contract PGAL passed with Directors Blair, Hunter, Kinnear, Matthews, Richmond, Sutton, and Tough voting “yes” and Directors Campbell and Hausman voting “no”.
11. Consider and act upon a recommendation from the Executive Committee concerning a request for proposal regarding legal services for covenant administration, employment law, and specialty services;
 - Motion to accept the recommendation and selection of The Strong Firm as legal counsel for Real Estate Law and Covenant and Deed Restriction and matters relating to Parks and Recreation for a three year period passed unanimously.
 - Motion to accept the recommendation and selection of Winstead Attorneys as legal counsel for Employment and Labor Law for a three year period passed unanimously.
12. Consider and act upon authorizing the engagement of disclosure counsel in connection with the issuance, sale, and delivery of all bonds to be sold by The Woodlands Township;
 - Motion to engage Bracewell & Giuliani to serve as disclosure counsel passed with Directors Blair, Campbell, Hausman, Hunter, Kinnear, Matthews, Richmond, and Tough voting “yes” and Director Sutton voting “no”.
13. Consider and act upon approval of a Preliminary Official Statement (POS) relating to the issuance, sale, and delivery of The Woodlands Township’s \$34,585,000 General Obligation Bonds, Series 2010;

- Motion to approve a “draft” version of a POS and authorize the President/General Manager to approve a final version when available passed unanimously.

14. Consider and act upon a recommendation from the Project Planning and Development Committee regarding an amendment to the 2010 Parks and Recreation Capital Projects program;

- Motion to approve an amendment to the 2010 Parks and Recreation Capital Projects passed with Directors Blair, Kinnear, Matthews, Richmond, Sutton, and Tough voting “yes” and Directors Campbell, Hausman, and Hunter voting “no”.

15. Consider and act upon a presentation regarding the legal authority of the Development Standards Committee (DSC) and authorize the President/General Manager to take related legal actions;

- Motion to recognize the authority of the DSC in the performance of its duties with an amendment that would allow the President/General Manager to review any legal actions filed on behalf of the Township and bring those actions not routinely performed by the DSC before the Board passed unanimously.

NOTE: The Board also asked legal counsel to draft a resolution that would clarify to the Courts the authority of the President/General Manager as stated above.

NOTE: Director Tough left the meeting prior to the following agenda item.

16. Consider and act upon an award of bid for vine removal services;

- Motion to award the bid to Houston Grotech Services passed unanimously.

17. Consider and act upon an award of bid for pool chemicals;

- Motion to award bid to Pool Sure passed unanimously.

18. Consider and act upon an award of bid for plant materials and services related to reforestation;

- Motion to award bid to ApachEco passed unanimously.

19. Consider and act upon an award of bid for playground fall surfacing material;

- Motion to award bid to McKenna Construction passed unanimously.

20. Authorize the President/General Manager to execute audit engagement letters with Null-Lairson and Blazek & Vetterling for Fiscal Year 2009 audits;

- Motion to authorize the President/General Manager to execute audit engagement letters passed unanimously.

21. Consider and act upon ratifying the Investment Committee’s action regarding the renewal of a 12 month Certificate of Deposit with Encore Bank ;

- Motion to ratify the Investment Committee’s action passed unanimously.

- 22. Consider and act upon release of Town Center Improvement District's remaining commercial restrictions on territory in the Founder's Reserve Tract;**
- **Motion to approve termination or consent to the termination of commercial land use restrictions on the above territory passed unanimously.**
- 23. Recess to Executive Session to discuss matters relating to real property pursuant to §551.072, Texas Government Code; deliberation of economic development negotiations pursuant to §551.087, Texas Government Code; discuss personnel matters pursuant to §551.074, Texas Government Code; and to consult with The Woodlands Township's attorney concerning pending litigation pursuant to §551.071, Texas Government Code;**
- **Not necessary**
- 24. Reconvene in Public Session;**
- **Not necessary**
- 25. Receive Administrative Reports:**
- **Community Services Reported given by John Powers:**
 - 1. Egret relocation ongoing**
 - 2. Rob Fleming Aquatic Center received an award recognition**
 - 3. Community Revitalization Program recognized by United Way**
 - 4. WW Fountains closed for another week for maintenance work**
 - 5. Orientation for new and returning RDRC members will be held March 22**
 - 6. Announced Google's plan to build an ultra high speed broadband network and a related request for information to be presented at the Executive Committee meeting in March**
 - **Community Policing Report-Steve Sumner introduced Captain Andy Eason who reported:**
 - 1. Update on arrests**
 - 2. Crime statistics**
 - 3. Current number of law enforcement positions yet to be filled**
 - **Human Resources given by Susan Welbes:**
 - 1. Update on number of positions currently recruiting for**
 - **The Woodlands Fire Department Report given by Chief Benson:**
 - 1. Fire Department recently passed an unexpected onsite inspection**
 - **The Woodlands Convention & Visitors Report by Nick Wolda:**
 - 1. Update on various partnership such as the one with Continental Airlines**
 - 2. Working with groups coming to The Woodlands such as Texas Association of County Auditors, Lunar and Planetary Science Convention, Center for Houston's Future Retreat**
 - 3. Update on speaking engagements at Village Association meetings, Rotary and Kiwanis meetings to promote the CVB and economic development**
 - 4. Houston Women's Magazine featured Chairman Nelda Blair on the cover and published a four page article about The Woodlands Township**

NOTE: Director Hausman left the meeting following the Administrative Reports.

26. Consideration of items to be placed on the agenda for the next meeting;

- **Director Hunter requested staff look at a resident survey, requested copies of ESD maps**
- **Director Matthews requested a staff presentation on the objectives of Economic Development**
- **Director Campbell requested a report on the Township's Retirement Plan regarding the fully funded feature, and report on the operations of the DRC and DSC, requested a report on who has responded to the law enforcement committee**

27. Board announcements; and

- **EDZ meeting to follow this meeting**

28. The meeting was adjourned at 12:21 p.m.