Agenda Items & Actions
Board of Directors
Regular Meeting
March 24, 2010

The following is an unofficial summary of agenda items and actions taken at the March 24, 2010 Board of Directors regular meeting:

Directors Present: Nelda Blair, Tom Campbell, Peggy Hausman, Claude Hunter, Lloyd Matthews, Vicki Richmond, Ed Robb, Alex Sutton, and Bruce Tough

Directors Absent: Kemba DeGroot and Bob Kinnear

1. The meeting was called to order at 9:03 a.m.;

2. Consider and act upon adoption of the regular meeting agenda;

- **Motion to approve the agenda passed unanimously.**

3. Recognize public officials;

- **Garry B. Watts-Mayor of Shenandoah**

4. Public comment;

- **John Nanninga-DSC and DRC comments**
- **Everett Ison-Veterans' Park comments**

5. Consider and act upon approval of the minutes of the February 24, 2010 regular meeting of the Board of Directors of The Woodlands Township;

- **Motion to approve the minutes passed unanimously.**

6. Consider and act upon a proclamation in support and acknowledgment of 100 Years of Scouting;

- **Motion to approve the proclamation passed unanimously.**

7. Consider and act upon a proclamation in support of Earth Day;

- **Motion to approve the proclamation passed unanimously.**

8. **Receive a presentation from Waste Management regarding the enhancement of environmental Education projects;**

   - **Presentation-no action needed**

9. **Receive and consider reports from Village Association Representatives;**

   - **Reports-no action needed**

10. **Consider and act upon a recommendation from the Public Facilities Administration Committee (PFAC) for acceptance of a donation from the Village Associations in memory of Cynthia Woods Mitchell.**

    - **Motion to approve the recommendation from the PFAC passed unanimously.**

11. **Receive and consider preliminary financial reports, as of December 31, 2009, for The Woodlands Association, Inc., The Woodlands Commercial Owners Association, Inc., The Woodlands Community Service Corporation and The Woodlands Recreation Centers, Inc. and approve amendments to the 2010 capital carryovers;**

    - **Motion to approve the amendments to the 2010 capital carryovers passed unanimously.**

12. **Consider and act upon approving a 2010 budget amendment to fund the purchase of additional law enforcement vehicles and major equipment for District 6 (Township) operations and authorize the President/General Manager to execute an amendment to the interlocal agreement with Montgomery County for the provision of law enforcement services in connection therewith;**

    - **Motion to approve the 2010 budget amendment and authorize the President/General Manager to execute an amendment to the interlocal agreement with Montgomery County for law enforcement services passed unanimously.**

13. **Consider and act upon an a 2010 budget amendment for the purchase and installation of security cameras;**

    - **This item was covered in #11.**

14. **Consider and act upon an amendment to The Woodlands Township's 2009 operating budget to actual and final approval of expenditures in connection therewith;**

    - **Motion to amend the 2009 operating budget to actual and final approval of expenditures passed unanimously.**

15. **Receive and act upon the Financial Report;**

    - **Motion to accept the Financial Report passed unanimously.**

16. **Consider and act upon a recommendation from the Executive Committee concerning approval of**

Resolution No. 002-10, Establishing Purchasing Authorizations;

- **Motion to approve the Executive Committee's recommendation passed unanimously.**

17. **Consider and act upon a recommendation from the Executive Committee concerning approval of Resolution No. 003-10, Establishing Commitment and Signature Authorizations;**

    - **Motion to approve the Executive Committee's recommendation passed unanimously with an amendment to exclude the Executive Committee's commitment authority and change the Board of Director's commitment authorities to over $50,000 instead of over $100,000.**

18. **Consider and act upon a request from the City of Shenandoah for a pathway easement and a Memorandum of Understanding (MOU) related to Grogan's Forest Section Six, Restricted Open Space Reserve (ROSR) A;**

    - **Motion to authorize the President/General Manager to execute the request from the City of Shenandoah and an MOU related to Grogan's Forest Section Six, ROSR A passed unanimously with the inclusion of two amendments: (1) to communicate information about the project to residents impacted by it; and (2) to angle the easement back toward the park at the north end.**

19. **Consider a review of annual survey of wage rate scales and consider adoption of a Resolution Adopting Prevailing Wage Rate Scale for Construction Projects;**

    - **Motion to adopt the Resolution passed unanimously.**

20. **Consider and act upon an award of bid for uniform services for The Woodlands Township;**

    - **Motion to award the bid to Cintas in the amount of $30,816 passed unanimously.**

21. **Consider and act upon a recommendation from the Public Facilities Administration Committee (PFAC) regarding changes to the hours of operation for the Riva Row Boat House and The Woodlands Recreation Center;**

    - **Motion to approve the recommendation from the PFAC passed unanimously.**

22. **Consider and act upon a recommendation from the Public Facilities Administration Committee regarding an award of bid for concession stand services at various parks;**

    - **Motion to award the bid to Chick-Fil-A for Rob Fleming Aquatic Center in the amount of $11,500 and Skeeter's Inc. for Bear Branch Park in the amount of $6,501 for a period of 21 months passed unanimously.**

23. **Consider a presentation regarding the Development Standards Committee and the Community Standards Committee; and act upon an agreement with regard to the delegation of covenant responsibilities from the Development Review Committee to the Development Standards Committee;**

    - **Motion to approve the agreement passed with Directors Blair, Matthews, Richmond, Robb, and Tough voting "yes" and Directors Campbell, Hausman, and Hunter voting "no". Director Sutton abstained.**

24. Consider and act upon acceptance of a conveyance from The Woodlands Development Company of residual land parcels in Waterway Square;

- **Motion to accept the revised deed and descriptions as presented passed with Directors Blair, Campbell, Hausman, Hunter, Matthews, Richmond, Robb, and Tough voting "yes". Director Sutton abstained.**

25. Consider and act upon the Use, Operations, and Maintenance Agreement with MUD 386 for May Valley Park;

- **Motion to approve the agreement passed unanimously.**

26. Consider and act upon the addition of May Valley Park to the Park and Pathway Maintenance Agreement with Houston Grotech Services;

- **Motion to approve the addition of May Valley Park to the agreement passed unanimously.**

27. Consider and act upon the addition of May Valley Park to the Gate and Custodial Maintenance Agreement with Gracey's Commercial Cleaning Service;

- **Motion to approve the addition of May Valley Park to the agreement passed unanimously.**

28. Consider and act upon an award of bid for heating, ventilation and air conditioning services to facilities of The Woodlands Township;

- **Motion to award the bid to Hal Watson in the base amount of $43,824 for a thirty-six month contract passed with Directors Blair, Campbell, Hausman, Hunter, Matthews, Richmond, Robb, and Tough all voting "yes". Director Sutton was not present at the time of the vote.**

29. Consider and act upon authorizing staff to make payments to the Carlton Woods Association in accordance with terms of the Annexation and Assignment Instrument dated August 16, 2000, which has now been assumed by The Woodlands Township;

- **Motion to authorize staff to make payments to the Carlton Woods Association passed with Directors Blair, Campbell, Hunter, Matthews, Richmond, Robb, Sutton, and Tough voting "yes" and Director Hausman voting "no".**

30. Consider and act upon authorizing staff to make payments to the Carlton Woods Creekside Association in accordance with terms of the Annexation and Assignment Instrument dated May 28, 2004, which has now been assumed by The Woodlands Township;

- **Motion to authorize staff to make payments to the Carlton Woods Creekside Association passed with Directors Blair, Campbell, Hunter, Matthews, Richmond, Robb, Sutton, and Tough voting "yes" and Director Hausman voting "no".**

31. Consider and act upon a recommendation from the Executive Committee regarding changes to the Board meeting schedule for the month of May;

- **Motion to approve the Executive Committee's recommendation to change the May 2010 Board of Directors' meeting date from May 26 to May 19 passed unanimously.**

32. Receive a presentation from staff regarding economic development objectives of The Woodlands Township;

- **Presentation-no action necessary**

33. Consider and act upon conducting a resident survey;

- **Motion to conduct a resident survey using questions from the 2008 survey passed unanimously. Note: Directors may submit comments to Nick Wolda.**

34. Consider and act upon adopting an official action resolution regarding expenditures for park and recreation facilities;

- **Motion to adopt the resolution passed unanimously.**

35. Consider and act upon competitive bids received for The Woodlands Township's $34,800,000 Unlimited Tax bonds, Series 2010;

- **Motion to act upon competitive bids passed unanimously.**

36. Consider and act upon adopting a resolution authorizing issuance, sale and delivery of The Woodlands Township's $34,800,000 Unlimited Tax Bonds, Series 2010;

- **Motion to adopt the resolution passed unanimously.**

37. Consider and act upon engaging Bank of New York Mellon Trust Company as Paying Agent/ Registrar for The Woodlands Township's $34,800,000 Unlimited Tax Bonds, Series 2010;

- **Motion to engage Bank of New York Mellon Trust Company passed unanimously.**

38. Consider and act upon authorizing completion and distribution of a final official statement in connection with The Woodlands Township's $34,800,000 Unlimited Tax Bonds, Series 2010;

- **Motion to authorize the completion and distribution of a final official statement passed unanimously.**

39. Consider and act upon taking all necessary action in connection with the closing and delivery of The Woodlands Township's $34,800,000 Unlimited Tax Bond Series, 2010 and payment of issuance costs and the investment of the proceeds of such bonds;

- **Motion to take all necessary action in connection with the closing and delivery of the Township's $34,800,000 Unlimited Tax Bond Series, 2010 passed unanimously.**

40. Recess to Executive Session at 12:10 p.m. to discuss matters relating to real property pursuant to §551.072, Texas Government Code; deliberation of economic development negotiations pursuant to §551.087, Texas Government Code; discuss personnel matters pursuant to §551.074, Texas Government Code; and to consult with The Woodlands Township's attorney concerning pending

litigation pursuant to §551.071, Texas Government Code;

41. Reconvene at 12:21 p.m. in Public Session;

- **The Chair announced that it would not be necessary to take action at this time.**

42. Receive Administrative Reports;

- **Community Services reported by John Powers:**
    1. **Community Involvement Day at Maplewood Park from 10:00 a.m. to 12:00 p.m. Saturday, March 27, 2010**
- **Community Policing-no report**
- **Human Resources-no report**
- **The Woodlands Fire Department-no report**
- **The Woodlands Convention & Visitors Bureau reported by Nick Wolda**
    1. **Live @ Night begins tonight and continues for the next five Wednesdays**
    2. **Information on Waterway Arts Festival April 10-11, 2010**

43. Consideration of items to be placed on the agenda for the next meeting;

- **None**

44. Board announcements; and

- **None**

45. The meeting was adjourned at 12:25 p.m.