



# THE WOODLANDS T O W N S H I P

## **Addendum # 1**

REQUEST FOR QUALIFICATIONS AND PROPOSALS  
CONSULTING SERVICES FOR GOVERNANCE PLANNING  
CONTRACT NUMBER C-2017-0433

Date: September 22, 2017

---

**To all prospective providers:**

The Woodlands Township is located north of Houston, Texas. The greater Houston area was severely impacted by Hurricane Harvey after the Township Board's original authorization for the release of this Request for Qualifications and Proposals. After considering the lingering impacts of Hurricane Harvey on firms and organizations located in Houston / Gulf Coast region of Texas, The Woodlands Township Board of Directors chose to adjust the schedule for the submittal process for interested parties by four weeks, which will extend all deadlines, reschedule the mandatory pre-proposal conference-call, and result in interviews and selection of a firm or organization by the Board in January rather than December, as originally anticipated.

**This change impacts all deadlines and due dates in the above referenced solicitation.**

**Please note the revisions to the solicitation timeline detailed below. All other details in the solicitation remain unchanged:**



# THE WOODLANDS T O W N S H I P

**The Woodlands Township  
2801 Technology Forest Blvd  
The Woodlands, TX 77381**

**REQUEST FOR QUALIFICATIONS AND PROPOSALS  
CONSULTING SERVICES FOR GOVERNANCE PLANNING  
CONTRACT NUMBER C-2017-0433**

Following are the **revised key dates** of the submission process:

Date	Time	Event
<del>August 21-October 2</del> <b>October 30, 2017</b>		Request for Proposals and Qualifications Issued and advertised.
<del>October 2</del> <b>October 30, 2017</b>	5:00 p.m. (CDT)	Deadline to notify Township of interest.
<del>October 9</del> <b>November 6, 2017</b>	10 a.m. (CST)	Mandatory Pre-Submission Conference / Conference Call
<del>October 20</del> <b>November 17, 2017</b>	5:00 p.m. (CST)	Last Day to Submit Questions
<del>October 27</del> <b>November 27, 2017</b>	5:00 p.m. (CST)	The Woodlands Township Response to Requests for Clarification
<del>November 10</del> <b>December 8, 2017</b>	5:00 p.m. (CST)	Deadline for Submitting Proposal Package