

<p>2.13 Swimming Pool/Spa Application Form</p>	<p>Legal description: Village _____ Sec ____ Blk ____ Lot _____</p> <p>Address: _____</p> <p>Owner: _____</p> <p>Phone (Res): _____ (Day): _____</p> <p>Fax: _____ Other phone: _____</p> <p>E-mail: _____</p> <p>Estimated Start Date: _____</p> <p>Contractor Company Name: _____</p> <p>Contractor's Phone: _____</p> <p>Contractor's Address: _____</p> <p>Contractor's E-mail: _____</p>
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HOW TO APPLY

1. Complete and sign this application (Reference the Compliance Deposit / Inspection Fee Schedule). The outline of the pool, pool decking, pool equipment and trees proposed for removal must be flagged or staked out at the time of submission.
2. Attach a scaled copy of the property survey noting the location of the proposed improvement, also to scale. If the survey and/or drawings are greater than 11"x17" a digital copy must be submitted.
3. Attach the pool plan, drawn to scale (1/8" or 1/4" = 1') including dimensions; and the location of all improvements related to this project, a cross section elevation showing natural grade and any "raised" pool amenities, and pool specs.
4. If access will be made across an adjoining property, attach a copy of a neighbor access letter. If accessing across a reserve, inquire at the office for appropriate forms and cost. ALL access routes must be marked from street to lot.
5. All permits will be emailed. Homeowner email required.
6. Visit our web site to check the posted agendas of the Plan Review Committee meetings at www.thewoodlandstowship-tx.gov. Submission **does not** guarantee posting on the upcoming Agenda.

	APPLICANT INFORMATION – PROVIDE THE FOLLOWING:
	Are any trees proposed for removal? (yes/no) How many? _____
	Type of improvement proposed (circle all that apply): in-ground pool, above-ground pool, in-ground spa, above-ground spa, other _____
	Pool Length _____ Pool Width _____ Pool Depth _____
	Pool/Spa deck material type: _____ Indicate the square footage of the paved pool/spa decking area: _____ sq. ft. Indicate the square footage of the water surface area: _____ sq. ft.
	Light over Pool Equipment? (yes/no) Is the light shielded? (yes/no)
	Equipment Pad Length _____ Equipment Pad Width _____
	Are the pumps, filters and pool equipment screened from view at ground level? (yes/no) If yes How? _____
	Improvement will include (circle all that apply) Slide height _____ Waterfall height _____ Firepit , Handrails, Diving Board

OWNER CERTIFICATION AND HOLD HARMLESS AGREEMENTS

1. The information set out above and included with this Application is accurate and complete.
2. The improvements will be completed in accordance with the approved application.
3. The improvements will not affect existing surface water flows at the lot boundaries.
4. Agents or employees of The Woodlands Township have my permission to enter the property during normal business hours.
5. Construction/Installation of the project specified in this application, may not begin until the action by the Plan Review Committee is granted and a permit has been issued by The Woodlands Township's Covenant Administration Department.

Owner understands that The Woodlands Township does not review plans for compliance with applicable laws or codes, and that it is the duty of the owner and the owner's contractors or consultants to design and construct the proposed improvements according to applicable laws, codes and sound practices. Owner hereby releases and agrees to hold The Woodlands Township, The Development Standards Committee, and their agents and employees harmless from any cost or liability arising out of the review or approval of plans for the proposed improvements.

Owner Signature	Date	Contractor Signature (optional)	Date
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NOTE: Construction must be completed within 120 days of Plan Approval

(For Office Use Only)

Staff Approval Verification

Date _____ Int. _____ Int. _____

Committee Action _____
(date)

Approved Deferred
 Conditionally Approved Returned
 Disapproved

Supplemental Action _____
(date)

Approved Deferred
 Conditionally Approved Returned

Refundable Compliance Deposit

Owner: _____ Contractor: _____
Address: _____
Legal Description: Village: _____ Sec _____ Block _____ Lot _____

The Owner agrees that monies submitted in the sum of \$_____ is a compliance deposit. The compliance deposit will not be refunded unless the project has met all requirements, including inspections and conditions. Failure to meet these requirements may result in the forfeiture of the entire or portion thereof, compliance deposit. Failure to request the required inspections and complete the project within 120 days of plan approval will result in forfeiture of the entire deposit.

Owner Signature

Contractor Signature (optional)

Date Received: _____ Cash check #: _____ by: _____
Staff Signature

 Check request

Forfeiture

Reason for refund and/or forfeiture:

Pay to: _____

Final Inspection Received

App Withdrawn

Other: _____

Total Deposit Received \$ _____

Description: _____

Inspection Fee Paid Out \$ _____

Department: Covenant Administration

Forfeiture Amount \$ _____

Account Code: 100-2310

Total To Be Refunded \$ _____

Reviewed by: _____ date _____

Authorized by: _____ date _____

Accounting Manager: _____ date _____

The Woodlands Township
Compliance Deposit Schedule

Pools and spas, Home/garage construction, garage conversion, room addition, attic conversion, cabanas, etc.*

\$425 base compliance deposit
\$75 for any additional improvements

Examples:

Pool \$425 + fire pit \$75 + pergola \$75 = \$575 total compliance deposit
Room addition \$425 + attic conversion \$75 = \$500 total compliance deposit

Patio covers, pergola/arbor with electric and/or attached to homes, gazebo, etc.*

\$125 base compliance deposit
\$75 for any additional improvements

Examples:

Patio cover \$125 + summer kitchen \$75 + fireplace \$75 = \$275 total compliance deposit
Pergola \$125 + fire pit \$75 = \$200 total compliance deposit

Pergola/arbor with electric and not attached, fire pit, fireplace, summer kitchen, fountain, etc.*

\$75 base compliance deposit
\$75 for any additional improvements

Examples:

Arbor \$75 + fountain/water feature \$75 = \$150 total compliance deposit
Fire pit \$75 + summer kitchen \$75 + pizza oven \$75 = \$225 total compliance deposit

Additional applications requiring inspection, i.e. generators, pool barriers, air conditioning units, outdoor spiral staircases, motorized awnings, etc.*

\$75 base compliance deposit
\$75 for any additional improvements

*This list is not all inclusive. If you have questions on the required compliance deposit, please contact our office at 281-210-3973.