

**Village of College Park  
Residential Design Review Committee  
Special Meeting  
February 14, 2011  
The Woodlands Township Service Center at 4:30 P.M.  
2201 Lake Woodlands Drive**

**Members Present:** Roger McDonald, Gail Carney, Laura Dean, Eileen Sandburg

**Members Not Present:** Peter Moore

**Staff Present:** Janet Loll and Pam Forde

**Public Present:** James Dean

**Minutes**

**A. Welcome/Call to Order**

The meeting was called to order at 10:03 a.m. by Chairman, Roger McDonald.

**B. Approve Minutes of January 06, 2011**

The minutes were read and approved as submitted. It was moved by Gail Carney and seconded by Eileen Sandburg to approve the minutes. The motion carried unanimously.

**C. Review and Disposition of the Applications on the Review List for February 14, 2011, attached "Exhibit A"**

There were no items on "Exhibit A" to review.

**D. Report on the Staff Approval List for February 14, 2011, 2011**

The "Staff Approval" List was accepted as presented.

**E. Consideration and Action Concerning the Absence of any Committee Member**

Roger McDonald recommended to the committee to excuse Peter Moore's absence due to the time of the meeting, since he holds a full time job during the day, and that he had provided notice that he would not be able to attend.

Gail Carney made the motion to excuse Peter's absence, which was seconded by Eileen Sandburg. The motion carried unanimously.

**F. Public Comments**

James Dean provided comments regarding the origination and effect of efflorescence on brick.

**G. Committee Member Comments**

The Committee discussed that only four of the Committee's five positions were submitted for election and that the College Park Village Association also had several open positions. The committee members wished everyone a "Happy Valentine's Day".

**H. Staff Comments**

Pam Forde presented a PowerPoint to show the Committee members examples of how staff prepares information for the review of applications, including staff decisions. She also mentioned that due to the short turnaround time between elections, the RDRC orientation and the new Committee's first seating, a letter has been mailed to current members who submitted for re-election to advise them that the next meeting, scheduled for March 03, 2011, would be the first seating of the new committee. In answer to Roger Moore's question, she added that the Chair and Vice Chair positions would be decided at that meeting as well. Janet Loll asked the Committee members for their availability for the next meeting. The meeting will be held on March 03, 2011.

**I. Adjournment**

There being no other business, Eileen Sandburg made the motion to adjourn the meeting at 10:25 a.m. Gail Carney seconded the motion. The motion carried unanimously.

**Exhibit A - Village of College Park**  
Application Review List for February 14, 2011

**No items for review**