

**Village of Sterling Ridge  
Residential Design Review Committee  
Special Meeting - 4:00 p.m. – February 8, 2011**

The Woodlands Township Service Center  
2201 Lake Woodlands Drive  
The Woodlands, Texas 77380

**Minutes**

**Members Present:** John Nanninga, Jay Procter, M. Kimberli Vest and George Ushiroda

**Staff Present:** Rachel Downs, Jill Barnes and Neslihan Tesno

**Public Present:** Nathan McFee and Shawn Kelly

A. Welcome/call to order

John Nanninga called the meeting to order at 4:00 p.m.

B. Public Comments (3 minutes)

There were no public comments

C. Consideration and Action concerning Minutes of January 6, 2011

John Nanninga stated the minutes were incorrect and he passed out a motion/amendment he had typed. John made a motion to approve the minutes with his amendment. (See the attached items for those amendments). After several minutes of discussion George Ushiroda 2<sup>nd</sup> the motion. John Nanninga voted in favor of the motion, George Ushiroda, Jay Procter and M. Kimberli Vest voted against, the motion failed. Jay Procter motioned to approve the minutes as presented, Kim Vest 2<sup>nd</sup> the motion and the motion passed with a majority vote, John Nanninga opposed. John Nanninga began to tell the Committee he was disappointed in them, at that time Jay Procter attempted to speak, John began to repeatedly say "don't interrupt me", and after John said this several times in a row Jay told John he could "stick it" and asked staff to record that in the minutes. Jay then excused himself from the meeting.

D. Review and Disposition of the applications on the Review List for February 8, 2011, attached "Exhibit A".  
See attached Exhibit "A" for all motions.

E. Staff Approval List for February 8, 2011

The Staff Approval List was received as presented.

F. Consideration and action concerning the absence of any Committee member.

Staff informed the committee that Doris Wootton had provided adequate notification that she would be absent.

G. Committee Member Comments (3 minutes)

John Nanninga distributed a copy of his letter addressed to Don Norrell regarding noting the incumbents on the election ballots.

H. Staff Comments (3 minutes)

There were no staff comments.

I. Adjournment

George Ushiroda made the motion to adjourn the meeting. Kim Vest 2<sup>nd</sup> the motion. The motion was unanimously approved. Meeting adjourned at 4:59 p.m.

**Exhibit A - Village of Sterling Ridge**  
Application Review List for February 8, 2011

Item	Applications Reviewed	Owner Name	Property Address	Sec	Block	Lot	Action	Motions Made By
1	In-ground pool and spa and related improvements	CHRISTOPHER B DAVIS	51 BESSDALE CT	0065	0001	0034	Disapprove	<b>MOTION MADE BY: Kim Vest</b> <b>2<sup>ND</sup>: George Ushiroda</b>
2	Patio Cover and related improvements	CHRISTOPHER B DAVIS	51 BESSDALE CT	0065	0001	0034	Disapprove	<b>MOTION MADE BY: Kim Vest</b> <b>2<sup>ND</sup>: George Ushiroda</b>
3	Summer Kitchen and related improvements	CHRISTOPHER B DAVIS	51 BESSDALE CT	0065	0001	0034	Disapprove	<b>MOTION MADE BY: Kim Vest</b> <b>2<sup>ND</sup>: George Ushiroda</b>
4	Arbor and related improvements	CHRISTOPHER B DAVIS	51 BESSDALE CT	0065	0001	0034	Disapprove	<b>MOTION MADE BY: Kim Vest</b> <b>2<sup>ND</sup>: George Ushiroda</b>
5	Retaining walls and related improvements	CHRISTOPHER B DAVIS	51 BESSDALE CT	0065	0001	0034	Disapprove.	<b>MOTION MADE BY: Kim Vest</b> <b>2<sup>ND</sup>: George Ushiroda</b>
6	Summer Kitchen and related improvements	RONALD EDWARD HARRIS	6 LIBRETTO CT	0027	0001	0021	Disapprove	<b>MOTION MADE BY: Kim Vest</b> <b>2<sup>ND</sup>: George Ushiroda</b>
7	In-ground pool and spa and related improvements	BRIAN L ESSEX	10 PETAL PARK PL	0063	0001	0029	Conditionally Approve Retain (3) Trees in the back, that are not in the path of pool layout and replace with sufficient number of trees, to be determined by staff	<b>MOTION MADE BY: Kim Vest</b> <b>2<sup>ND</sup>: John Nanninga</b>
8	Fireplace and related improvements	ERIC L NITCHER	91 W AMBASSADO R BND	0033	0001	0008	Conditionally Approve If complaints received from neighbors, then further screening vegetation must be planted.	<b>MOTION MADE BY: John Nanninga</b> <b>2<sup>ND</sup>: George Ushiroda</b>
9	Firepit and related improvements	RONALD EDWARD HARRIS	6 LIBRETTO CT	0027	0001	0021	Conditionally Approve- upon approval of the summer kitchen on variance.	<b>Staff Approval</b>
10	Arbor and related improvements	RONALD EDWARD HARRIS	6 LIBRETTO CT	0027	0001	0021	Conditionally Approve- upon approval of the summer kitchen on variance.	<b>Staff Approval</b>
11	Pavers and related improvements	RONALD EDWARD HARRIS	6 LIBRETTO CT	0027	0001	0021	Conditionally Approve- upon approval of the summer kitchen on variance.	<b>Staff Approval</b>
12	Patio Cover and related improvements	DONALD CORY WALKER	103 S WYCKHAM CIR	0063	0002	0002	Conditionally Approve- Meet Code and Standards.	<b>Staff Approval</b>

13	Summer Kitchen and related improvements	DONALD CORY WALKER	103 S WYCKHAM CIR	0063	0002	0002	Conditionally Approve- Meet Code and Standards.	Staff Approval
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**Reference ; Sterling Ridge Village Association RDRC Minutes of January 6, 2011**

**Correction : Item C**

John Nanninga moved to postpone approval of the December 2, 2010 Minutes until the next meeting since they are presented voluminously, has errors, and not in a timely manner that allowed the entire Committee to fully review. -- Jay Proctor asked a question about the Motion and he was informed a Second was needed in order to discuss. -- Lacking a Second the Motion failed. -- Jay Proctor then moved acceptance of the Minutes, K. Vest seconded. Minutes approved, Nanninga voted nay.

Hennie VanRensburg then entered the committee room through the rear entrance in violation of Committee rules of which he had been previously informed. The Chair asked him to re-enter through the hallway door and upon his refusal he stated: "The door should be open, and further it always has been fully open." ---- With Van Rensburg's refusing the Chairman's request, John Nanninga took leave for other business and turned the Chair over to Jay Proctor.

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**Reference: SRVA/RDRC Agenda February 8, 2011**

**Comment: Item I**

The Sterling Ridge Chairman did advise the Election Coordinator a "mark" for indicating incumbents. See letter attached.

December 16, 2010

Don Norrell, President  
The Woodlands Township  
10001 Woodloch Forest Dr. #600  
The Woodlands, Texas 77380

Dear Mr. Norrell.

In accordance with The Woodlands Association (TWA)/The Woodlands Township(TWT) Covenants, the Village of Sterling Ridge, Residential Design Review Committee (RDRC) Bylaws, and with the duty of Chairman of the RDRC, the following is selected for noting on election ballots in 2011 and thereafter.

If a current RDRC member is a candidate for re-election to the RDRC, each such current RDRC member shall be noted on the ballot as an incumbent in the following manner, **(X)**.

The **(X)** more clearly represents the original intent of the supportive RDRC members to perpetuate their office. The prior mark, **(I)** is more recognized as an advertising or journalism tool, thus, the change.

Thank you for your kind attention to this matter.

Sincerely,

John Nanninga  
Chairman, RDRC  
Village of Sterling Ridge