

**Village of Sterling Ridge
Residential Design Review Committee
Regular Meeting - 4:00 p.m. – March 3, 2011**

The Woodlands Township Service Center
2201 Lake Woodlands Drive
The Woodlands, Texas 77380

Minutes

Members Present: Jay Procter, M. Kimberli Vest and Doris Wootton

Staff Present: Rachel Downs, Michelle Betcher and Neslihan Tesno

Public Present:

- A. Welcome/call to order
Jay Procter called the meeting to order at 4:00 p.m.
- B. Public Comments (3 minutes)
There were no public comments
- C. Election of RDRC Chair and Vice Chair
M. Kimberli Vest motioned for herself to be Chair, Jay Procter 2nd the motion. The motion passed unanimously. Doris Wootton motioned for John Nanninga to be Vice Chair. The motion was not seconded. Jay Procter motioned for himself to be Vice Chair. Kim seconded. The motion passed unanimously. Doris Wootton motioned for John to be the election committee representative for Sterling Ridge. Jay 2nd. The motion passed.
- D. Election of Committee Representative to the Elections Committee
Doris Wootton motioned for John to be the election committee representative for Sterling Ridge. Jay 2nd. The motion passed.
- E. Discussion of Sterling Ridge RDRC Committee Work
M. Kimberli Vest and Jay Procter explained to Doris Wootton what had transpired at the last RDRC meeting. M. Kimberli Vest presented the committee with a letter addressed to John Nanninga regarding the issues of the last meeting. (see attached letter)
- F. Consideration and Action concerning Minutes of February 8, 2011
Jay Procter motioned to approve the minutes as presented, M. Kimberli Vest 2nd the motion and the motion passed unanimously.
- G. Review and Disposition of the applications on the Review List for March 3, 2011, attached "Exhibit A".
See attached Exhibit "A" for all motions.
- H. Staff Approval List for March 3, 2011
The Staff Approval List was received as presented.
- I. Consideration and action concerning the absence of any Committee member.
Staff informed the committee that John Nanninga had provided adequate notification that he would be absent.
- J. Committee Member Comments (3 minutes)
There were no committee member comments

K. Staff Comments (3 minutes)
There were no staff comments.

L. Adjournment
Jay Procter made the motion to adjourn the meeting. Kim Vest 2nd the motion. The motion was unanimously approved. Meeting adjourned at 4:36 p.m.

Exhibit A - Village of Sterling Ridge
Application Review List for March 3, 2011

Item	Applications Reviewed	Owner Name	Property Address	Sec	Block	Lot	Action	Motions Made By
1	Utility/Storage and improvements	THOMAS H RYAN	19 N LONGSFORD	0002	0002	0022	Disapprove- Is located in the street 5ft easement.	MOTION MADE BY: Jay Procter 2ND: Doris Wootton
2	Room addition and improvements	MATT JOHNSON	2 WILDEVER PL	0036	0001	0028	Disapprove- exceeds living area by 63 square feet.	MOTION MADE BY: Jay Procter 2ND: Doris Wootton
3	Fireplace and related improvements	MATT JOHNSON	2 WILDEVER PL	0036	0001	0028	Disapprove- Encroaches 25ft rear setback.	MOTION MADE BY: Jay Procter 2ND: Doris Wootton
4	Swing set and related improvements	ADALBERTO TITO MANZUR CASTELLANOS	22 WOODMOOR PL	0091	0002	0037	Disapprove- Located in the rear easement.	MOTION MADE BY: Jay Procter 2ND: Doris Wootton
5	Climbing apparatus and related improvements	STANISLAUS DOIRON	74 S WINSOME PATH CIR	0066	0001	0003	Disapprove- Encroaches rear easement.	MOTION MADE BY: Jay Procter 2ND: Doris Wootton
6	In-ground pool and spa and related improvements	KYLE D STANOSHECK	14 OLD CASTLE CT	0077	0001	0004	Staff Approval Cond. App. -Buyer must verify all Centerpoint Energy easements and Unigas-Universal Natural Gas Easements, as they may differ with the covenant easements. Meet code and standards. Not to encroach into any easements. Must screen pool equipment with vegetation.	
7	Patio Cover and related improvements	MATT JOHNSON	2 WILDEVER PL	0036	0001	0028	Staff Approval Cond. App.- Upon approval of room addition. Meet code and standards.	

Item E. attached letter

To: John Nanninga
Cc: Doris Wootton, Jay Procter, Rachel Downs

March 3, 2011

Dear John,

Your reaction to being interrupted during the last Sterling Ridge RDRC (SRRDRC) meeting was disruptive and hostile. According to the SRRDRC bylaws section 1.04(c), the chairman acts as parliamentarian.

And according to Robert's Rules of Order, Article IV, Section 27(f), anyone can interrupt "if the urgency of the case justifies it". And if there is an objection to the interruption, it should go to a vote.

Mason's Manual of Legislative Procedure is to legislative bodies (like the United States of America) what Robert's Rules of Order is to club groups. And according to Mason's Manual pages 1-5, "a speaker may be interrupted whenever the need of the body requires it, because the concern of the body outweighs the convenience of a member". However, the SRRDRC bylaws section 4.01 state that, "At the discretion of the Chairman, attendees at any meeting may be allowed to speak during the discussion of any agenda item. " So, I realize attendees speak at your discretion.

Nonetheless, the SRRDRC bylaws do also state in section 6.01 that, "Members' conduct shall not be disruptive to the business of the Committee. RDRC members actions must not at any time become disruptive, be considered hostile or show any threat to any persons present at any of their regularly scheduled meetings." And further state in section 6.02 that, "A member may be removed upon written request and a two-thirds vote of committee members voting, whenever, in their judgment, the best interest of the RDRC will be served by doing so. Such proposal shall be voted on at the next duly organized meeting of the RDRC."

The best interest of the SRRDRC is to follow our duties and only our duties as stated in section 3.01 of our bylaws as follows:

It shall be the duty of the RDRC to:

- a. review applications for improvements or structures to be made, constructed, or altered upon any lot designated for single family residential use, on which there is a completed residential structure, and
- b. perform such other duties and functions as may be provided for by The Woodlands Covenants or as have been delegated or assigned to the RDRC by the DSC.

John, I am writing to you to let you know that unless a topic is specifically included in our duties, I will consider the topic as disruptive and upon written request and a two-thirds vote, seek to have you removed at the next duly organized meeting of the RDRC. Additionally, if your behavior at any time becomes hostile, I will upon written request and a two-thirds vote, seek to have you removed at the next duly organized meeting of the RDRC. And finally, if your behavior at any time becomes threatening, I will upon written request and a two-thirds vote, seek to have you removed at the next duly organized meeting of the RDRC.

As an elected member of the SRRDRC, I have no choice but to uphold our highest standards. I hope you will decide to do the same.

Sincerely,

M. Kimberli Vest