

**THE WOODLANDS TOWNSHIP
AD HOC TRANSPORTATION COMMITTEE MEETING
OCTOBER 14, 2013
MINUTES**

**THE STATE OF TEXAS §
COUNTIES OF HARRIS & MONTGOMERY §**

The Ad Hoc Transportation Committee of The Woodlands Township Board of Directors met in regular session, open to the public, on October 14, 2013, posted to begin at 2 p.m. The committee meeting was held in a meeting room at the office of The Woodlands Township Town Hall, 2801 Technology Forest Boulevard, The Woodlands, Texas, within the boundaries of The Woodlands Township.

DIRECTORS PRESENT: Jeff Long, Mike Bass, Bruce Tough

STAFF/ADVISORS: Don Norrell, President/ General Manager, Monique Sharp, Assistant General Manager for Finance and Administration, John Powers, Assistant General Manager for Community Services, Miles McKinney, Director of Legislative Affairs and Transportation, Attorney Mike Page, Barry Goodman, The Goodman Corporation

DIRECTORS ABSENT: None

1. Call to Order:

Chairman Long called the meeting to order at 2:02 p.m. As there was a quorum of members present, the committee proceeded to conduct business regarding the following matters:

2. Receive, consider and act upon adoption of the meeting agenda:

MOTION: Motion by Director Bass to adopt the agenda; second by Director Long.

VOTE: **Ayes:** Mike Bass
Bruce Tough
Jeff Long

Nays: None

Abstentions: None

ACTION: Motion passed unanimously (3-0).

3. Public comment:

There was no comment.

4. Receive, consider and act upon approval of the September 12, 2013 Ad Hoc Transportation Committee Meeting minutes;

MOTION: Motion by Director Bass to accept the minutes as presented, second by Director Tough.

VOTE: **Ayes:** Bruce Tough

Mike Bass

Nays: None

Abstentions: Jeff Long

ACTION: Motion passed (2-0)

5. Receive and review proposed County WRUD road improvements;

This item is deferred until the November committee meeting.

6. Receive, consider and act upon a discussion of Sterling Ridge Park and Ride options;

Wendy Whedon and Bill Coulter discussed Sterling Ridge Park and Ride route changes due to lower ridership compared to the other locations. Some proposed options include cancelling the direct Texas Medical Center express run and extending other runs from downtown to the Med Center; as well as instituting an earlier morning and return run. Surveys will be taken of the Sterling Ridge riders.

No action necessary.

7. Receive, consider and act upon a Brazos Transit District discussion of standing passengers on Woodlands Express buses;

The District discussed proposed changes to park and ride runs to alleviate the issue of passengers standing on the buses, including combining runs, making direct runs and operating double decker buses.

No action necessary.

8. Receive, consider and act upon a presentation by The Goodman Corporation regarding policies and certifications required by the FTA for the Township to receive government grant funds;

Barry Goodman, and David Bartels and Wendy O'Brian (both via phone) discussed individual components of bid procurement policy required for potential funding, along with various reporting requirements in general.

TGC will be coordinating drafting a comprehensive procurement policy and expediting a November 4, 2013 public meeting concerning the ADA policy plan.

9. Receive, consider and act upon a discussion of a resident request regarding student discount rate for Woodlands Express Park and Ride fares;

No action necessary, but staff was directed to respond to the request.

10. Receive, consider and act upon a proposal for the City of Conroe to serve as the Designated Recipient for the FY 2014 FTA Sec. 5310 funds granted to the UZA;

MOTION: Motion by Director Bass to recommend to the Township Board to propose that the City of Conroe serve as the Designated Recipient for the FY 2014 FTA Sec. 5310 funds granted to the UZA; second by Director Tough.

VOTE: **Ayes:** Bruce Tough
Jeff Long
Mike Bass
Nays: None
Abstentions: None

ACTION: Motion passed unanimously (3-0).

11. Receive, consider and act upon a recommendation to the Township Board of Directors to extend the term of the Ad Hoc Transportation committee;

MOTION: Motion by Director Bass to recommend to the Township Board to extend the term of the Ad Hoc Transportation Committee until December 2014; second by Director Tough.

VOTE: **Ayes:** Bruce Tough
Jeff Long
Mike Bass
Nays: None
Abstentions: None

ACTION: Motion passed unanimously (3-0).

12. Receive, consider and act upon matters regarding representation on the H-GAC Transportation Policy Committee

The committee discussed procedures for submitting a request to H-GAC Transportation Policy Committee. This item will be considered at the November committee meeting.

No action taken.

13. Receive, consider and act upon outside committee and meeting updates;

- **Conroe/Woodlands Urbanized Area (UZA)**
- **Chamber Mobility Committee**
- **Montgomery County Precinct 3**

- **H-GAC Technical Advisory Committee (TAC);**
- **Bicycle Advisory Task Force**
- **South Montgomery County Mobility Study**
- **The Woodlands Township Transit Plan**

Updates were provided for the above groups.

14. There was no executive session.

16. Consideration of items to be placed on the agenda for the next committee meeting;

Proposed WRUD improvements
H-GAC Transportation Policy Committee representation

17. Adjourn

The meeting adjourned at 3:08 p.m.