

**The Woodlands Township**  
**AD HOC ECONOMIC DEVELOPMENT COMMITTEE MEETING**  
**Thursday, November 2, 2017**  
**MINUTES**

The Ad Hoc Economic Development Committee of The Woodlands Township Board of Directors met in regular session, open to the public, on Thursday, November 2, 2017 posted to begin at 8:30 a.m. The Committee meeting was held in a meeting room at the office of The Woodlands Township, 2801 Technology Forest Boulevard; The Woodlands, Texas 77381 within the boundaries of The Woodlands Township.

**DIRECTORS PRESENT:** Committee Chair Dr. Ann Snyder, Committee Member John McMullan and Committee Member Brian Boniface.

**STAFF ADVISORS:** Nick Wolda, Township Director of Community Relations; Don Norrell, Township President; Karen Dempsey, Assistant to the President; Mary Connell, Township Manager of Community Relations; John Powers, Township Assistant General Manager of Community Services; Robin Cross, Township Attorney; and Danielle Gatlin, CVB Administrative Assistant.

**OTHER ATTENDEES:** Jonathan Shelledy, Gensler and Raffael Scasserra, Gensler.

**Call to order;** 3:45 p.m.

Committee Chair Ann Snyder called the meeting to order at 3:45 p.m. There was a quorum of members present; the Committee proceeded to conduct business regarding the following matters.

**Public Comment;**

None.

**Receive, consider and act upon adoption of the meeting agenda;**

Motion made by Brian Boniface to adopt the agenda as presented and John McMullan seconded. Motion passed unanimously.

**Receive, consider and act upon minutes from September 21, 2017 meeting;**

Motion made by John McMullan to adopt the minutes and Brian Boniface seconded. Motion passed unanimously.

**Receive, consider and act upon any discussion following a facility tour;**

Committee Chair Ann Snyder began discussion introducing members from Gensler, Jonathan Shelledy and Raffael Scasserra. The Committee members and staff had discussion about the tour of facilities in Houston and Sugar Land that took place earlier in the day, comparing to needs in The Woodlands. President Norrell said all the suggestions of the Committee members would be relayed on to Webb Management Services who will come back to the Committee and Township for discussion at upcoming meetings in 2017. The Committee discussed bringing closure to Phase II of the study and will be looking at next steps regarding the size of facility or facilities, operations, physical planning, design, land location, funding, among many items. No motion was made on discussion following a facility tour.

**Recess to the Executive session with counsel, staff and/or affected third parties to discuss matters relating to real property, deliberation of economic development negotiations, discuss personal matters, consult with The Woodlands Township attorney, and discuss funding alternatives and potential agreements with other local, state and federal agencies;**

The Committee agreed to forgo Executive Session.

**Receive, consider and act upon the next meeting date of the Economic Development Committee;**

The decision was made to hold the next meeting on Thursday, November 30, 2017 at 8:30 a.m. at The Woodlands Township. There will be a subsequent meeting at 8:30 a.m. on December 6, 2017, to receive the Phase II proposal from Gensler and Webb Management, which then will be presented to the Township Directors at the 6 p.m. meeting on the same day at The Woodlands Township. Motion for the next meeting date of the Economic Development Committee was made by Brian Boniface and seconded by John McMullan. Motion passed unanimously.

**Consideration of items to be placed on the agenda for the next meeting;**

Items to be placed on the next meeting's agenda are to include discussion of Cultural Arts Study.

**Adjournment;**

Motion made by Brian Boniface to adjourn meeting. John McMullan seconded. Motion passed unanimously. Meeting adjourned at 4:07 p.m.