

**Village of Sterling Ridge
Residential Design Review Committee
Regular Meeting
May 6, 2010
The Woodlands Township Service Center at 4:00 P.M.
2201 Lake Woodlands Drive**

Members Present: John Nanninga, Mike Bass, Doris Wootton, Inge Ortiz

Staff Present: Rachel Downs, Michelle Betcher, Neslihan Tesno

Public Present:

Minutes

A. Welcome/call to order

John Nanninga called the meeting to order at 4:00p.m.

B. Public Comments (3 minutes)

There were no public comments.

C. Approve Minutes of April 1, 2010

The minutes of the last meeting were read and approved as submitted.

D. Review and Disposition of the applications on the Review List for May 6, 2010, attached "Exhibit A"

The applications Review List was reviewed and acted upon. John Nanninga abstained from voting on item number 2. Inge Ortiz abstained from voting on item number 16. John Nanninga voted against item number 19.

E. Report on One Step/Summary Approval List for May 6, 2010

The "Summary Approval" List was received as presented.

F. Discussion and possible action regarding adopting a policy regarding Committee Member meeting absences.

The committee discussed the above item. John Nanninga did not think they needed such policy. Mike Bass made the motion to adopt a policy stating, "All members should notify the Covenant Staff, at least 48 hours in advance of any meeting, as to whether they can or cannot attend a meeting. Failure to attend a meeting in the absence of such advance notice, shall be cause for the absence to be considered unexcused, unless approved by the Committee at the next regular scheduled meeting". Doris 2nd the motion. The motioned carried by majority vote, John Nanninga voted against the motion.

G. Consideration and Discussion of Residential Design Review Committee By Laws

The committee reviewed and discussed the submitted revisions. They will send me any additional information they would like added within the next week.

H. Committee Member Comments (3 minutes)

Inge Ortiz announced to the committee that she is resigning from the committee.

I. Staff Comments (3 minutes)

Rachel Downs announced that she had received a resignation letter from Kevin Casey. She also asked for a Special Meeting to be called regarding an item that was not on the agenda that needed to be heard. The Special Meeting will be on May 10, 2010 at 1:30.

J. Consideration and action upon any committee member absences.

There were no absences.

K. Adjournment

There being no other business, the meeting adjourned at 6:42 p.m.