



The Woodlands Township

Covenant Administration Department

Application Submission Requirements

Effective September 1, 2019

Owners and contractors will be required to mark the outline of the improvement(s) on site prior to The Woodlands Township's staff site visits.

Plans will require distances from any improvement to the property lines since the submitted surveys do not always provide the most accurate measurements.

Improvements include, but are not limited to, detached or attached structures such as room additions, major remodeling, patio covers, outdoor living areas, summer kitchens, gazebos and arbors; new home construction and associated improvements, pools, pool decking and pool equipment. The markings should be the perimeter of any of the above structures; however overhangs should be marked if greater than 12".

Trees proposed for removal must also be flagged or marked at the time of submission.

Marking the location of the proposed improvement will allow the Plan Review Committees and their designees to more appropriately evaluate the placement of the proposed improvement on the lot and any potential impact to adjacent properties.

We ask all contractors to make appointments with the Covenant Administration Department staff when submitting multiple applications (for same address or multiple addresses). This should be done ahead of the deadline day to ensure application acceptance.

Thank you in advance for your attention to this matter.