

<p><b>2.1 Home Improvement Material (Roof)  Application Form</b></p>	<p>Legal description: Village _____ Sec ____ Blk ____ Lot ____                  Address: _____                  Owner: _____                  Phone (Res) : _____ (Day): _____                  Fax: _____ Other phone: _____                  E-mail: _____                  Estimated Start Date: _____                  Contractor Company Name: _____                  Contractor's Phone: _____                  Contractor's Address: _____                  Contractor's e-mail: _____</p>
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**HOW TO APPLY**

1. Complete and sign this application.
2. Provide brochures, drawings, or photographs, and color samples.
3. All permits will be emailed. Homeowner email required.
4. Please visit our web site to check the posted agendas of the Plan Review Committee meetings at <http://www.thewoodlandstowship-tx.gov>. Submission **does not** guarantee posting on the upcoming agenda.

APPLICANT INFORMATION - PLEASE PROVIDE THE FOLLOWING:	
	Improvement type: Roof
<b>For Material Change:</b>	Roof type: _____ Color: _____ (Please give manufacturer name and manufacturer color of roof product.)
	Other type: _____ Color: _____

**OWNER CERTIFICATION AND HOLD HARMLESS AGREEMENTS**

1. The information set out above and included with this Application is accurate and complete.
2. The improvements will be completed in accordance with the approved application.
3. The improvements will not affect existing surface water flows at the lot boundaries.
4. Agents or employees of The Woodlands Township have my permission to enter the property during normal business hours.
5. Construction/Installation of the project specified in this application, may not begin until the action by the Plan Review Committee is granted and a permit has been issued by The Woodlands Township's Covenant Administration Department.

Owner understands that The Woodlands Township does not review plans for compliance with applicable laws or codes, and that it is the duty of the owner and the owner's contractors or consultants to design and construct the proposed improvements according to applicable laws, codes and sound practices. Owner hereby releases and agrees to hold The Woodlands Township, The Development Standards Committee, and their agents and employees harmless from any cost or liability arising out of the review or approval of plans for the proposed improvements.

Owner Signature	Date	Contractor Signature (optional)	Date
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**NOTE: Construction must be completed within 120 days of Plan Approval**

(For Office Use Only)

*Staff Action*

Date \_\_\_\_\_ Int. \_\_\_\_\_ Int. \_\_\_\_\_

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*Committee Action* \_\_\_\_\_  
(date)

\_\_\_\_\_ Approved                      \_\_\_\_\_ Deferred  
 \_\_\_\_\_ Conditionally Approved    \_\_\_\_\_ Returned  
 \_\_\_\_\_ Disapproved

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*Supplemental Action* \_\_\_\_\_  
(date)

\_\_\_\_\_ Approved                      \_\_\_\_\_ Deferred  
 \_\_\_\_\_ Conditionally Approved    \_\_\_\_\_ Returned

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