

**THE WOODLANDS TOWNSHIP**

THE WOODLANDS, TEXAS 77381

2801 Technology Forest Blvd. \* 281-210-3973 \* Web site: [www.thewoodlandstowship-tx.gov](http://www.thewoodlandstowship-tx.gov)

**3.1 Home Business Application Form**

Owner(s): \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ Business website \_\_\_\_\_

Phone #: \_\_\_\_\_ Alt. \_\_\_\_\_

**Please submit a survey of the property and mark the space used for the business.**

**Please provide the following information:**

Fully describe the type of business in the home that is proposed, including hours of operation, equipment needed, etc. \_\_\_\_\_

Percentage of floor area that will be used for the home business: \_\_\_\_\_ % Submit survey \_\_\_\_\_

Please explain fully: \_\_\_\_\_

How will the business be advertised? \_\_\_\_\_

Will the profession or home industry employ persons not living at that location but who work at, or travel to the profession of home industry? (yes/no) How many? \_\_\_\_\_

Will clients, customers, or other persons frequently travel to or from the residential lot in connection with the profession or home industry? (yes/no) How will personal contact be made? \_\_\_\_\_

What effect will the profession or home industry have on adjacent residents? \_\_\_\_\_

Will the profession or home industry cause or result in trucks with a license or rated capacity greater than one ton, tractor-trailer cabs or trailers, or other vehicles, to park on or near said residential lot; or equipment and/or supplies to be openly stored on or nearby said residential lot? \_\_\_\_\_

What vehicle will be used? \_\_\_\_\_

Will there be any sign or other writing displaying the name or identity of the profession or home industry (except signs attached to vehicles which do not include the home address) located upon said lot in a manner that same is visible from any public or private street? \_\_\_\_\_

Will the profession or home industry be conducted upon any portion of the lot which is visible from a public or private street? \_\_\_\_\_

Village \_\_\_\_\_ Lot \_\_\_\_\_ Blk \_\_\_\_\_ Sec \_\_\_\_\_

What impact will the operation of this business have upon the residential character of the neighborhood?

**OWNER CERTIFICATION, HOLD HARMLESS, WAIVER AND RELEASE OF LIABILITY AGREEMENT**

1. The information set out above and included with this Application is accurate and complete.
2. The improvements will be completed in accordance with the approved application.
3. The improvements will not affect existing surface water flows at the lot boundaries.
4. Agents or employees of The Woodlands Township have my permission to enter the property during normal business hours.
5. Construction is not to begin until approval has been received from the Plan Review Committee

Owner understands that The Woodlands Township does not review plans or intended use for compliance with applicable laws or codes, and that it is the duty of the owner and the owner's contractors or consultants to design and construct the proposed improvements and use according to applicable laws, codes and sound practices. Owner hereby releases and agrees to hold The Woodlands Township, The Development Standards Committee, and their agents and employees harmless from any cost or liability arising out of the review or approval of plans for the proposed improvements and/or use.

Improvements, including but not limited to swimming pools, associated walls, decking, spas, room additions, summer kitchens may not be located within a covenant easement, additional easement, or beyond a platted building line. Any improvement constructed within an easement without the consent of the easement holder is subject to removal by that easement holder. Any action by the Plan Review Committees as established in the Residential Development Standards, only applies to the Covenant Easements. The owner must contact the additional entities for approval within an easement. Placement of the improvements is at the owner's risk.

All Covenants and CenterPoint Energy Easements must be verified and reflected on application materials, including but not limited to surveys. Any improvements must comply with all Covenants and Easements.

Homeowner/Contractor Checklist:

- Verify all Covenants and Easements applicable to your property.
- Ensure all Covenants and Easements are represented on your survey and associated materials.
- Clearly mark improvements in relation to the **Covenant Easement**.
- Clearly mark improvements in relation to the **CenterPoint Energy Easement**
- Ensure all application materials accurately and completely account for these Covenants and Easements.
- Construction must be completed within 120 days of Plan Approval.

Owner understands that it is the duty of the owner and the owner's contractors or consultants or agents to design and construct the proposed improvements and to use the Property in strict accordance with and according to applicable laws, code and sound practices. In consideration of being able to propose residential improvements and business use of the Property, Owner hereby releases, waives, discharges, covenants not to sue and agrees to hold The Woodlands Township, The Plan Review Committees, and their agents and employees harmless from any cost or liability arising out of the review or approval of plans for the proposed improvements and/or uses of the subject Property and to indemnify the releases and each of them from any loss, liability, damage, claim or demand, to or from property or person, or cost on account of the proposed improvements and/or use.

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

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(For Office Use Only)

Approval Date \_\_\_\_\_

DSC  Int. \_\_\_\_\_

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**CONDITIONS OF APPROVAL:**

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