



Don't forget to attach a copy of your property survey with the location of the tree(s) marked or location of the proposed improvements (to scale).

You would have received a copy of your survey upon purchase of your home.

You can contact our department if you cannot find a copy of your survey and staff and see if we have a copy on file.

Contact: covad@thewoodlandstowship-tx.gov

<p>2.7 Tree Removal and Landscaping Application Form</p>	<p>Legal description: Village ____ Sec ____ Blk ____ Lot ____ Address: _____ Owner: _____ Phone (Res): _____ (Day): _____ FAX: _____ Other phone: _____ Email : _____ Estimated Start Date: _____ Contractor Company Name: _____ Contractor's Phone: _____ Contractor's Address: _____ Contractor's Email: _____</p>
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HOW TO APPLY

1. Complete and sign this application. (Please reference the Compliance Deposit / Inspection Fee Schedule).
2. Trees proposed for removal must be marked (flagged or ribboned) at the time of submission.
3. Provide brochures, elevation drawings, and/or photographs. Drawings should be to scale and include dimensions. Please provide as much information as possible. Attach a cross section elevation drawings, drawn to scale (1/8 or 1/4) for all improvements related to this project that are $\geq 24''$ from natural grade.
4. Attach a scaled copy of the property survey noting the accurate location of the proposed tree removal(s) or location of the proposed improvements, also to scale. If the survey and/or drawings are greater than 11"x 17" a digital copy must be sent.
5. All permits will be emailed. Homeowner email required.
6. Please visit our web site to check the posted agendas of the Plan Review Committee meetings at www.thewoodlandstowship-tx.gov. Submission **does not** guarantee posting on the upcoming agenda.

APPLICANT INFORMATION - PLEASE PROVIDE THE FOLLOWING:	
	Describe the landscaping proposal. Include information regarding changes to grade, addition of fill, etc. _____ _____ _____
	Number of trees over 6 inches in diameter as measured 2 feet from the ground proposed for removal ____ Please indicate the location of the trees on the property survey.
	Please describe: 1. Type of Tree _____ Diameter _____ Location _____ Nearest Structure _____ Reason for Removal _____ 2. Type of Tree _____ Diameter _____ Location _____ Nearest Structure _____ Reason for Removal _____
	The tree(s) is (are) flagged on the lot and ready for inspection? (yes/no)

Waiver and Release of Liability: Covenants and Easements

Improvements, including but not limited to swimming pools, associated walls, decking, spas, room additions, and summer kitchens may not be located within a covenant easement, additional easement, or beyond a platted building line. Any improvement constructed within an easement without the consent of the easement holder is subject to removal by that easement holder. Any action by the Plan Review Committees as established in the Residential Development Standards, only applies to the Covenant Easements. The owner must contact the additional entities for approval within an easement. Placement of the improvements is at the owner’s risk. ALL EASEMENTS, including but not limited to Covenants and Center Point Energy Easements must be verified and reflected on application materials, which includes but is not limited to surveys. Any improvements must comply with all Covenants and Easements.

Homeowner/Contractor Checklist:

- Verify all Covenants and Easements applicable to your property.
- Ensure all Covenants and Easements are represented on your survey and associated materials.
- Clearly mark improvements in relation to the **Covenant Easement**.
- Clearly mark improvements in relation to the **CenterPoint Energy Easement**.
- Ensure all application materials accurately and completely account for these Covenants and Easements.

Owner understands that it is the duty of the owner and the owner’s contractors, consultants, and/or agents to design and construct the proposed improvements according to applicable laws, code, and sound practices. In consideration of being able to propose residential improvements, Owner hereby releases, waives, discharges, covenants not to sue, and agrees to hold The Woodlands Township, The Plan Review Committees, and their agents and employees harmless from any cost or liability arising out of the review or approval of plans for the proposed improvements and to indemnify the releasees and each of them from any loss, liability, damage, claim or demand, or cost on account of the proposed improvements.

Owner Signature	Date	Contractor Signature (optional)	Date
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