

**2.12 Signs & Flags on Residential Lots**  
  
**Application Form**

**Legal description:** Village \_\_\_\_\_ Sec \_\_\_\_ Blk \_\_\_\_ Lot \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Owner:** \_\_\_\_\_  
**Phone (Res):** \_\_\_\_\_ (Day): \_\_\_\_\_  
**Fax:** \_\_\_\_\_ **Other phone:** \_\_\_\_\_  
**E-mail:** \_\_\_\_\_  
**Estimated Start Date:** \_\_\_\_\_  
**Contractor Company Name:** \_\_\_\_\_  
**Contractor's Phone:** \_\_\_\_\_  
**Contractor's Address:** \_\_\_\_\_  
**Contractor's E-mail:** \_\_\_\_\_

**HOW TO APPLY**

1. Complete and sign this application.
2. Provide brochures, drawings, or photographs of the sign and/or flag noting dimensions. To speed processing, provide as much information as possible.
3. Attach a copy of your property survey noting to scale the location of the proposed sign and /or flag.
4. All permits will be emailed. Homeowner email required.
5. Please visit our web site to check the posted agendas of the Plan Review Committee meetings at [www.thewoodlandstowship-tx.gov](http://www.thewoodlandstowship-tx.gov). Submission **does not** guarantee posting on the upcoming agenda.

	<b>APPLICANT INFORMATION - PLEASE PROVIDE THE FOLLOWING:</b>
	Are any trees over 6 inches in diameter as measured 2 feet from the ground proposed for removal? <b>(yes/no)</b> If yes, how many? _____ Please indicate the location of the trees on the property survey.
	Does the proposed improvement respect the required easements, set back and building lines? <b>(yes/no)</b>
	Type of improvement proposed ( <b>circle all that apply</b> ): address sign, lighted address sign, real estate sign, contractor's sign, safety sign, youth activity sign, flag, other _____.
	Flag Specifications: Overall height of pole when installed (from grade to peak): _____ ft. Distance from dwelling: _____ ft. Pole type ( <b>please circle</b> ): aluminum, steel, plastic, other _____. Pole color: _____ Accent or trim? Explain _____ Accent lights? Explain _____
	Sign Specifications: Dimensions: height _____ length _____ width _____. Overall height from grade to sign peak when mounted: _____ ft. Distance from dwelling: _____ ft. Is the proposed sign one or two sided? _____ Proposed sign colors: background _____ trim or accent _____ lettering _____ Accent lights? Explain _____



