

**Village of Grogan's Mill**  
**Residential Design Review Committee**  
**Regular Meeting Draft Minutes – 1:00 p.m. – July 13, 2023**  
The Woodlands Township  
2801 Technology Forest Blvd.  
The Woodlands, Texas 77381

MEMBERS PRESENT: RDRC Chair Vince Fredrick, Member Franklin Palmer, and RDRC Vice Chair Sharon de Marsais

STAFF PRESENT: Amanda Cambron

**AGENDA**

- A. Welcome/call to order  
The meeting was called to order by RDRC Chair Vince Fredrick at 1:06 pm.
- B. Public Comments (3 minutes)  
None.
- C. Consideration and Action of the minutes of June 8, 2023  
It was moved by RDRC Vice Chair Sharon De Marsais and seconded by RDRC Member Franklin Palmer to approve the minutes as presented.
- D. Review and Disposition of the applications on the Review List, "Exhibit A"  
The Grogan's Mill RDRC members reviewed and acted upon the application review list.
- E. Report on Staff Approval List for July 13, 2023  
The staff approval list was received and accepted by all members present.
- F. Consideration and Action concerning the absence of any committee member.  
The committee members present unanimously agreed that Sommer Hausman's absence on July 13<sup>th</sup> was not an approved absence.
- G. Consideration and Action concerning RDRC meeting time.  
No action was taken on this item.
- H. Committee Member comments  
RDRC Chairman Vince Fredrick thanked RDRC Vice Chair Sharon De Marsais for "holding down the fort" in his absence the prior two meetings. RDRC Vice Chair Sharon De Marsais commented on the Neighborhood Services promotional item that allows residents to redact personal information before disposing of mail.
- I. Staff Comments  
Amanda thanked the committee members for their attendance and asked whether the members would be available for a special meeting July 20<sup>th</sup> at 1 p.m. to provide exceptional customer service for a resident whose items were not on the agenda for the regular meeting.
- J. Adjournment  
The meeting was adjourned by RDRC Chair Vince Fredrick at 1:52 p.m. The motion was seconded by RDRC member Franklin Palmer and carried unanimously.