



This document provides a brief update on Governance Planning Support activities performed by The Novak Consulting Group since the December 6, 2019 update.

Subject Area	Update
Governance Planning Support	<ul style="list-style-type: none"> During the September 25 Incorporation Planning Session, the Board of Directors passed motions to define which non-law enforcement revenue and expense assumptions to tentatively include in the incorporation financial model. Those assumptions will be reviewed and confirmed at the January 15 Incorporation Planning Session. During the December 11 Incorporation Planning Session, The Novak Consulting Group reviewed a revised schedule for the incorporation financial development and public education process. They also reviewed a draft of the web-based tax calculator that residents will be able to use to assess the impact of potential incorporation on their tax bill.
Law Enforcement Study	<ul style="list-style-type: none"> On October 17, The Novak Consulting Group presented the law enforcement model alternatives to the Board of Directors. During the October 23 incorporation planning session, the Board of Directors discussed the models and their related questions. During the meeting, the Board of Directors agreed to submit additional questions to The Novak Consulting Group by mid-November. The questions and responses were posted on the Incorporation Website on Friday, December 13. The Board of Directors will seek to adopt law enforcement assumptions for the financial model during the January 15 Incorporation Planning Session.
Initiative Development: Financial Model Update	<ul style="list-style-type: none"> The financial model has been updated to reflect “Year 1” of incorporation initiatives beginning in 2021.
Community Engagement	<ul style="list-style-type: none"> The Incorporation Website was relaunched on the new platform on January 25, 2019. As of December 17, 2019, 73 individuals have registered, there were 4,814 site visits, and 54 questions have been posted. Information regarding the incorporation process has been posted weekly in the Talk of the Township Newsletter.
Other Items	<ul style="list-style-type: none"> None at this time.