



This document provides a brief update on Governance Planning Support activities performed by The Novak Consulting Group since the December 18, 2019 update.

Subject Area	Update
Governance Planning Support	<ul style="list-style-type: none"> During the January 15 Incorporation Planning Session, the Board of Directors reviewed and verified the financial model assumptions for non-law enforcement service areas. In addition, The Board of Directors identified which law enforcement program assumptions and costs to include in the incorporation financial model. The Novak Consulting Group will incorporate these assumptions into the financial model and, during the February 20 Incorporation Planning session, will demonstrate projected revenues and expenses associated with these assumptions and define the initial maximum property tax rate that will generate sufficient revenue to fund municipal services. These services and associated costs will then be summarized for discussion during the public education and engagement process, which will take place in the spring of 2020. Following the February 20 Incorporation Planning Session, the tax calculator will be updated with the initial tax rate and made available to the public.
Law Enforcement Study	<ul style="list-style-type: none"> On October 17, The Novak Consulting Group presented the law enforcement model alternatives to the Board of Directors. During the October 23 incorporation planning session, the Board of Directors discussed the models and their related questions. During the meeting, the Board of Directors agreed to submit additional questions to The Novak Consulting Group by mid-November. The questions and responses were posted on the Incorporation Website on Friday, December 13. The Novak Consulting Group submitted a revised law enforcement study for the Board's consideration on January 9. The revised report contained additional clarifications regarding police programs, adjusted fleet funding assumptions to reflect the Township's 2020 Five-year plan budget, and amortized police facility

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	construction costs over 20 years. During the January 15 incorporation planning session, the Board adopted financial model assumptions for law enforcement services.
Initiative Development: Financial Model Update	<ul style="list-style-type: none">• The financial model has been updated to reflect “Year 1” of incorporation initiatives beginning in 2021.
Community Engagement	<ul style="list-style-type: none">• The Incorporation Website was relaunched on the new platform on January 25, 2019. As of January 23, 2020, 76 individuals have registered, there were 5,109 site visits, and 58 questions have been posted.• Information regarding the incorporation process has been posted weekly in the Talk of the Township Newsletter.
Other Items	<ul style="list-style-type: none">• None at this time.