

PUBLIC MEETING MINUTES

TO: THE DEVELOPMENT STANDARDS COMMITTEE AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Development Standards Committee will hold a Regular Meeting on February 21st, 2024, at 5:00 p.m., at the office of The Woodlands Township, 2801 Technology Forest Blvd, The Woodlands, Texas, within the boundaries of The Woodlands Township, for the following purposes:

Development Standards Committee

February 21st, 2023, at 5:00 p.m.

The Woodlands Township

2801 Technology Forest Boulevard

The Woodlands, Texas 77381

MINUTES

Members Present: Walt Lisiewski, Bob Adams, John Anderson, Arthur Bredehoft, John Anthony Brown, Mary Funderburg

Staff Present: Kimberly McKenna, Rick Wohlfarth, Michael Pechanec

I. Welcome.

Chairman Walt Lisiewski welcomed everyone present to the meeting.

II. Pledge of Allegiance.

Chairman Walt Lisiewski led the room in reciting the Pledge of Allegiance to the United States Flag and to The Texas State Flag.

III. Call Meeting to Order.

Chairman Walt Lisiewski called the meeting to order at 5:00 p.m.

IV. Receive, consider and act upon adoption of the meeting agenda.

There was a motion to adopt the meeting agenda by Arthur Bredehoft with a second by Bob Adams. The motion carried unanimously.

V. Public Comment.

There were no public comments made.

VI. Consideration and action regarding the minutes of the meeting of January 17th and February 9th, 2024.

The minutes of the meetings of January 17th and February 9th 2024, were presented to the committee. It was then moved by Arthur Bredehoft and seconded by Bob Adams to approve the minutes as presented. The motion carried unanimously.

VII. Consideration and Action of items recommended for Summary Action.

These items were reviewed by the committee. The lists consisted of Commercial items A, E, F, G, H, I, J, K, L, M and Residential items 1, 3, 4, 5, 6, 7, 8, 9, 10, and 11. It was then moved by Bob Adams and seconded by John Anderson to approve the commercial summary list as presented. The motion carried unanimously. It was then moved by Arthur Bredehoft and seconded by John Anthony Brown to approve the residential summary list as presented. The motion carried unanimously.

VIII. Recess to Executive Session to consult with the Development Standards Committee's attorney pursuant to 551.071, Texas Government Code.

The committee did not recess for an executive session.

IX. Reconvene in Public Session.

The committee did not recess for an executive session.

X. Consideration and Action of the Commercial Items, Applications and Covenant Violations.

A. Request for a rehearing regarding the action of the Development Standards Committee.

Centro NP Holdings 12 SPE LLC / Tesla

9420 College Park Drive, Suite 1

Lot 0500 Block 0492 Section 0046 Village of Alden Bridge

This item was heard by the committee under the summary list as presented by staff. It was then moved by Bob Adams and seconded by John Anderson to approve the rehearing request. Hear the item at the upcoming DSC meeting March 6, 2024. Owner may not proceed until the item has been reheard and acted on. The motion carried unanimously.

B. Consideration and action for the proposed preliminary submission to remodel the building façades, including color, material and lighting changes.

TW VOGMVC LLC

7 Switchbud Place

Lot 0840 Block 0547 Section 0006 Village of Grogan's Mill

2250 Buckthorne Place

Lot 0850 Block 0547 Section 0006 Village of Grogan's Mill

2230 Buckthorne Place

Lot 0410 Block 0547 Section 0006 Village of Grogan's Mill

This item was heard by the full committee. A representative for the item was present and addressed the committee. The committee reviewed the proposal, considered the preliminary plans, existing and proposed conditions and the Commercial Planning and Design Standards. It was then moved by Bob Adams and seconded by John Anderson to approve the preliminary plans and require the following at final submission:

- Provide material board with proposed colors/materials.
- Provide overall photometric plan for all site lighting including parking lot.
- Provide all lighting cut sheets. Design to allow for lighting with shielding and directional control to mitigate glare.
- Building Lighting should be no more than 500K in total variation. Recommend all building lighting be shifted to 3500K.
- Add dimmers to allow adjustment to any of the accent lighting on the building.
- Parking Lot Lighting should be no more than 500K in total variation. Parking lot lighting should be no more than 4000K.
- Ensure parking lot light poles are finished to match the proposed fixtures.
- At final submission for the renovation, the applicant should provide additional detail for the tenant signage mounting, to ensure the least amount of penetration to the building façade, to minimize potential ghosting when tenant signage changes. Signage should also be designed so that the electrical and lighting hardware is not exposed to the elements.
- Suggest a proposed sign criteria is submitted at the time of the final submission for the Shopping Center Renovations.
- The committee identified the number of consecutive parking lot spaces without landscaping is not in compliance with the Commercial Planning and Design Standards. The committee acknowledges the need for a variance, as this is an existing parking lot with renovations.
- At final, improvements must comply with the Commercial Planning and Design Standards, additional decorative ground cover species are acceptable in limited amounts, provided any proposed canopy trees and the majority of mid growth or understory comply with the plant list noted in the Commercial Planning and Design Standards.
- The action of the committee does not constitute the approval of any other entities. It is the owner's responsibility to obtain those approvals.

- Staff designee to review final submission for verification of compliance with the Committee's action.
- Arthur Bredehoft abstained from the motion. The motion carried unanimously.

C. Variance request for the proposed preliminary submission to modify the parking lot, including parking lot lighting and proposed landscaping that includes plantings that may not be included in the approved planting list.

TW VOGMVC LLC

7 Switchbud Place

Lot 0840 Block 0547 Section 0006 Village of Grogan's Mill

2250 Buckthorne Place

Lot 0850 Block 0547 Section 0006 Village of Grogan's Mill

2230 Buckthorne Place

Lot 0410 Block 0547 Section 0006 Village of Grogan's Mill

This item was heard by the full committee. A representative for the item was present and addressed the committee. The committee reviewed the proposal, considered the preliminary plans, existing and proposed conditions and the Commercial Planning and Design Standards. It was then moved by Bob Adams and seconded by John Anderson to approve the preliminary plans and require the following at final submission:

- Provide material board with proposed colors/materials.
- Provide overall photometric plan for all site lighting including parking lot.
- Provide all lighting cut sheets. Design to allow for lighting with shielding and directional control to mitigate glare.
- Building Lighting should be no more than 500K in total variation. Recommend all building lighting be shifted to 3500K.
- Add dimmers to allow adjustment to any of the accent lighting on the building.
- Parking Lot Lighting should be no more than 500K in total variation. Parking lot lighting should be no more than 4000K.
- Ensure parking lot light poles are finished to match the proposed fixtures.
- At final submission for the renovation, the applicant should provide additional detail for the tenant signage mounting, to ensure the least amount of penetration to the building façade, to minimize potential ghosting when tenant signage changes. Signage should also be designed so that the electrical and lighting hardware is not exposed to the elements.
- Suggest a proposed sign criteria is submitted at the time of the final submission for the Shopping Center Renovations.
- The committee identified the number of consecutive parking lot spaces without landscaping is not in compliance with the Commercial Planning and Design Standards. The committee acknowledges the need for a variance, as this is an existing parking lot with renovations.
- At final, improvements must comply with the Commercial Planning and Design Standards, additional decorative ground cover species are acceptable in limited amounts, provided any proposed canopy trees and the majority of mid growth or understory comply with the plant list noted in the Commercial Planning and Design Standards.
- The action of the committee does not constitute the approval of any other entities. It is the owner's responsibility to obtain those approvals.
- Staff designee to review final submission for verification of compliance with the Committee's action.

Arthur Bredehoft abstained from the motion. The motion carried unanimously.

D. Variance request for the proposed building sign that does not match the monument sign and contains business clarifiers that are not part of the registered name of the business.

AF4 Woodlands LLC – Grappler's Lab Renzo Gracie The Woodlands

9391 Grogan's Mill Road

Lot 0210 Block 0599 Section 0999 Village of Research Forest

This item was heard by the full committee. The committee reviewed the proposal, considered the existing conditions, prior committee actions, and the Commercial Planning and Design Standards. It was then moved by

John Anderson and seconded by Bob Adams to deny the variance request as presented and require the owner to revise and resubmit on the following conditions:

- Building sign and tenant panel content must match
 - Should signs include the business clarifiers (i.e. Renzo Gracie Jiu Jitsu and Muay Thai) a new DBA that matches the name on the signs must be submitted.
- The action of this committee does not constitute the approval of any other entities. It is the owner's responsibility to obtain those approvals.

The motion carried unanimously.

- E. Consideration and action for the proposed building and entry way remodeling that includes tree removals, artificial turf, lighting and landscaping improvements and includes some plantings that are not on the approved planting list.

Parkwood 2 LLC

10055 Grogan's Mill Road

Lot 0340 Block 0547 Section 0006 Village of Town Center

This item was heard by the committee under the summary list as presented by staff. It was then moved by Bob Adams and seconded by John Anderson to approve the preliminary plans and require the following at final submission:

- Provide manufacturer's cut sheets for all materials, doors, hardware, light fixtures and final paint color choices.
- Synthetic turf must be a USDA certified bio-based artificial grass system and ensure the geotextile membrane underneath is bio-degradable and contains no petrochemical or microplastics.
- Lighting should be no more than 500K in total variation.
- Provide specifications for outdoor furniture. Furniture to be exterior grade.
- Staff to review final submission for verification of compliance with the Committee's action.
- No other improvements are approved at this time. All improvements must be submitted for review and action by the Committee or its designee prior to fabrication and installation.
- Must comply with the Commercial Planning and Design Standards.
- The action of the committee does not constitute the approval of any other entities. It is the owner's responsibility to obtain those approvals.

The motion carried unanimously.

- F. Consideration and action for the proposed preliminary outdoor seating area, that includes fencing, vegetation screening, artificial turf, trees to be removed and includes some plantings that are not on the approved planting list.

Parkwood 2 LLC

10055 Grogan's Mill Road

Lot 0340 Block 0547 Section 0006 Village of Town Center

This item was heard by the committee under the summary list as presented by staff. It was then moved by Bob Adams and seconded by John Anderson to approve the preliminary plans and require the following at final submission:

- Provide manufacturer's cut sheets for all materials, doors, hardware, lighting and final paint color choices.
- Synthetic turf must be a USDA certified bio-based artificial grass system and ensure the geotextile membrane underneath is bio-degradable and contains no petrochemical or microplastics.
- Provide specifications for outdoor furniture. Furniture to be exterior grade.
- Provide final construction activity and staging plan. Staging area to be fenced off with temporary chain link fencing with green, brown or black on the exterior.
- Staff to review final submission for verification of compliance with the Committee's action.
- No other improvements are approved at this time. All improvements must be submitted for review and action by the Committee or its designee prior to fabrication and installation.
- Must comply with the Commercial Planning and Design Standards.
- The action of the committee does not constitute the approval of any other entities. It is the owner's

responsibility to obtain those approvals.

The motion carried unanimously.

G. Consideration and action regarding a time extension request for two existing portable buildings.

The Ridge Community Church

10801 Falconwing Drive

Lot 0210 Block 0592 Section 0060 Village of Indian Springs

This item was heard by the committee under the summary list as presented by staff. It was then moved by Bob Adams and seconded by John Anderson to approve the time extension for two temporary buildings on the following conditions:

- The owner must execute a new memorandum of agreement for a period not to exceed three years, no later than February 21, 2027.
- The church must submit an update to the construction schedule and master site plan no later than February 21, 2025. The Church must keep the Committee aware of the proposed permanent structures and any delays that would cause the removal of the temporary building to be postponed.
- The action of this committee doesn't constitute the approval of any other entities. It is the owner's responsibility to obtain those approvals.
- Must comply with Commercial Planning and Design Standards.

The motion carried unanimously.

H. Consideration and action for the proposed fuel canopy fascia replacement and illuminated canopy eyebrow.

Landmark Industries Energy, LLC / Exxon

4600 Panther Creek Pines

Lot 0350 Block 0045 Section 0007 Village of Panther Creek

This item was heard by the committee under the summary list as presented by staff. It was then moved by Bob Adams and seconded by John Anderson to approve on the following conditions:

- No other exterior signage or improvement is approved other than specifically submitted and approved within this written approval or previously approved. All exterior improvements must be submitted for review and written Committee approval prior to fabrication and installation.
- Must comply with The Woodlands Commercial Planning and Design Standards.
- The action of the committee does not constitute the approval of any other entities. It is the owner's responsibility to obtain those approvals.

The motion carried unanimously.

I. Consideration and action for the proposed fuel canopy fascia replacement and illuminated canopy eyebrow.

Landmark Industries Energy, LLC / Exxon

6606 Woodlands Parkway

Lot 0100 Block 0592 Section 0046 Village of Sterling Ridge

This item was heard by the committee under the summary list as presented by staff. It was then moved by Bob Adams and seconded by John Anderson to approve on the following conditions:

- No other exterior signage or improvement is approved other than specifically submitted and approved within this written approval or previously approved. All exterior improvements must be submitted for review and written Committee approval prior to fabrication and installation.
- Must comply with The Woodlands Commercial Planning and Design Standards.
- The action of the committee does not constitute the approval of any other entities. It is the owner's responsibility to obtain those approvals.

The motion carried unanimously.

J. Consideration and action for the proposed fuel canopy fascia replacement and illuminated canopy eyebrow.

Landmark Energies Industry LLC / Exxon

8150 Research Forest Drive

Lot 0450 Block 0257 Section 0047 Village of Alden Bridge

This item was heard by the committee under the summary list as presented by staff. It was then moved by Bob Adams and seconded by John Anderson to approve on the following conditions:

- No other exterior signage or improvement is approved other than specifically submitted and approved within this written approval or previously approved. All exterior improvements must be submitted for review and written Committee approval prior to fabrication and installation.
- Must comply with The Woodlands Commercial Planning and Design Standards.
- The action of the committee does not constitute the approval of any other entities. It is the owner's responsibility to obtain those approvals.

The motion carried unanimously.

K. Consideration and action for the final approval for the existing outdoor furniture for the patio and surrounding area.
Technology Forest Partners LP / Local Table

4223 Research Forest Drive

Lot 6568 Block 0547 Section 0999 Village of Research Forest

This item was heard by the committee under the summary list as presented by staff. It was then moved by Bob Adams and seconded by John Anderson to approve on the following conditions:

- Owner is to maintain existing vegetation around patio and perimeter of tenant space.
- No product advertising or business signage is to be on any of the exterior furniture.
- Exterior furniture shall not block any ADA walkway or access path along the storefront.
- No other exterior improvements are approved other than specifically submitted and approved within this written approval or previously approved. All exterior improvements must be submitted for review and written Committee approval prior to fabrication and installation.
- Must comply with The Woodlands Commercial Planning and Design Standards.
- The action of the committee does not constitute the approval of any other entities. It is the owner's responsibility to obtain those approvals.

The motion carried unanimously.

L. Consideration and action for the proposed update to the building sign criteria.

Woodlands Sarofim #1 LTD

1440 Lake Front Circle

Lot 0570 Block 0599 Section 0999 Village of Research Forest

This item was heard by the committee under the summary list as presented by staff. It was then moved by Bob Adams and seconded by John Anderson to approve on the following conditions:

- Owner to provide new criteria to existing tenants for use in future sign changes.
- No other exterior signage is approved other than specifically submitted and approved within this written approval or previously approved. All exterior improvements must be submitted for review and written Committee approval prior to fabrication and installation.
- Must comply with The Woodlands Commercial Planning and Design Standards.
- The action of the committee does not constitute the approval of any other entities. It is the owner's responsibility to obtain those approvals.

The motion carried unanimously.

M. Variance request for the proposed reserved parking signs that do not comply with the newly adopted criteria.

2978 Colonnade Group LP / Gringo's Tex Mex

30420 FM 2978, Suite 400

Lot 0110 Block 0458 Section 0046 Village of Sterling Ridge

This item was heard by the committee under the summary list as presented by staff. It was then moved by Bob Adams and seconded by John Anderson to approve on the following conditions:

- Panels to be dark bronze face panels with white vinyl text indicating the space number and instructions to receive an order.

- Paint the signposts and panel backs dark bronze to match the sign faces.
- Remove the logo "Gringo's"
- No other exterior signage is approved other than specifically submitted and approved within this written approval or previously approved. All exterior improvements must be submitted for review and written Committee approval prior to fabrication and installation.
- Must comply with The Woodlands Commercial Planning and Design Standards.
- The action of the committee does not constitute the approval of any other entities. It is the owner's responsibility to obtain those approvals.

The motion carried unanimously.

XI. Consideration and Action of The Residential Applications and Covenant Violations.

1. Consideration and action for a time extension to complete construction projects.

Anthony Nguyen

19 S Broken Fern Dr

Lot 14, Block 02, Section 40 Village of Grogan's Mill

This item was heard by the committee under the summary list as presented by staff. It was then moved by Arthur Bredehoft and seconded by John Anthony Brown to approve on the condition the owner maintains the property and provides the Covenant Administration staff with monthly updates regarding the status of construction and provides a revised timeline to the staff when work commences, in order for the staff to follow the progress on the construction and targeted completion date. All conditions of approval remain, approval is for the extension. The motion carried unanimously.

2. Variance request for proposed sport court lighting that will exceed the allowed number of light poles, total wattage amount, and maximum allowed height.

Fernando Mladineo

11 Quiet Oak Drive

Lot 51, Block 01, Section 05 Village of Cochran's Crossing

This item was heard by the full committee. A representative from the committee was present and addressed the committee. The committee deliberated regarding the proposed improvement, impact to adjacent properties, and the applicable Residential Development Standards. It was then moved by Arthur Bredehoft and seconded by Walt Lisiewski to approve on the following conditions:

- Owner must submit a landscape plan to soften the view of the court and lighting from adjacent properties. Staff to review final planting to determine sufficient screening.
- Lighting wattage must comply with the Standards and not exceed 1000 watts.
- Lights may not create a level of glare or lot illumination that is impactful to adjacent properties.
- The committee reserves the right to impose additional conditions on the court and lighting, such as shields, limiting hours or operation or other modifications, in the event an impact is received or observed.
- All improvements must meet code and pass final inspection.

The motion carried unanimously.

3. Variance request for the proposed second-story deck that will be located beyond the 25' rear setback.

Jacob Lampman

26 Leisure Lane

Lot 07, Block 01, Section 01 Village of Millbend Village

This item was heard by the committee under the summary list as presented by staff. It was then moved by Arthur Bredehoft and seconded by John Anthony Brown to approve on the condition the owner meets code and passes final inspection. Improvements must respect the easements and must not halt or materially impede drainage as defined in the Residential Development Standards. Owner must plant and maintain vegetation to

the sides of the property that will eventually provide canopy coverage to soften the view to adjacent properties. The motion carried unanimously.

4. Variance request for a proposed, garage addition, room additions and interior remodel that will encroach into the seven foot side setback and exceed the maximum living area allowed per the Neighborhood Criteria.

Fidmax Properties LLC

51 Stone Springs Circle

Lot 13, Block 03, Section 22 Village of Cochran's Crossing

This item was heard by the committee under the summary list as presented by staff. It was then moved by Arthur Bredehoft and seconded by John Anthony Brown to approve on the condition the improvements meet code and pass final inspection. Additionally, the owner must ensure placement of the improvements does not halt or materially impede drainage as defined in the Residential Development Standards. Owner should plant and maintain native evergreen vegetation to the side of the addition to the soften the view toward the adjacent lot. Staff to review final plantings, for verification of compliance with the Committee's action and to determine sufficient screening. The motion carried unanimously.

5. Variance request for a proposed patio cover that will encroach the rear forty-foot setback per the Neighborhood Criteria

Fidmax Properties LLC

51 Stone Springs Circle

Lot 13, Block 03, Section 22 Village of Cochran's Crossing

This item was heard by the committee under the summary list as presented by staff. It was then moved by Arthur Bredehoft and seconded by John Anthony Brown to approve on the condition the improvements meet code and pass final inspection. Additionally, the owner must ensure placement of the improvements does not halt or materially impede drainage as defined in the Residential Development Standards. The motion carried unanimously.

6. Variance request for a proposed driveway that will exceed the maximum width allowed.

Fidmax Properties LLC

51 Stone Springs Circle

Lot 13, Block 03, Section 22 Village of Cochran's Crossing

This item was heard by the committee under the summary list as presented by staff. It was then moved by Arthur Bredehoft and seconded by John Anthony Brown to approve as presented on the condition, the Owner should plant and maintain native evergreen vegetation to the front of the expanded driveway section to soften the view of the added garage from the street. The owner must ensure placement of the improvements does not halt or materially impede drainage as defined in the Residential Development Standards. Staff to review final plantings, for verification of compliance with the Committee's action and to determine sufficient screening. The motion carried unanimously.

7. Variance request for a proposed greenhouse that exceeds the maximum allowed height and floored area for greenhouses.

Norma Lord

34 Palmer Crest Court

Lot 06, Block 03, Section 55 Village of Cochran's Crossing

This item was heard by the committee under the summary list as presented by staff. It was then moved by Arthur Bredehoft and seconded by John Anthony Brown to approve on the condition the improvement meets code and passes final inspection. Owner must ensure the improvement does not halt or materially impede drainage as defined in the Residential Development Standards. The motion carried unanimously.

8. Variance request for proposed pool renovation that would add additional hard surface area to the pool deck and exceed the maximum hard surface area allowed.

John Gillespie
14 Outervale Place
Lot 01, Block 22, Section 28 Village of Indian Springs

This item was heard by the committee under the summary list as presented by staff. It was then moved by Arthur Bredehoft and seconded by John Anthony Brown to approve on the condition the owner does not halt or materially impede drainage as defined in the Residential Development Standards. All improvements must meet code and pass final inspection. The motion carried unanimously.

9. Consideration and action of a Short Term Rental.

Adalberto Samaia
19 W Woodtimber Court
Lot 36, Block 02, Section 02 Village of Panther Creek

This item was heard by the committee under the summary list as presented by staff. It was then moved by Arthur Bredehoft and seconded by John Anthony Brown to approve the Short-Term Rental on the condition that the owner & other designees must sign the Short-Term Rental Maintenance and User Agreement, pay compliance deposit, submit insurance certificate and must provide a secondary responsible party when the primary responsible party is absent. Owner must also comply with all the Short-Term Rental regulations per Section 3.7 of The Woodlands Residential Development Standards. This approval is valid for a period not to exceed one year. Owner must reapply by February 2025. Short Term Rental application may be revoked at any time for failure to comply with the conditions of approval, as a result of impact or at the discretion of the Development Standards Committee. Property must be maintained per the Covenants and Standards. The motion carried unanimously.

10. Consideration and action of a Short Term Rental.

LaMar Bunts
26 N Deerfoot Circle
Lot 09, Block 01, Section 28 Village of Grogan's Mill

This item was heard by the committee under the summary list as presented by staff. It was then moved by Arthur Bredehoft and seconded by John Anthony Brown to approve the Short-Term Rental on the condition that the owner & other designees must sign the Short-Term Rental Maintenance and User Agreement, pay compliance deposit, submit insurance certificate and must provide a secondary responsible party when the primary responsible party is absent. Owner must also comply with all the Short-Term Rental regulations per Section 3.7 of The Woodlands Residential Development Standards. This approval is valid for a period not to exceed one year. Owner must reapply by February 2025. Short Term Rental application may be revoked at any time for failure to comply with the conditions of approval, as a result of impact or at the discretion of the Development Standards Committee. Property must be maintained per the Covenants and Standards. The motion carried unanimously.

11. Consideration and action of a Short Term Rental.

Gabriel Sanchez Iniesta
343 S Silvershire Circle
Lot 35, Block 02, Section 43 Village of Cochran's Crossing

This item was heard by the committee under the summary list as presented by staff. It was then moved by Arthur Bredehoft and seconded by John Anthony Brown to approve the Short-Term Rental on the condition that the owner & other designees must sign the Short-Term Rental Maintenance and User Agreement, pay compliance deposit, submit insurance certificate and must provide a secondary responsible party when the primary responsible party is absent. Owner must also comply with all the Short-Term Rental regulations per Section 3.7 of The Woodlands Residential Development Standards. This approval is valid for a period not to exceed one year. Owner must reapply by February 2025. Short Term Rental application may be revoked at any time for failure to comply with the conditions of approval, as a result of impact or at the discretion of the Development Standards Committee. Property must be maintained per the Covenants and Standards. The

motion carried unanimously.

XII. Consideration and action regarding the Residential Development Standards and Commercial Planning and Design Standards and/or any promulgated rules for interim actions during emergency situations.

There was no action taken on this item.

XIII. Development Standards Committee Member Comments

The committee thanked everyone for their time and requested that The Township put out some language regarding the replant condition deadline delays caused by the freeze and drought. The committee made special acknowledgment of Bob Adams' work in helping a commercial business with their sign application. The committee commented on the poor microphone situation within the meeting room. The committee requested an update on a residential item that was heard in December. The committee commented that they will be writing a letter to a few properties near The Woodlands Mall regarding the need for maintenance of the surrounding area.

XIV. Consideration of items to be placed on the agenda for next month's meeting.

There was no action taken on this item.

XV. Staff Comments and Reports

Kimberly McKenna commented that she will send photos of the fence to which the committee had inquired about.

XVI. Adjourn

There being no further business there was a motion made by John Anderson and a second by John Anthony Brown to adjourn the meeting at 6:12 p.m. The motion carried unanimously.

