



## **The Woodlands Township**

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**2026-2029 On Call/As Needed Property Maintenance - CAD**  
**C-2026-0367 – Tree Removal/Trimming**  
**C-2026-0384 – Property Services**  
**C-2026-0385 – Pressure Washing/Minor Building Repair**

### **Addendum 1** April 28, 2026

Note: This Addendum shall be included as part of the Bid Form Documents. Acknowledge receipt of this Addendum in the space provided and on the Bid Form. Failure to do so may subject the Bidder to Disqualification.

Questions:

#### General:

- Q: If not bidding on a particular project, would it be suffice to include "n/a" in the per hr/unit column of the bid tabulation form?  
A: Yes
- Q: We have looked on the site and there does not seem to be any additional addenda - is this correct?  
A: Correct. This is Addendum 1 and any subsequent addenda will be numbered accordingly.
- Q: Can a proposal be submitted for just C-2026-0367 and not other items?  
A: Yes, a contractor can bid on one or multiple items.

#### C-2026-0367 – Tree Removal/Trimming

- Q: Can a proposal be submitted for just C-2026-0367 and not other items?  
A: Yes, a contractor can bid on one or multiple items.
- Q: Will this be awarded to just 1 or multiple companies?  
A: Contract C-2026-0367 will be awarded to one company.
- Q: Will the award be based strictly on the lowest price, or are there other determining factors?  
A: Price and other determining factors are considered.
- Q: What is the minimum amount we could expect to be called out to do? In other words, is it common to be called out to remove 1 or a couple trees, or do you wait until there is a long list of trees?

- A: Services are on an as needed and case by case basis.
- Q: What is the required response time between a work order being issued and when we are expected to arrive onsite to perform the work?
- A: Response time is case by case and is generally 3-5 days in advance of work order, however, minor maintenance or hazardous matters may require an expedited response.
- Q: For the first bid item, requesting per hour pricing for "Tree Removal/Trimming", is this for a 3 person crew?
- A: It is contractor's responsibility to determine crew size.
- Q: For the first bid item, requesting per-hour pricing for "Tree Removal/Trimming," are we allowed to charge our hourly rate for travel time and dump time, or will we only be allowed to bill our hourly rate for the time we are onsite?
- A: It is the bidders responsibility to provide an hourly rate that is indicative of all services performed.
- Q: For bid items 2-6, regarding tree removal, are we only listing the unit pricing for those removals, or also an hourly rate to remove trees of that size?
- A: For bid items concerning tree caliper size list only unit prices for those removals.
- Q: Tree removal is measured 2 feet above the ground, but is the stump size measured the same way, or measured at the ground level (diameter of the actual stump)?
- A: Please reference bid tabulation form for stump grinding caliper size.
- Q: What areas are the tree removals? Near roads or in wooded areas far from vehicle access?
- A: Tree removals are on residential and commercial sites and are generally accessible with vehicle access.
- Q: When does this contract get utilized as opposed to the other tree contracts the Woodlands Township already has in place?
- A: This contract will be utilized exclusively for Covenant Administration Department as needed property maintenance and is independent of other contracts
- Q: What is the expected total \$ of spend annually on this contract?
- A: The estimated range expected on this contract is \$12,000 - \$18,000.
- Q: What has been the historical annual spend on this contract?
- A: The amount spent during 2025 is approximately \$15,000.

#### C-2026-0384 – Property Services

- Q: Question on Exhibit D of the Bid pertaining to any conflict of interest with a government entity. Would my current working relationship with The Township apply?
- A: No.

#### C-2026-0385 – Pressure Washing/Minor Building Repair

- Q: Can we just complete the section for pressure washing/minor building repair or does it have to be for all of the projects listed above?
- A: Yes. You are not required to submit for all three contracts.

**This Addendum must be *Signed & Returned* with your bid.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Email

\_\_\_\_\_  
Company

\_\_\_\_\_  
Phone