

Transition Action Plan Update

Don Norrell

October 28, 2009



Action Items for Board Consideration in Fourth Quarter 2009

- DSC Appointments
- RDRC Election Process
- Agreements related to Township Assumption of Associations Responsibilities (Shenandoah and Carlton Woods)
- Finance Policies
- Operations Policies
- Employee Policies
- Enhanced Law Enforcement (Strategy approved in budget, agreements to come forward for Board Action)
- Transfer of Community Associations' Assets

Action Items Ready for Implementation in January 2010

- “Close out” of the Associations Operations
- Operational Consolidations of Facility Management Maintenance Functions
- Information Technology
- Human Resources
- Finance and Accounting Functions
- Transfer of Associations Responsibilities to The Woodlands Township

Action Items for Consideration in 2010

- Financial “Close out” of the Associations
- Update of Board Policies
- Facilities Planning Process
- Rebrand all Community Associations to The Woodlands Township
- Consider plan for Recreation Center 501 (c) (3) status/corporation

Transition Action Items Completed to Year to Date

- Financial Management Changes for 2009 – 2010 (January, 2009)
- Changeover from Assessments to Property Tax Levy (February, 2009)
- Considered Property Tax Credits (April, 2009)
- Community Visioning (June, 2009)
- Developed 2010 Budget and Capital Plan (August, 2009)
- Long Term Financing Strategy (August, 2009)
- Contract Negotiations with Firefighters Union (August, 2009)
- Waste Management Contract Assignment (August, 2009)
- Established Central Purchasing / Contract Management Division (August, 2009)
- Established Central Land Management, Covenant and Records Management, Covenants and Records Management Functions (August, 2009)
- Developed Combined Organizational Structure (September, 2009)
- Property Tax Implementation (September, 2009)
- Consolidated Employee Compensation/Benefits Plan (October, 2009)
- 2009 TWA & WFD Debt Financing (should be completed in November)

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