



The Woodlands Township

Household Hazardous Waste Drive-Thru Event

C-2026-0465

Addendum 2

8/10/26

Note: This Addendum shall be included as part of the Bid Form Documents. Acknowledge receipt of this Addendum in the space provided on the Bid Form and on the Bid Tabulation. Failure to do so may subject the Bidder to Disqualification.

Clarification:

1. In Section 5.1, it states the Contractor shall depart from event location no later than 2 p.m. To provide adequate time for post-event packaging of hazardous material, this has been extended to allow the Contractor to leave no later than **3 p.m.**
2. A bid bond, performance bond, payment bond and Staffing and Operations Plan are not required for this bid.
3. The Cyber Risk Insurance requirement of \$1 million per occurrence and \$2 million aggregate is not mandatory for this contract.

Questions:

1. Should the "Price" column contain a unit price based on the stated unit of measure, the total price for the estimated quantity, or both?
In the "Price" column, please provide the total price for the estimated quantity.
2. Section 5.10 requires all collected material to be immediately transported to the designated disposal/recycling facility. Does this prohibit transport to the contractor's permitted transfer or 10-day facility for consolidation, profiling or final packaging?
No, this does not prohibit transfer to a facility for consolidation, profiling, or final packaging. It does prohibit leaving any collected material behind at the event location.
3. Will the fixed event charges for staffing, supplies and mobilization be paid in full regardless of the actual quantities collected or if the Township stops collection because capacity has been reached?
Mobilization will be paid in full, as this is tied to the requested preparation for an 800-vehicle event. Staffing should be billed based on hours worked by employees to complete the service. Supplies would be paid based on usage of said supplies.

4. If the event is cancelled at 6:00 a.m. after the contractor has dispatched personnel, trucks or equipment, will the contractor receive a cancellation or mobilization payment?
Please refer to Section 5.2; if the event is canceled by 6 a.m. on November 21, the Contractor will not receive a cancellation or mobilization payment and will instead provide the requested service on December 5. All efforts will be made to provide a cancellation notice the day before the event on November 20, but a cancellation notice will be provided no later than 6 a.m. on the day of the event.
5. How will actual quantities be measured and mutually verified for invoicing, particularly gallons, cubic-yard boxes and pounds?
A designated Township staff member, either the Director of Customer Engagement or Recycling & Waste Minimization Coordinator, is responsible for signing an inventory log prepared by the Contractor that records the quantity of drums, crates, or pallets packed at the conclusion of the event. It is the Contractor's responsibility to confirm actual weights and volumes following the event. The Contractor is required to provide a final invoice after the event with gallons, cubic-yard boxes, and pounds as applicable to each collected material. Shipping and/or processing documentation should be provided to verify actual quantities.
6. Who will be designated as the generator and who will sign the profiles, hazardous-material shipping documents and/or manifests? Does the generator wish to set up sign on behalf.
The Woodlands Township is designated as the generator. A designated Township staff member, either the Director of Customer Engagement or Recycling & Waste Minimization Coordinator, will be onsite to sign the profiles, hazardous-material shipping documents, and manifests at the event and can sign any post-event paperwork digitally.
7. Please confirm whether the contractor is responsible for completing all sorting, packaging, labeling, manifesting and loading before departing the event site by 2:00 p.m.
Please see Clarification #1 above; we have extended the departure time to as late as 3 p.m. The Contractor is responsible for completing all necessary preparation to depart from the event site by 3 p.m., including sorting, packaging, manifesting, and loading.
8. Could the Township clarify if flexibility beyond the 2:00 PM departure deadline will be permitted for site breakdown, container packaging, and regulatory waste manifestation following the 1:00 PM event conclusion?
Please see Clarification #1 and Question #7 above; we have extended the departure time to as late as 3 p.m.
9. Please provide a complete list of materials that will not be accepted at the event, including explosives, ammunition, radioactive material, medical waste, unknown compressed-gas cylinders and PCB-containing material.
Only materials explicitly outlined in the accepted items will be accepted at this event. Explosives, ammunition, radioactive material, medical waste, unknown compressed-gas cylinders, and PCB-containing material will not be accepted. Upon selection of the awarded bidder, The Woodlands Township will work with the Contractor to ensure all unacceptable items are clearly shared with the public in advance of the event.
10. Please clarify the description "Flammables – Solid, including Arsenic." Should the arsenic-bearing D004 material be handled and priced separately from ordinary flammable solids? If not, we will have to price based on the highest hazard.
In the Bid Tabulation Form, there is a separate line item for an estimated 5 gallons of "Flammables (solid with arsenic D004 designation)," which should be handled and priced separately. All other flammable solids on the Bid Tabulation Form should be priced for flammable solids that do not contain arsenic.

11. Please confirm that a bid bond, performance bond, payment bond and Staffing and Operations Plan are not required. Exhibit H marks these items “NO,” although Section 3.5 generally references a bid bond and other supporting information.
Please see Clarification #2 above. A bid bond, performance bond, payment bond and Staffing and Operations Plan are not required for this bid.
12. Please confirm that proof of general liability, automobile, workers’ compensation and Contractor’s Pollution Liability insurance is required after award rather than with the bid.
Yes, proof of general liability, automobile, workers’ compensation and Contractor’s Pollution Liability insurance is required after award. In Exhibit H – Bid Submission Checklist, all items that are required after award are clearly outlined on the bottom half of the page; initialing in this section indicates you are prepared to provide these documents if awarded.
13. Is the Cyber Risk Insurance requirement of \$1 million per occurrence and \$2 million aggregate mandatory for this environmental collection contract?
Please see Clarification #3. The Cyber Risk Insurance requirement of \$1 million per occurrence and \$2 million aggregate is not mandatory for this contract.
14. Section 5.5 states that Township staff, police officers and volunteers will manage vehicle traffic to the waste collection point. Please confirm whether the Township will also provide the exterior cones, signs, barricades and traffic-control equipment, with the contractor responsible only for traffic and safety within the waste unloading and packaging area.
Confirmed, The Woodlands Township will provide cones, signs, barricades, and traffic-control equipment outside of the event location and within the drive-thru queue throughout the event location. Cones and barricades can also be provided for the Contractor’s use as needed within the unloading area. The Contractor is only responsible for safety and traffic within the unloading and packaging areas.
15. Will vehicles already waiting in line at 1:00 p.m. continue to be serviced, or will collection stop at exactly 1:00 p.m.?
It is unlikely that collection will stop at exactly 1 p.m., but wait times will be used to determine when to cut off the line to complete processing of vehicles in line as close to 1 p.m. as possible.
16. For proof of HAZWOPER certification, must the bid include certificates for every proposed event employee, supervisory personnel only, or representative certificates demonstrating company qualifications?
For proof of HAZWOPER certification, please provide a certificate for at least one Contractor staff member that will be on site at the event.
17. Will electricity, water and lighting be available in the contractor’s working area during setup and event operations?
Parking lot lights will be on for the duration of the event to provide adequate lighting. Water and electricity will not be available in the staging area for the HHW collection, as the event location is in a parking lot without access to these utilities. However, restrooms with water access are available inside the Sterling Ridge Park and Ride terminals for Contractor use.
18. If the Township requests the optional additional service date during the contract term, what minimum advance notice will be provided, and will the contractor receive the same fixed staffing, supply and mobilization charges in addition to the waste-stream unit prices?
If the Township requests additional service, minimum advanced notice would be at least 2 months. Staffing, supply, and mobilization would be requested for the anticipated number of vehicles at the additional service date and paid in accordance with the answer in Question #3.

19. Who is the current vendor/incumbent?

There is no current vendor, as The Woodlands Township has not previously offered this service.

20. Is the Environmental Protection Agency Identification Number required, as it's not a State, City, or TCEQ requirement to have one for HHW services? Please let us know if N/A is acceptable or would disqualify the submission.

Yes, the Environmental Protection Agency Identification Number is required for this bid in accordance with the Resource Conservation and Recovery Act (outlined in Title 40 of the Code of Federal Regulations, part 263). According to this law, a transporter is forbidden from transporting hazardous waste if they do not have an ID number.

This Addendum must be *Signed & Returned* with your bid.

Signature

Name (please print)

Date

Email

Company

Phone